



Skills Parachute Funding Application Short Term Courses Funding Application

<p>Skills Parachute: <input type="checkbox"/></p> <ul style="list-style-type: none"> Maximum of 5 days per program Maximum cost of \$1,500 	<p>Short Term Courses: <input type="checkbox"/></p> <ul style="list-style-type: none"> Minimum of 6 days in duration Maximum of 11 weeks Maximum cost of \$5,000
---	--

All Fields Are Mandatory

PLEASE PRINT CLEARLY

PERSONAL INFORMATION

Name: _____ SIN#: _____

Address: _____ Telephone #: _____

_____ Fax #: _____

_____ E-mail: _____

Gender: Male Female Date of Birth: _____

Marital Status: Single Married Other _____ No. of Dependents under 16: _____
(Please Specify)

Preferred Language: English French Other _____

Highest Level of Education Attained:

Grade Level completed: _____ Year: _____

Post-Secondary completed (Please specify program): _____ Year: _____

Qalipu Mi'kmaq First Nation Band Registration #: _____

If you're not a member of the Qalipu Mi'kmaq First Nation Band, please indicate the Band or Organization in which you are a member: _____
(Please provide proof of membership)

Do you have a disability? Yes No

If "yes", please specify: _____

Are you currently employed:

Yes No

If "yes", please specify the number of hours per week: _____

Are you currently on EI:

Yes No

Are you currently in school taking another course:

Yes No

If yes, are you being funded for this course:

Yes No

COURSE INFORMATION FUNDING REQUEST

Name of Training Institution: _____

Location of Training Institution: _____

Course Name: _____

Duration of Program: _____

Cost Per Course: _____

Book Cost per Course: _____

Program Start Date:

_____/_____/_____
Month Day Year

Program End Date:

_____/_____/_____
Month Day Year

YOUR APPLICATION WILL NOT BE CONSIDERED COMPLETE IF THE FOLLOWING ARE NOT ATTACHED:

- Proof of membership in the Qalipu Mi'kmaq First Nation Band. Include one of the following; a copy of your Temporary Confirmation of Registration Document or a copy of your Secure Certificate of Indian Status (status card). If you are non-status but self-identifying as an Aboriginal person, please indicate on the application.
- A written summary (not more than 250 words) of why you have chosen this short-term course of study and what your career goals are after completion of the Course of Study.
- A document demonstrating that this new course would be beneficial in helping you find and/or maintain employment. This documentation could be a letter from an employer, job ad, trade union application, or some other document demonstrating labour market demand.
- Acceptance letter, from the institution you will be attending. outlining detailed course costs, start and end dates.
- A copy of your high school transcript or last grade completed.
- Proof of all certification pertaining to qualifications of employment must be included with application.

PLEASE NOTE:

- *This is a reimbursement program, whereby you cannot begin this course without our prior approval. If you have taken this course on your own, before applying to us, we cannot reimburse you.
- * Students wishing to apply for more than one course, please provide on a separate sheet: the name of course, course duration, start and end dates and costs for each course.
- * Students who are currently funded under any of the Work Force Qalipu educational programs are not eligible for the Skills Parachute or Short-Term Courses Funding Program due to stacking provisions.
- * Once finished, the student must submit a Certificate or letter from the institution confirming completion of course.

DECLARATION

Signing this application allows Work Force Qalipu Offices to obtain information from all ARMS or Employment Services Offices (EAS).

Applications may also be used for public documents such as Minutes, Work Force Qalipu Reports, Board Kits, etc. The Qalipu Mi'kmaq First Nation Band agrees to share this information with Service Canada or Aboriginal Affairs and Northern Development Canada.

I will notify Work Force Qalipu if any of the information in this application changes.

I understand that Work Force Qalipu will contact me through e-mail and it is my responsibility to notify Work Force Qalipu if any of my contact information changes.

I understand that if I fail to submit a Certificate or letter from the institution confirming completion, I will be required to repay the amount paid to me.

Signature of Applicant: _____

Date of Application: _____

SUBMIT APPLICATIONS TO:

Work Force Qalipu
Attention: Judy Falle, Client Intake Officer
P.O. Box 460
St. George's, NL A0N 1Z0
Telephone: (709)647-3171
Toll Free: 1-888-251-7614
Email: jfalle@qalipu.ca

FAXED OR E-MAILED APPLICATIONS CANNOT BE ACCEPTED