



Business Performance Manager

- Fort Mackay, Canada
- Full-time

Company Description

The Bouchier Group is comprised primarily of Bouchier Contracting Ltd. and Bouchier Site Services Ltd., with its Head Office based in Fort McKay, Alberta. We are an Aboriginal owned and operated company that currently employs a workforce of more than 800 individuals.

In operation since 1998, we provide a variety of services to the Athabasca Oil Sands Region and have a presence on many of the major Oil Sands Mine Sites including Canadian Natural Resources Ltd. (Horizon Oil Sands), Imperial Oil (Kearl Oil Sands Project), Suncor Energy Inc. (Fort Hills & Firebag), Shell Canada Energy (Shell Albian Sands), and Cenovus (Telephone Lake). In addition, we are now providing services to The Regional Municipality of Wood Buffalo. The Bouchier Group is one of the leading First Nations Companies with-in the Regional Municipality of Wood Buffalo that provides construction, maintenance, and general site services.

Job Description

Subject to functional policy objectives and/or general business direction, the appointee will work within broadly defined policies and objectives. He/She will demonstrate a detailed grasp of involved practices and procedures and will possess an appropriate professional, or academic qualification.

Operational Accountabilities:

- Delivers within their Business Unit plan to achieve current and future year's performance.
- Inputs to planning activities with horizons of typically 1-2 years.
- Manages activities to support operational delivery and growth for their contract and business unit.
- Operates within agreed operational and/or management guidelines.
- Maintains effective internal and external client or user relationships within own area of responsibility.
- Implements Contract Commercial decisions and sets local priorities.
- Provides input to the annual contract business plan - Process, Systems, Continuous Improvement, People and Growth

Financial Accountabilities:

- Works within clear budgetary guidelines.
- Translates plans and requirements into realistic budgets and targets for the contract.
- Promotes innovative ways to add value and reduce costs.
- Budget planning (Capital and Revenue)
- Performance Reporting

People Accountabilities:

For a contract or multi-disciplinary team:

- Optimises performance.
- Undertakes performance reviews and provides training, reward and succession recommendations.
- Full management control of people resources and is responsible for implementing disciplinary control.

Additional Role Information:

- General commercial and financial management and governance of all work streams.
- Management, control and review of the framework schedules of rates and sample inspection of works and quantities at installation for the Project works element.
- Management and review of cash flows and budgets.
- Implementation of commercial contracts for project and other FM works.
- Negotiate with subcontractors and set up/draft FM specific subcontracts across account.
- Analysis and review of existing framework and FM contracts to maximise revenue and improve margin.
- Analysis, review, advice and control of risks and opportunities.
- Management of contract variations.
- Ability to interpret and advise on Client bespoke contracts (as opposed to standard type contracts) and advise the Operational Team as required.
- Budgets & Forecasts - work with other members of the team to ensure that commercial and Risk aspects are reviewed and, where appropriate, embedded in any submissions.
- Assist the Account Director in any Budget forecasting - on behalf of either Bouchier/Carillion or our Client.
- Assist the Account Director and Contract Team in any commercial and bid submission works as required, including hands on action wherever considered necessary.

Qualifications

- Possesses knowledge of one complex functional or business area
- Track record of success in supporting a major business contract, Business Unit or region and/or providing support to a professional function.
- Will have in excess of 5 years managerial and/or technical experience.
- Member of a Professional Body with Intermediate Level Qualifications or associated degree as a minimum.

Additional Information

Note: This position is Local to Fort McMurray, AB.

The Bouchier Group is pleased to offer competitive wages, a Health and Dental Benefit Package as well as a group Registered Pension Plan.

Application Instructions:

APPLICATION DEADLINE: Until filled

Please send your cover letter and resume addressed to:

Attention: Human Resources Recruiter

Position Title: Business Performance Manager

Via:

Apply on Line: www.bouchier.ca

Mail: Main Office PO Box 6607, Fort McMurray, Alberta T9H 5N4

The Bouchier Group would like to thank all applicants who apply to our postings. Please note that only those selected for interviews will be contacted directly.