



HEALTH, SAFETY & SUSTAINABILITY MANAGER

PURPOSE OF ROLE

- Represent IMS (Integrated Management Systems, which includes Health, Safety & Sustainability) Function at Regional SMT Level
- Accountable to SMT for IMS performance within region
- Develop in conjunction with SMT business strategy in relation to IMS
- Deputise for Senior IMS manager as necessary
- Represent IMS Function at highest level with clients monitoring and reporting on IMS performance of the projects within the region
- managing the delivery of advice to management on health, safety, environmental & quality issues on the projects within the region and of any concerns
- promoting good practice relating to health, safety, environmental & quality management
- supporting work winning and client relationship activities as necessary
- supporting supply chain activities and the raising of IMS standards throughout the region
- advising on compliance with applicable legislation and industry best practice
- ensuring effective implementation of policies and procedures pertaining to projects for which they are responsible
- assisting in the investigation and reporting of accidents, incidents and non-conformances and making recommendations for corrective action
- liaising with statutory bodies as appropriate
- assisting in the preparation of project IMS plans as required
- undertaking inspections/audits as required
- To head the IMS function in the region:
 - providing leadership and line management for IMS personnel in the region
 - development of a professional IMS team for the region
- To support the Senior IMS Manager by:
 - facilitating the implementation of Infrastructure-wide policies, procedures and processes within the business unit
 - sharing best practice and learning
- contributing to the development and implementation of business continuous improvement strategies, policies, procedures and processes

PRINCIPAL ACCOUNTABILITIES

Operational Accountabilities

- Accountable for specific areas of responsibility and deliverables and manages the associated risks
- Delivers activities to support operational objectives for their specific contract, project or specialism
- Inputs to planning activities with horizons of typically 6 months to one year
- Operates within agreed operational and/or management guidelines



- Interacts with client or users around specific work efforts and deliverables
- Supports delivery of Health and Safety policy and standards
- Manages the activities of others to meet deadlines and quality standards taking account of impact outside area of responsibility
- Focus of work is predominantly against defined targets but performs a range of tasks from complex to straightforward

Financial Accountabilities

- Typically manages cost centre budget (first line budgetary accountability)
- Identifies ways to reduce cost and improve service
- Manages variable costs (e.g. overtime and agency costs)

People Accountabilities

- Responsible for the overall resourcing
- Optimises performance
- Full management control of people resources and is responsible for implementing disciplinary actions up to and including dismissal.

Knowledge and Applied Skills

- Thorough working knowledge of HSS&Q systems through significant job experience & training
- Experience of supporting a business contract and/or providing support to a professional function
- Likely to have 5 years business experience.
- Is likely to hold the following qualifications:
- Full membership of CQI or IEMA and Tech IOSH
- NEBOSH Diploma in Occupational Health and Safety or equivalent
- IEMA Foundation Certificate or equivalent

ADDITIONAL ROLE INFORMATION

As an employer of choice, we treat all of our employees consistently and fairly to help you achieve personal and professional ambitions.

We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the application process.

At this time we do not require assistance from recruitment agencies, thank you.