



## Porter

Location: Vancouver International Airport

### PURPOSE OF ROLE

To maintain common areas of YVR and to ensure the washrooms are clean and free from debris and other garbage. The employee is to work in a safe manner so as to not endanger themselves or any other person in their work location.

### PRINCIPAL ACCOUNTABILITIES

- Clean all entrance ways, glass, payphones and directory boards
- Check all washrooms to ensure they are clean and supplies are full
- Ensure compactor areas are clean and all garbage is compacted
- Empty outdoor ashtrays throughout the day
- Wipe all children's rides, benches, bins and seating areas
- Clean up both wet and dry spills throughout the Airport
- Regular cleaning duties, as instructed by the Supervisor
- Ensure the equipment log book is utilized and filled in before any machine is used.
- Report to dispatch when compactors are full. Clean and pressure wash compactor areas when the units are removed
- Thoroughly complete the Risk Management Log Books provided on the prescribed time intervals; this includes documenting positive entries and noting all spills and hazards
- Ability to lift up to 25 lbs
- Provide superior customer service to the guests of Vancouver International Airport
- Daily restocking IRL brochure racks for the Marquise Tourism team
- Assist the Marquise YVR Customers Service, Carts and Tourism team as required (e.g. translation services, escorting guests, collecting carts and other daily customer service situations)
- Other reasonable requests from management