



## **Employment Opportunity**

**Job Title:** General Manager, Qalipu Development Corporation

**Location:** Corner Brook, NL.

Qalipu Development Corporation (QDC) is a for-profit Limited Company operating at arms length from Qalipu First Nation Band. Its mandate is to generate wealth for the Band and its members, and to support economic growth within its communities.

The General Manager reports to Qalipu Development Corporation's Board of Directors (BOD) and manages the Corporation's portfolio of holding companies. The General Manager is responsible for the profitable operation of existing businesses, and prospecting for new business opportunities.

### **Duties and Responsibilities:**

The General Manager shall;

- Work with the BOD to develop a comprehensive investment strategy and a three-year operational plan;
- Hire and supervise staff as required;
- Identify, evaluate, and conduct due diligence re: new business opportunities;
- Provide management and business support services to existing businesses;
- Implement, monitor and report on annual operating plans;
- Prepare monthly activity reports.

### **Qualifications:**

A minimum of a Bachelor's Degree and preferably a Master's Degree in Business or related discipline. In addition, the successful candidate should have;

- Experience working at a senior management or executive level;
- Minimum of 5 years community development or business development experience, or an equivalent combination of education and experience;
- Excellent leadership skills and demonstrated effective administrative, financial and human resources management abilities;

- Excellent communication, negotiation and conflict resolution skills to influence, create and maintain relationships with multi-level stakeholder groups;
- Demonstrated diplomacy, judgement and decision-making abilities and familiarity with First Nations Culture.

**Working Conditions:** This position is office based. The duties are predominantly met during regular business hours. The successful applicant will be expected to commit the necessary time to manage the organization such that the work load may include time beyond regular working hours.

**Salary:** Commensurate with education, qualifications and experience.

**Please Note:** Candidates should indicate if they are a member of the Qalipu First Nation or self-identify as an Indigenous person.

**Apply:** Candidates interested in this fast paced and dynamic management opportunity, must apply with resume and cover letter including three current business references to:

Qalipu First Nation  
Attention: QDC General Manager Hiring Committee  
3 Church Street  
Corner Brook, NL A2H 2Z4

Or e-mail: [jobopportunities@qalipu.ca](mailto:jobopportunities@qalipu.ca) with **subject line** “QDC General Manager”

**Deadline for receipt of submission:** Friday, September 29<sup>th</sup> at 12:30 PM, NL.

**We would like to thank all applicants who apply; however, only applicants selected for an interview will be contacted.**