



# Métis Nation – Saskatchewan (MN-S)

## Employment Opportunity

### Chief Financial Officer (CFO)

**Reporting to the Métis Nation – Saskatchewan CEO, the CFO is responsible for leading the MN-S Finance department and to provide sound business and accounting advice to the MN-S management team.**

**Responsibilities:** The CFO will be responsible for:

Maintaining accounting policies and procedures in accordance with generally accepted accounting procedures, corporate filings and CRA regulations;

- Participate with other members of the management team in the development of annual plans, budgets and reports;
- Supervise monthly and quarterly close procedures including revenue and expense accruals, amortization, allocations, bank reconciliations, forecast updates and regulatory filings;
- Manage the treasury function and banking relationships, including monitoring and controlling cash flow;
- Supervise payroll and staff involved in the payroll process;
- Provide effective supervision and performance appraisal of direct reports on an annual basis;
- Oversee the preparation of funder financial reports on an as-needed basis; and
- A host of other duties which can be found in the complete job description along with pay range at <http://metisnation.sk.com>

**Qualifications:** The ideal candidate will have a undergraduate degree/diploma in Accounting, Finance or related field. Minimum of 8 years of related experience with at least 4 years in a supervisory role. CPA (GGA, CMA or CA) designation preferred. Advanced knowledge of Excel and proficient skills with other desktop applications including Word and PowerPoint. Accounting experience in not-for-profit, specifically fund accounting is an asset. Knowledge of a broad range of accounting software. Competencies include: Analytical/Decision Making/Problem Solving Skills/Attention to Detail/Communication Skills/Leadership/ and People Management.

**MN-S is committed to inclusiveness, equity and accessibility. We encourage all qualified candidates to apply. Preference will be given to qualified Métis applicants. Competitive salary and benefits plan will be provided. Detailed job description and salary range can be viewed on the MN-S website:**

<http://metisnation.sk.com>

**Please apply in confidence by:** February 23rd, 2018

C/O MN-S Transition Team

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Email: [hr@gdins.org](mailto:hr@gdins.org)

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**We thank all applicants for their interest but only those selected for interview will be contacted.**