



## GENERAL STUDIES INSTRUCTOR

Classification: College Instructor

Full-Time Term Position: August 27, 2018 to June 21, 2019

Tadoule Lake, Manitoba

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Aboriginal learners and mature students.

**The Position:** An instructor is required to teach academic upgrading courses and to perform related instructional duties at Tadoule Lake, Manitoba. The courses to be taught include Development Communication, Development Mathematics, Learning and Life Skills, Computer Literacy and Windows, Interpersonal Communication, Email and Introduction to the Internet. Curriculum development/review, classroom management, student supervision, advising and evaluation, maintenance of student records and grades, and related administrative tasks will also form part of the duties.

### Qualifications:

- A Bachelor of Education Degree and Manitoba Teaching Certificate
- Strong professional and academic background indicating ability to teach Mathematics, English and Computer
- Previous experience teaching adults
- Strong computer skills
- Excellent communication skills
- Effective interpersonal skills
- Effective organizational and time management skills
- Demonstrated ability to understand and to deal with issues specific to Aboriginal learners and mature students in northern communities
- Personal experience and/or knowledge and understanding of Aboriginal cultures

### Assets:

- The ability to speak an Aboriginal language specific to the location of the program
- Knowledge and experience with learning technologies in a college or university setting

### Conditions of Employment:

- Candidates must be legally entitled to work in Canada
- Evening scheduling may be required

Applicants must provide a cover letter, résumé, references and copies of their transcripts with their application. Applicants must demonstrate on their résumé how they meet the qualifications.

*Representative Workforce (formerly employment equity) is a factor in the selection process. Preference will be given to Aboriginal candidates. Applicants are invited to indicate in their covering letter or résumé if they are from any of the following groups: Aboriginal people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.*

**Competition Number:** 18-034  
**Closing Date:** April 30, 2018 however will remain open until the position is filled  
**Salary Range:** \$31.40 to \$46.64 hourly, plus remoteness allowance

**Apply to:** University College of the North, Attention: Human Resources  
P.O. Box 3000  
The Pas MB R9A 1M7  
Fax: (204) 623-4414  
Email: [hinfo@ucn.ca](mailto:hinfo@ucn.ca) (preferred format)

*We thank all applicants for their interest, but only those selected for an interview will be contacted*  
Application materials, including letters of reference, will be handled in accordance with the *Freedom of Information and Protection of Privacy* Legislation (Manitoba).

*For more information and other employment opportunities, visit [www.ucn.ca](http://www.ucn.ca).*