

Title: Summer Reading for Fun Tutor - Student Positions

Newfoundland and Labrador Laubach Literacy Council Inc. is looking for Tutors for its provincial Summer Reading for Fun Program (SRF) sites. Summer Reading for Fun is a free program that helps school-age children learn to enjoy reading and writing through one-on-one tutoring sessions.

Terms of Employment: Temporary, Full Time, Week-days 8:30 a.m. -4:30 p.m.

Salary: \$ 11:15 per hour for 35 hours per week for 7 weeks

Anticipated Start Date: July 9, 2018

Location on the island: Corner Brook, St. Albans/Milltown, Marystown/Black Duck Cove, Clarenville, Trout River; **Location in Labrador:** Port Hope Simpson, Charlottetown, Pinsent's Arm

Program: Anticipated funding for this position under the Canada Summer Jobs (CSJ) initiative. To qualify, interested applicants must have attended school in the past year and be registered to attend in September 2018. The applicant must also be between 15 and 30 years of age at the start of employment.

Preference will be given to students who experience barriers to employment who intend to study business management, social work, education or community studies. Education and experience in program management, project planning and organizing and instruction to children/youth through paid or volunteer work is an asset.

All new employees are asked to provide a Certificate of Conduct within 2 weeks of commencement of employment.

Job Description

The tutor will:

- Assist site-coordinator with registration and recruitment of SRF student participants
- Tutor school-aged children/youth in on-to-one and group sessions in writing, reading comprehension and math
- Work with site-coordinator and volunteer steering committee to ensure quality programming
- Organize and executive weekly group activities
- SRF site maintenance

Requirements

- Strong organizational skills
- Ability to work independently
- Computer skills
- Pleasant, cooperative demeanor

Deadline for applications: June 1, 2018

How to Apply: Send résumé with cover letter and 3 references

By E-Mail: laubach@nf.aibn.com

E-mail submissions must be in Microsoft Word format, and have the Subject Line: **SRF Hiring Committee- Tutor 2018 and must indicate the location** of the vacancy