

**Qalipu Mi'Kmaq First Nation Band
Council Meeting
Community Room
1 Church Street, Corner Brook
March 9, 2019**

- 9:00 am **Opening Prayer**
- 9:10 am **Review and Acceptance of Agenda**
✓ **Motion** to accept Agenda
✓ Additions to Agenda:
- 9:20 am **Review and Acceptance of Minutes of January 19, 2019**
✓ **Motion** to accept Minutes of January 19, 2019
✓ Business Arising:
- 9:40 am **Update - Annual Operating Plans 2018-2019 -Keith Goulding**
✓ AOPs for 2018-2019
 - Education and Training
 - Community Development
 - Natural Resources
 - Operations
 - Finance✓ **Motion** to accept the update of AOP's 2018-2019
- 10:30 am **Nutrition Break**
- 10:45 am **Presentation - Annual Operating Plans for 2019-2020**
✓ AOPs for 2019-2020
 - Education and Training – Monique Carroll
 - Community Development – Ralph Eldridge
 - Natural Resources – Jonathan Strickland
 - Operations – Mitch Blanchard / Keith Goulding
 - Finance – Jodie Wells✓ **Motion** to accept AOP's for 2019-2020
- 11:30 am **Member Question & Answer Period**
✓ Opportunity for Questions from members
- 12:00 pm **Lunch**
✓ Lunch Provided

- 1:00 pm **Band Council Procedures – Randy Drover**
✓ Review and discussion
- 1:30 pm **Presentation of Budgets for 2019-2024 – Randy Drover**
✓ Budgets for 2019-2024
 ○ Qalipu First Nation
 ○ MAMKA
- 2:30 pm **Band Council Resolution 09-18-19 – Keith Goulding**
✓ Acceptance of 2019-2024 Budgets
- 2:40 pm **Band Council Resolution 10-18-19 – Keith Goulding**
✓ Transfer request to Esgenoopetitj First Nation (Keith Goulding)
- 2:50 pm **Band Council Resolution 11-18-19 – Keith Goulding**
✓ Application for P&ID Funding
- 3:00 pm **Committee Updates (1-5)**
1. Communications Committee – Odelle Pike
 ✓ Terms of Reference
 ✓ **Motion** to accept
 2. Finance Standing Committee – Randy Drover
 ✓ Presentation and Review of Committee Report
 ✓ Recommendations / **Motion**
 3. Community Development Standing Committee – Keith Cormier
 ✓ Update by Chair
 4. Natural Resources Standing Committee – Frank Skeard
 ✓ Update by Chair
 5. Housing Committee – Brian Dicks
 ✓ Update by Chair
 6. Education and Training Standing Committee – Odelle Pike
 ✓ Update by Chair
 7. Executive Committee
 ✓ Update by Chair
- 3:45 pm **Next Meeting**
✓ May 11, 2019
✓ Location:
- 3:55 pm **Adjournment**
✓ **Motion** to Adjourn

Qalipu First Nation

Council Meeting

March 9, 2019

Community Room

1 Church Street, Corner Brook, NL

Table of Contents

Staff Attendance	4
Council Attendance.....	4
Absent	5
Motion 37-18-19 - Chair.....	5
Agenda	5
Motion 38-18-19 – Accept agenda	5
Meeting Minutes – January 19, 2019	5
Motion 39-18-19 – Accept minutes	5
Business Arising from Minutes of January 19, 2019.....	6
Motion 40-18-19 – Amend Committee Structures.....	6
Update – Annual Operating Plans 2018-2019	6
Education and Training	7
Community Development.....	7
Natural Resources.....	7
Operations	7
Finance.....	7
Motion 41-18-19- Accept AOPs	8
Motion 42-18-19 – Move to an In Camera	8
Presentation – Annual Operating Plans 2019-2020.....	8
Education & Training.....	8
Community Development.....	9
Natural Resources.....	10
Operations	10
Finance.....	11
Motion 42-18-19 – Accept AOPs.....	12
Motion 43-18-19 – Develop AOP for Executive Committee	13
Member Question and Answer Period	13
Band Council Procedures	13
Motion 44-18-19 – Band Council Procedures.....	14
Presentation of the Budgets for 2019-2024	14
Motion 45-18-19 – Accept Budgets	14

Motion 46-18-19 – Per Diems and Honourariums.....	15
Band Council Resolution 09-18-19 – Budgets.....	15
Band Council Resolution 10-18-19 – Transfer	15
Band Council Resolution 11-18-19 – P&ID Funding.....	16
Committee Updates – Standing/Special Committee Reports	16
Communications Committee	16
Motion 47-18-19 - Terms of Reference (TOR)	16
Finance Standing Committee.....	17
Motion 48-18-19 – Finance Committee to supply monthly report	17
Community Development Standing Committee.....	17
Natural Resources Standing Committee.....	18
Housing Committee	18
Education and Training Committee	18
Executive Standing Committee.....	18
Council Remarks.....	19
Next Meeting	19
Adjournment.....	20
Motion 49-18-19 – to adjourn	20

The Qalipu First Nation held its regular meeting of Chief and Council at the Community Room, 1 Church Street, in Corner Brook, NL. The meeting began at 9:15 am with eight(8) Qalipu members in attendance.

Staff Attendance

The following Qalipu staff were in attendance:

Name:	Position:
Mr. Keith Goulding	Band Manager
Ms. Tina Diamond	Office Administrator
Mr. Jonathan Strickland	Director of Natural Resources
Ms. Jodie Wells	Comptroller
Ms. Monique Carroll	Director of Education and Training
Ms. Sara Leah Hindy	Team Lead – Community Development Officer
Ms. Tara Saunders	Team Lead – Tourism Development Officer
Mr. Ryan Matthews	Communications & Computing Specialist
Mr. Mitch Blanchard	Manager of Health Services (arrived at 10 am)

Council Attendance

The following members of Council were in attendance:

Name:	Position:
Mr. Randy Drover	Central Vice-Chief
Mr. Keith Cormier	Western Vice-Chief (Acting Chair-Unable to vote)
Mr. Brian Dicks	Councillor Corner Brook
Mr. Frank Skeard	Councillor Glenwood
Mr. Andy Barker	Councillor Exploits
Mr. Calvin Francis	Councillor Gander Bay
Mr. Ivan White, SR	Councillor Flat Bay
Mr. Ivan J. White	Councillor St. George's
Ms. Odelle Pike	Councillor Stephenville
Mr. Bernard White	Councillor Benoit's Cove
Mr. Jasen Benwah	Councillor Port Au Port (Teleconference)

Absent

Mr. Brendan Mitchell	Chief
Ms. Alison White	Communications Officer

With Chief Brendan Mitchell, absent and unable to chair, Band Manager Keith Goulding called for nominations a member of Council to chair the meeting. Odelle Pike nominated Western Vice Chief Keith Cormier to Chair. No further nominations were received. Vice Chief Keith Cormier accepted the nomination.

Motion 37-18-19 - Chair

A motion was made for Western Vice Chief Keith Cormier to Chair the meeting.

Moved by:	Odelle Pike	Seconded by:	Ivan J. White
Motion Carried	All in Favour	Nine(9) For	Zero(0) Against

The meeting proceeded with an opening prayer by Odelle Pike - Elder and Councillor of Stephenville Ward. Vice Chief Keith Cormier welcomed members of Council and Staff of Qalipu along with the eight(8) Qalipu members in attendance.

Agenda

Motion 38-18-19 - Accept agenda

A motion was made to accept the **agenda**.

Moved by:	Ivan J. White	Seconded by:	Calvin Francis
Motion Carried	All in Favour	Ten(10) For	Zero(o) Against

There were no revisions or additions to the agenda. Jasen Benwah joined through Teleconference and voted.

Meeting Minutes - January 19, 2019

Motion 39-18-19 - Accept minutes

A motion was made to accept the **minutes of January 19, 2019** as presented.

Moved by:	Odelle Pike	Seconded by:	Andy Barker
Motion Carried	All in Favour	Ten(10) For	Zero(o) Against

Draft Minutes were sent to Councillors and revisions were made at that time. No further changes to the minutes were required. **Minutes of January 19, 2019 were adopted.**

Business Arising from Minutes of January 19, 2019

Councillor: Is live-streaming ready?

Keith Goulding: The testing is being done. Ryan Matthews is currently recording.

Councillor: I understood this meeting is being live-streamed

Keith Goulding: No, the technology needs to be tested and the Communications Committee wants to review.

Councillor: With regards to the Donation Policy, was it referred to the Finance Committee?

Randy Drover: Yes, the Finance Committee reviewed the Donation Policy, no changes were required.

Councillor: Is there any feedback from AON [Insurance Company]?

Keith Goulding: Yes. Speaking with the rep from AON, volunteer groups under Qalipu are covered. AON may require a list of volunteers.

Councillor: Is there an update on GINU?

Keith Goulding: Once members are categorially amended and completed, the data will need to be converted.

Councillor: With regards to Motion 31-18-19 in January's Minutes, concerning the MOA with Sealing Industry. Is there an update?

Brian Dicks: The MOA did not get signed, other parties to the MOA backed out.

Councillor: The list of Committee Structures, some of them are not Qalipu.

Action: Review the Committee Structure list for changes and updates

Motion 40-18-19 – Amend Committee Structures

A motion was made amend the Committee Structures, remove from list those which are not part of Qalipu First Nation.

Motioned By:	Brian Dicks	Seconded By:	Andy Barker
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Specifically, remove QDC, QCF, and MAMKA.

Update – Annual Operating Plans 2018-2019

The update of the AOPs for 2018-2019 was presented by Keith Goulding, Band Manager.

Education and Training

- The total active and new approvals is 42 clients under ASETS. This program covers non-indigenous youth.
- Communications being revamped on Website for Education & Training
- A new Facebook page for Education & Training has been developed
- Ginu Database is being redeveloped to include new membership

Community Development

- Does not provide funding to Bands outside of Qalipu First Nation
- Outdoor Education Program is being offered to students of the Western School District
 - ✓ 800 Student participants through the Killdevil Camp program
 - ✓ Central would like a similar program
- A partnership has been created with Western Regional School District(WRSD)
 - ✓ Culture teachings in the classroom
- Business Forum 2019 planned for Stephenville on March 26, 2019
 - ✓ Partnership with Town of Stephenville, College of the North Atlantic, and Navigate to cohost culinary focus multiday event
- A request to support our communities
 - ✓ Qalipu First Nation needs to support the Communities with financial support for activities
- A request to complete an inventory of what is happening in each Councillor's Ward

Action: Ward Councillors could contact community members to gather an inventory of activities happening in the Wards.

Natural Resources

- Completes projects regarding Terrestrial Research
- Red Fish data
 - ✓ There is a report online
 - ✓ Members can request the report
 - ✓ An update/report can be submitted for the Website or Newsletter

Operations

- Covers the Operation of Qalipu First Nation and Health
- Membership voted yes to moving to electronic voting system for future elections.
 - ✓ The voting system would encompass online voting and telephone voting through a third-party company
 - ✓ Software is ready, members will be provided an access code and phone number

Finance

- Financial Management Board (FMB) documents were sent on March 8, 2019
 - ✓ Report to be reviewed by legal council
 - ✓ FMB to be reviewed by Finance Committee

- Working with FMB to meet standards with policy and financial stability to acquire First Nation Financial Management Board(FNFMB) Certification
 - ✓ Policies being reviewed include: Finance, Governance, Information Management, and Human Resources

Motion 41-18-19- Accept AOPs

A motion was made to accept the Update of AOPs for 2018-2019.

Motioned By:	Calvin Francis	Seconded By:	Ivan White, SR
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Motion 42-18-19 – Move to an In Camera

A motion was made to move to an In-Camera. Council meeting resumed at 11:00am.

Motioned By:	Frank Skeard	Seconded By:	Andy Barker
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Council conducted a brief fifteen-twenty (15-20) minute In-Camera.

Presentation – Annual Operating Plans 2019-2020

Presentations of the AOPs for 2019-2020 was completed by the Directors or Staff with opportunity for Councillors to ask questions.

Education & Training

Monique Carroll, Director of Education and Training began her presentation by explaining the department provides funding but also provides:

- Career Counselling in High Schools;
- Summer Camp – Healers of Tomorrow Gathering; and
- Summer Trades Camp

The department works with partners to develop programs:

- RCMP Summer Program

The department worked with Indigenous Services Canada(ISC)-formally INAC to provide funding for students who were deregistered with Qalipu. Clarification was requested concerning how is funding is approved and distributed. Extra financial support was received from ISC for those students. All students who applied for funding received it.

The Education and Training Department also manages the funding for North West Territories. ISC approached Qalipu to manage the fund and this has been ongoing for three(3) years and Qalipu has the capacity to manage other files.

Ms. Carroll responded to questions from Councillors and noted:

- With more money for the department, more students could be helped
- With surplus funds, the additional funds will top up students before the term is finished
- If there are programs available to benefit students which are not availed of, please advise the Education and Training Department
- The new Indigenous Skills Employment Training Strategy (ISETS) agreement, will allow the department to have flexibility
- The IT department has been tasked with developing an on-line program application process for PSSP and ASETS - This may have to be a new position
- Summer jobs are advertised on the Qalipu website and on the Education and Training Facebook page
- With regards to partnership with College of North Atlantic (CNA) and Indigenous Tourism Board, Ralph Eldridge and I have been working with CNA and Indigenous Tourism Board

ACTION: Follow up with Community Development Department on Partnerships

Community Development

With Ralph Eldridge, Director of Community Development absent, Band Manager Keith Gouling presented on the AOP. Sara Leah Hindy, Team Lead – Community Development Officer and Tara Saunders, Team Lead – Tourism Development Officer were available to answer questions.

Ms. Saunders explained to Council members the Indigenous opportunities that are being done under Experience Qalipu. Ms. Hindy elaborated on how the department captures cultural teaching and knowledge of elders. Ms. Hindy also explained that of the twelve(12) schools participating in School Outreach, ten(10) are in Western and two(2) in Central. The School Outreach program is currently a negotiated with Assistant Director of Education for this region (Western). To have the program elsewhere, a conversation needs to take with the Assistant Director of Education in the central region. However, the goal is to expand and develop program across the province. With regards to expanding the program -offered at Killdevil- to Central Region, an agreement will have to put in place in that region. Western Regional School District currently assists with funding for Killdevil program to operate. There would have to be conversations regarding funding and a location to include more schools. Currently, Killdevil Camp is full- there is no room for more schools.

Councillors made the following key points:

- Youth Conference - would be a good opportunity to get Staff, Council, and Members together
- Indigenous Early Learning – we should insist that the teachings are in all schools

Councillors inquired about the Qalipu Business Development Centre and noted that there should be two(2) Qalipu Business Development Centres - the one proposed in Central and one in Western, Grand Falls and Stephenville respectfully.

Action: Follow up with Ralph Eldridge - Is it financially feasible to have two(2) Qalipu Business Development Centres.

Natural Resources

Jonathan Strickland, Director of Natural Resources gave an overview of what the department is doing. Partnerships and Proposals include working with:

- Natural Resources Canada - climate change
- Several groups in Bay St. George - several proposals submitted
- ACAP Humber Arm - Coastal Restoration Fund
- Government Agencies - River Guardian program

With regards to Communications, the goal is:

- Submit six(6) updates to the newsletter
- Update MAMKA website

The department's plans include:

- TUS Interviews
- Oceans Day Activities
- Guardian Program
- Acoustic Monitoring of Bat Species
- Environmental Assessment
- Agriculture and Forestry
- Aquatic Research
- Food, Social, and Ceremonial Fishery(FSC) Development

Councillors asked Mr. Strickland to elaborate on Salmon and Mining. Mr. Strickland advised with regards to Salmon, there has been no information recently. If there is Conference outside the province, the plan is to attend. With regards to Mining opportunities the department has no current plans. The Natural Resources department has planned to eventually be involve in all areas of Natural Resources. Initial plans were to start with Terrestrial Research - which is done, then move into Forestry and Agriculture- which is the current focus.

Action: Find a way to be at the discussions for Mining opportunities - Contact government.

Operations

Keith Goulding, Band Manager and Mitch Blanchard, Manager of Health Services presented on this AOP. Keith Goulding began by stating that focus of Operations department is Health and the general operation of the administrative offices.

Current focus for Member Services(NIHB Program) is:

- Medical Transportation (MT) – continue to deliver and improve
- Mental Health Care (MHC) – continue administration and improve
- Vision Care – plans to administer NIHB Vision Care

Future NIHB priorities include:

- Medical equipment
- Prescription medication
- Dental

The department is working on ISO certification and HR Software. HR Lead Management Program will allow Qalipu to manage the workforce at multiple locations.

Mr. Blanchard gave details of the Health Department which included:

- Online Medical Forms
 - ✓ Qalipu is in process of forming partnerships with other First Nations to determine how the online system is operated
- NIHB Program
 - ✓ At request of Ward Councillors, we can create a schedule to inform members of the NIHB Program
 - ✓ The NIHB Navigator can be available to inform members of the NIHB program
 - ✓ Alison White, Communications officer, is scheduled to travel to the various wards with the new Membership Guide to inform new members of Qalipu' programs
 - ✓ Ward Councillors will also attend

Council members made the following points regarding the AOP:

- Much of the AOP for Operations seems to be focussed on Health and its programs
 - ✓ It's expanding to be its own department
- For Housing, the AOP should have added a clear plan of action on what Council can achieve

Action: AOP should focus on a Health Department and complete strategic work in the area of Health. Also, should focus on Housing.

Finance

Jodie Wells, Comptroller, presented an overview of the objectives of Finance Department. Discussion focussed on the monthly and quarterly activities as well as fiscal responsibilities. The department's activities include:

- Quarterly review of AOP
- Monthly accounting functions
- Maintaining a balanced budget

- Implement a purchasing policy
- Provide report to Finance Committee
- Co-ordinate annual audit – submit to ISC
- Acquire FNFMB Certification
- Acquire ISO Certification
- Co-ordinate Comprehensive Community Plan – Three(3) year plan
- Co-ordinate Annual budget Process

Ms. Wells updated Council on the following topics of interest:

- Purchasing Policy
 - ✓ It has been implemented and FMB has made revision recommendations
- Strategic Plan
 - ✓ The Strategic Plan is integrated with the budgeting process
 - ✓ The Director of Operations is responsible.
- Comprehensive Community Plan
 - ✓ Finance department has a new employee who is working on this
- Financial Management Law
 - ✓ The four policies, discussed earlier, were sent to Nathan Sack on Friday, March 8th
 - ✓ Mr. Sack expects to respond by Wednesday, March 13th
 - ✓ The report will go back to Finance Committee and then to Council
- Authority Matrix
 - ✓ The Authority Matrix is attached to the policies as Appendices

Motion 42-18-19 – Accept AOPs

A motion was made to accept the AOPs for 2019-2020.

Motioned By:	Randy Drover	Seconded By:	Ivan White, SR
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

One Councillor noted that when viewing the Strategic Plan, there is a missing AOP which concerns the Executive. Key missing pieces include:

- Increase communication with province NL regarding duty to consult with Qalipu.
- Evaluate and make decision on National Affiliation for Qalipu - DONE this was AFN
- Evaluate and decide where the Urban Reserve will be located.

Action: It is recommended that an Executive Committee should have an AOP. Add to the Agenda for Executive Committee’s next meeting.

Motion 43-18-19 – Develop AOP for Executive Committee

A motion was made that the Executive Committee will develop an Annual Operation Plan for items in the Strategic Plan that are not identified in another current AOP for next council meeting.

Motioned By:	Frank Skeard	Seconded By:	Calvin Francis
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Member Question and Answer Period

Member: Can we get details with regards to Agreement concerning Seals?

Councillor: The decision to not move ahead with the MOU was the decision of Carino Processing Ltd.

Member: Did Carino Processing Ltd give reasons why they did not want to proceed?

Councillor: It is up to Carino Processing Ltd to disclose that.

Member: Will write a letter to Chief and Council wanting an accessible stair lift, wheelchair accessibility, or an accessible building for elders and the disabled.

Action: Once letter is received, follow up regarding accessibility issues.

Band Council Procedures

Randy Drover, Central Vice Chief, presented the report for discussion. A copy of the report was presented to Council prior to the meeting. The intent of the Band Council Procedures is to put into writing what we do as a Council and adds clarity. These procedures complement the Indian Band Council Procedure Regulations.

One Council member inquired about committee reporting [section 14.0] and suggested that there should be there should be reports from the Executive Committee and the Band Manager.

Action: Include a report from Executive Committee and Band Manager to be presented at regular Council meetings.

It was also suggested that the committee reports be in writing as opposed to a verbal report.

Action: Review whether Committee reports can be presented in writing by the Committee's Chair.

Mr. Drover was asked to clarify, add, or revise sections of the Band Council Procedures.

- Presiding Officer [section 6.0] - clarify "by consensus or majority vote"
 - ✓ If there is a consensus then we don't need to vote
 - ✓ If we vote, majority will decide who shall preside

- Presiding Officer [section 6.0] - add “Chief, and both Vice Chiefs are unable to preside, by consensus another member of Council can preside”
 - ✓ Section 6.1 can be revised to remove “which of the two Vice Chiefs” and change to “which member of council”
- Amendment and Suspension [section 17.0], clarify “two-thirds vote”
 - ✓ The intent of two-thirds(2/3) ensures that these Band Council Procedures once set are not easily amended
- Section 1.2- Clarify “Regular meetings shall be open to members of the band...”
 - ✓ Meetings are not for the public, just members of Qalipu.
- Power to Preserve Order [sections 10.1-10.2]
 - ✓ Presiding Officer has power to expel or exclude a Councillor or person from a meeting
 - ✓ To be permitted back into the meeting, the individual must apologize and Council - by majority - has power to allow individual to return.

Motion 44-18-19 – Band Council Procedures

A motion was made to adopt Qalipu Band Council Procedures, as amended.

Motioned By:	Randy Drover	Seconded By:	Ivan J. White
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Presentation of the Budgets for 2019-2024

Randy Drover, Central Vice Chief, presented a written report to council which he read. He presented a **resolution** to Council which reads:

Be it resolved that Council shall adopt the 5-year budget forecast for the Qalipu First Nation and the MAMKA as presented and circulated.

Motion 45-18-19 – Accept Budgets

A motion was made to pass the Resolution.

Motioned By:	Randy Drover	Seconded By:	Brian Dicks
Motion Carried	ALL in favour	Ten(10) For	Zero(0) Against

Mr. Drover was asked to explain the salaries of employees increasing and decreasing across the programs. He responded that the finance department pays salaries from the different budgets. While the salaries may remain the same, the payments come from different budgets.

Councillors requested clarification on Qalipu Development Corporation (QDC) and its operations. Qalipu Band Manager Keith Goulding, Comptroller Jodie Wells, and Vice-Chief Randy Drover made the following points:

- QFN is no long paying salaries for QDC - they are now self-sufficient
- QFN charges QDC for professional fees - those fees may change
- QFN provides QDC with financial support which the band does not charge for

Mr. Drover also presented a second **Resolution** to Council which reads as follows:

Be it resolved that Council shall consolidate the annual Committee per-diems and honourariums for Councillors into one, inclusive honourarium totaling \$9,600 that shall be paid monthly; be it further resolved that the policy relating to Committee per-diems for Councillors shall be rescinded.

Motion 46-18-19 – Per Diems and Honourariums

A motion was made to pass the Resolution.

Motioned By:	Randy Drover	Seconded By:	Calvin Francis
Motion Carried	One(1) Abstained	Seven(7) For	Two(2) Against

The above resolution covers Councillor’s meetings and committees for the Band. External committees would be different. The intent is to put stability and predictability into the Band Support Budget. Also, it will decrease the administrative burden on staff processing Per Diems.

Band Council Resolution 09-18-19 – Budgets

Keith Goulding, Band Manager presented Council with a resolution to be signed regarding Budgets for 2019-2024. The resolution reads:

That after careful review and recommendation from the Finance Committee, the budget of 2019-2024 for Qalipu Mi'kmaq First Nation and MAMKA has been accepted and approved for operations.

Resolution was passed around and signed by ten(10) members of council.

Band Council Resolution 10-18-19 – Transfer

Keith Goulding, Band Manager presented Council with a resolution to be signed regarding a member transfer to Esgenoopetitj First Nation in Burnt Church, New Brunswick. The resolution reads:

That after review and as per section 12 of the Indian Act, we the council of the Qalipu First Nation Band, hereby release the following member to the Esgenoopetitj First Nation as requested.

[Name, Birthdate, and Registry No]

The individual has requested the transfer, the band has accepted the individual and forwarded a resolution to accept the individual.

Resolution was passed around and signed by ten(10) members of council.

Following meeting of council, Tina Diamond will notify ISC by letter of the intend to release the member and will forward the signed resolution.

Band Council Resolution 11-18-19 – P&ID Funding

Keith Goulding, Band Manager presented Council with a resolution to be signed regarding an application for P&ID Funding. The resolution reads:

To submit an application to Indigenous Services Canada under the Professional and Institutional Development Program 2019-2020. 10% of the total cost is required as the Bands contribution towards the total cost of the listed projects, pending review and approval by Indigenous Services Canada.

Project List:

- 1. 2020-2029 Strategic Planning Facilitation - Up to a maximum \$50,000*
- 2. Human Resource Leave Management Software - \$7,189.07*
- 3. Budgeting and Planning Software - \$7,830.00*
- 4. Lockable/Secure Server Network Rack - \$782.56*

Total Cost: \$65,801.63

This program is available each year whereby the Band applies for support for band operation or infrastructure such as computer equipment. There are four projects listed.

Resolution was passed around and signed by nine(9) members of council.

Committee Updates – Standing/Special Committee Reports

Committee Chairs are given an opportunity to discuss what the committee has been doing.

Communications Committee

Councillor Odelle Pike, Chair of Communications Committee presented the TOR which was previously distributed to council in Council Kit. The communications committee met with Nathan Sack, Manager of Capacity Development with FNFMB who assisted with the language in the TOR.

Motion 47-18-19 - Terms of Reference (TOR)

Councillor Odelle Pike asked for a motion to accept the Terms of Reference.

Motioned By:	Odelle Pike	Seconded By:	Ivan J. White
Motion Carried	ALL in favour	Nine(9) For	Zero(0) Against

Councillor Jasen Benwah left the meeting and did not vote.

The Communication Committee submitted council with a revised written report from the last meeting. The committee has since been tasked with writing policies and procedures for the Committee.

An inquiry as to whether the Communications Committee is Special or Standing. After much debate several points were made:

- I would prefer it be a long-standing committee
- A standing committee lasts longer than a special committee
- There is no preference - I expect it to be long-standing
- Can we ensure it outlasts this Band Council
- It may evolve into the Executive Office
- For now, it is a new committee, we could leave it as it is [Special] and see how it develops

Finance Standing Committee

Central Vice Chief, Randy Drover presented on the Finance Standing Committee Report. A copy of the report was given to council prior the meeting as part of the council kit. Mr. Drover highlighted a section of the report dealing with Council Recommendations/Motions. It is important to note that each month, Council will receive a report, along with a summary.

Motion 48-18-19 – Finance Committee to supply monthly report

Councillor Randy Drover made the following motion: Be it resolved that under section 69, that Council will receive the Main Program and a Summary with income statement on monthly basis.

Motioned By:	Randy Drover	Seconded By:	Calvin Francis
Motion Carried	ALL in favour	Nine(9) For	Zero(0) Against

Community Development Standing Committee

This committee update was provided by Western Vice Chief Keith Cormier. Tourism projects carried forward into 2019-2020 include: working with St. George’s Indian Band and the Museum; and a Tourism Training Program and the request for proposal(RFP) for a tourism training project.

There is an application for project funding to do a Medicine walk in Corner Brook. There has been discussion to determine a location to develop a space to commemorate Missing Murdered and Indigenous Women(MMIW). As well, there is an application with the Department of Education that can guide how we develop Indigenous curriculum in the classroom – this is province wide. There is another application regarding Language Revitalization.

Action: Follow up with Ralph Eldridge regarding MMIW
--

Councillor: When events are held in our wards, elected ward Councillors and the Vice Chiefs should be made aware. Management and senior staff who are participating in events in the wards should attempt contact with the ward Councillors and Vice Chiefs.

Action: Follow up with Management and senior staff on communication of events.

Councillor: We have staff who are asked to sit on various boards. It should be forwarded to Executive for insight or approval.

Keith Goulding: All appointments have been approved by in advance by me as Band Manager.

Natural Resources Standing Committee

Councillor Frank Skeard requested to defer his presentation of his report until the next meeting – May 2019.

Housing Committee

Councillor Brian Dicks presented an update on the Committee actions. A Housing Survey has been completed and placed online for members. Also, several have been distributed through the Elder Mailout and through Ward Council Meetings. To date, one-hundred and forty-eight(148) have been completed. The key is to have more surveys completed and have a large sample size. A report will be compiled from the data. Data is requested from all age groups.

Councillor: Can contact other Provincial Organizations - there may be existing data.

Action: If requested - Send the Housing Survey to the ward Councillors

Education and Training Committee

As Chair, Odelle Pike informed Council that the next meeting will be in March for the committee. She will have an update for Council at the next Council Meeting.

Some important information to highlight include: Students who were deregistered with Qalipu and have not yet completed their programs have been funded for a one-year transition period. Some of the students may qualify to be transferred to the new ISETS program with Service Canada. Work with ISC continues and further updates will be provided.

Executive Standing Committee

Randy Drover, Central Vice Chief presented the first Executive Committee Report. This report presents as Decisions and Discussions of the Committee. Since the appointment, the executive committee has held meetings on January 3rd, January 22nd, February 7th and will meet again on March 19, 2019.

January 3rd update: there were three decisions made. First, the NIHB Navigator positions are now reclassified as full-time. Secondly, Committee per diems pay outs were capped to six(6) per year for Standing Committees and four(4) per year for Special Committees. Thirdly, Council meeting binders were no longer necessary as information is distributed electronically. There were also many discussions.

January 22nd update: There were no decisions made.

February 7th update: There were no decisions.

Council Remarks

This part of the agenda is new. Each council member is given an opportunity to speak about their ward.

Councillor Bernard White: Is there any information regarding the Allen's Fisheries projects.

Response: It is in the planning stages, no info to report.

Councillor Calvin Francis: No remarks

Councillor Brian Dicks: No remarks

Councillor Odelle Pike: We had the first membership meeting in Stephenville. The meeting was centred around Self-ID.

Councillor Ivan White: We had two ward meetings, one in Flat Bay and the other in Burgeo. There is another planned for Robinson's. Everyone seems to be concerned with community support. There is also a concern about Red Fish.

Councillor Ivan J. White: We held first meeting in St. George's with fifteen(15) people. Members wanted to speak about enrollment – Wells case.

Councillor Andy Barker: No remarks

Councillor Frank Skeard: It is important for communications between Staff and Council to be forwarded more efficiently and timely. With regards to enrollment, we should have individuals in the area to assist members with the Self-ID letters.

Councillor Jason Benwah: Members are concerned about the Self-ID letters. Had a great turnout at the ward meeting.

Central Vice-Chief Randy Drover: We have ward meetings in Central next month. We have plans to meet with individuals in our region who have leaderships roles in our communities and can inform us of issues which Qalipu can be pursuing.

Western Vice-Chief Keith Cormier: Thank you staff and council and to the members.

Next Meeting

The next meeting of Council is scheduled for May 11, 2019. The location will be determined at the next meeting of the Executive Committee.

Adjournment

Motion 49-18-19 – to adjourn

Ivan White, SR made a motion to adjourn the meeting at 3:50 pm.

Minutes submitted by: Tina Diamond

Approved By

Certified By:

DRAFT