

# **APPLICATION GUIDELINES**

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**FOUNDING MEMBERS LIST**  
**QALIPU MI'KMAQ FIRST NATION BAND**

*On March 29, 2008,  
the members of the Federation of Newfoundland Indians (FNI)  
ratified a negotiated Agreement for the recognition  
of the Qalipu Mi'kmaq First Nation Band.*

*On June 23, 2008, the federal Government and the FNI signed this Agreement,  
which paved the way for the next step in the process:  
creating a Founding Members List.*

Everyone who wishes to become a Founding Member of the new band must complete an application form—or have one completed on their behalf by a parent or guardian. All applicants must also supply support documents with their application to prove Canadian Indian ancestry, current membership in the Mi'kmaq Group of Indians (mainly through connection to a current Newfoundland Mi'kmaq community), and connection to a pre-Confederation Newfoundland Mi'kmaq community. The applications will be reviewed by an Enrolment Committee set up for this purpose.

These guidelines are designed to help applicants understand and successfully complete the application process for enrolment on the Founding Members List.

We suggest you review this document in full before you begin to fill out the application form.

**PREPARED BY THE FEDERATION OF NEWFOUNDLAND INDIANS / SEPTEMBER 2008**

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# THE BASICS

## GETTING READY

**FOR YOUR REFERENCE:**  
**GUIDELINES:**  
pp. 20-22, 26-27, 34-36

**APPLICATION:**  
Parts 2, 5, 6

The application you are about to fill out reflects your wish to become a Founding Member of the Qalipu Mi'kmaq First Nation Band, or to have your child or ward become a member.

This new landless band, based on the island of Newfoundland, will be created as outlined in the Agreement that the Federation of Newfoundland Indians and the federal government signed and ratified in 2008. Full details about both the Qalipu band and the Agreement are available online at [www.qalipu.com](http://www.qalipu.com).

These guidelines are designed to help people understand and successfully complete the application process for enrolment on the Founding Members List. Readers should bear in mind that throughout this booklet, “you” refers to the person filling out an application form, and “the applicant” refers to the person whose name is being put forward for enrolment as a Founding Member. (This distinction is necessary because there are two types of application forms: Adult forms filled out by adult applicants, and Parent/Guardian forms filled out on behalf of applicants who are younger than 18 or mentally incompetent.)

### Who is eligible to be a Founding Member?

For an applicant to be eligible to be a Founding Member of the Qalipu Mi'kmaq First Nation Band, all of the following statements must be true:

- She or he is of Canadian Indian ancestry, either by birth or adoption.
- She or he is not currently included on Canada's Indian Register.\*
- She or he is a member of—OR is a descendant of a member of—a pre-Confederation Newfoundland Mi'kmaq community (see list on page 17).
- She or he self-identifies as Mi'kmaq and is accepted as a member of the Mi'kmaq Group of Indians of Newfoundland.

If an applicant does not meet all of these criteria, or if his or her application does not provide sufficient supporting evidence to document them, the application for Founding Membership will be turned down.

#### \* INDIAN REGISTER

Refers to the register maintained by the Indian Registrar of Indian and Northern Affairs Canada (INAC) according to section 5 of the *Indian Act*.

Anyone on the Register is already considered a “Status Indian.”



## What submitting an application indicates

Under the terms of the Agreement, those who complete, sign, and submit an application for membership in this new band are indicating all of the following:

- They consider themselves (or the person on whose behalf they are submitting) to be a member of the Mi'kmaq Group of Indians of Newfoundland.
- They wish the applicant's name to be included on the Founding Members List of the Qalipu Mi'kmaq First Nation Band.
- They wish the applicant's name to be registered as an Indian under the federal *Indian Act*, once the Qalipu Mi'kmaq First Nation Band is recognized as a band.
- To the best of their knowledge and belief, all of the information they provide in the application package is true and accurate.
- By signing the "Full and Final Release," they agree, as applicants, to give up any claims against Canada that they (or the person on whose behalf they are applying, if they are a parent/guardian) may have had against Canada arising out of its failure to recognize their eligibility for registration under the *Indian Act*, prior to having the applicant's name included on the Founding Members List of the Qalipu Mi'kmaq First Nation Band.

The application form has several parts in which to demonstrate all of the above. Many of these parts require you to submit documents to support the information entered on the form.

### WHAT IS THE "MI'KMAQ GROUP OF INDIANS OF NEWFOUNDLAND"?

The Mi'kmaq Group of Indians is not a formal organization. This term refers to current groups of Mi'kmaq on the island of Newfoundland, including (but not limited to) those in or around the communities listed on page 22. Note that the Agreement includes a provision to expand this list, if the Enrolment Committee receives sufficient evidence that a Mi'kmaq community not already listed currently exists.



## THE BASICS

### WHAT THE APPLICATION MUST PROVE

Completed applications must demonstrate that an applicant meets all of the eligibility requirements listed on page 2 (“Who is eligible to be a Founding Member?”). You must also submit supporting documentary evidence.

#### SYMBOLS

Look for the following symbols that signal special notes or instructions:



FOR DOCUMENTS



FOR PARENT/GUARDIANS



FOR FAMILY PACKAGE APPLICANTS

### First things first

Before you begin to fill in an application, you should be prepared to answer the following questions:

- Can you identify the applicant’s ancestor(s) who has been proven Aboriginal?
- How is the applicant related to this ancestor? Do you know the names of all the ancestors that link the applicant to this Aboriginal ancestor?
- Which pre-Confederation Newfoundland Mi’kmaq community was the applicant a member of prior to March 31, 1949? Or, if she or he was not a member of such a community prior to March 31, 1949, which of her or his ancestors was a member?
- Can you demonstrate that the applicant is a member of the Mi’kmaq Group of Indians of Newfoundland through her or his residency or other connections to a current Newfoundland Mi’kmaq community (see list on page 22)?

### UNDERSTANDING THE APPLICATION FORM

“Assembling the documents” (pages 8 to 22) will help you collect all the documents you will need to support your answers to the questions above. Then you can proceed to “Filling out the application” (pages 23 to 36), which will lead you through the process of filling out the written form, step-by-step.

### Which form should you use?

There are two types of application forms:

- **ADULT:** For applicants who are 18 or over at the time they submit their application
- **PARENT/GUARDIAN:** For applicants younger than 18, or those adults who have been declared “mentally incompetent”; these applications are to be filled out by a parent or guardian

A “Checklist” for both types of application forms (Adult and Parent/Guardian) is also provided. It will help ensure that you have included all the required support documents with the application, and will help the Enrolment Committee process the application more quickly. See pages 37-39 for details.



## Submitting as a family

If an applicant and a number of her or his relatives share exactly the same ancestry, you may wish to submit the applications together in a “Family Package.”

The first thing to do when submitting several applications as a family is to choose a “Main Applicant.” It is strongly recommended that this person be the eldest person in the oldest generation of the family group—this will make it easier for everyone when it comes to filling out the required Ancestry Chart.

The Main Applicant’s submission will include the most support documentation. Its contents should be:

- A completed application form, including all personal support documents
- An Ancestry Chart showing the family ancestor known to be Aboriginal
- Documentation proving that this ancestor was Aboriginal
- Support documents (clearly labeled) for every ancestor on the Ancestry Chart that links the Main Applicant to the Aboriginal ancestor
- Demonstration of pre-Confederation membership in the Mi’kmaq Group of Indians of Newfoundland (either directly or through an ancestor), and clearly labeled support documents

All other family members included in the Family Package will submit their own completed application forms. Their submissions, however, differ in these ways:

- Their Ancestry Chart (and form) will show how they are related to the Main Applicant, not to the proven Aboriginal ancestor
- The Ancestry Chart of siblings or cousins of the Main Applicant will need to show how they are related to an ancestor they share with the Main Applicant (ie. siblings identify a parent; cousins, a grandparent, etc.)
- Their application form will reference the Main Applicant’s form for documents verifying the shared Aboriginal ancestor.
- In cases where an applicant has their own personal connection to a pre-Confederation Newfoundland Mi’kmaq community, or the ancestor that connects them to such a community differs from that of the Main Applicant, they will need to provide their own support documents.

Throughout these guidelines, the terms “Main Applicant” and “Family Member” will be used to indicate the two kinds of applicants in a Family Package.

The Main Applicant does not necessarily have to do the majority of the work in assembling the material for a Family Package, but a larger proportion of support documentation (clearly labeled) will be included with his or her application form.

### THREE TYPES OF SUBMISSIONS

#### ADULT APPLICATION

- Completed application form
- All support documents, properly labeled
- Completed Checklist

#### PARENT/GUARDIAN APPLICATION

- Completed application form
- Documents showing legal connection of parent/guardian to applicant
- All support documents for applicant, properly labeled
- Completed Checklist

#### FAMILY PACKAGE

- Completed application forms (all applicants) and accompanying Checklists
- Personal information support documents (all applicants)
- All support documents for Main Applicant properly labeled
- Support documents linking other applicants to Main Applicant (and to common ancestor for siblings and cousins)
- Completed Family Package Checklist



# THE BASICS

## THE APPLICATION PROCESS

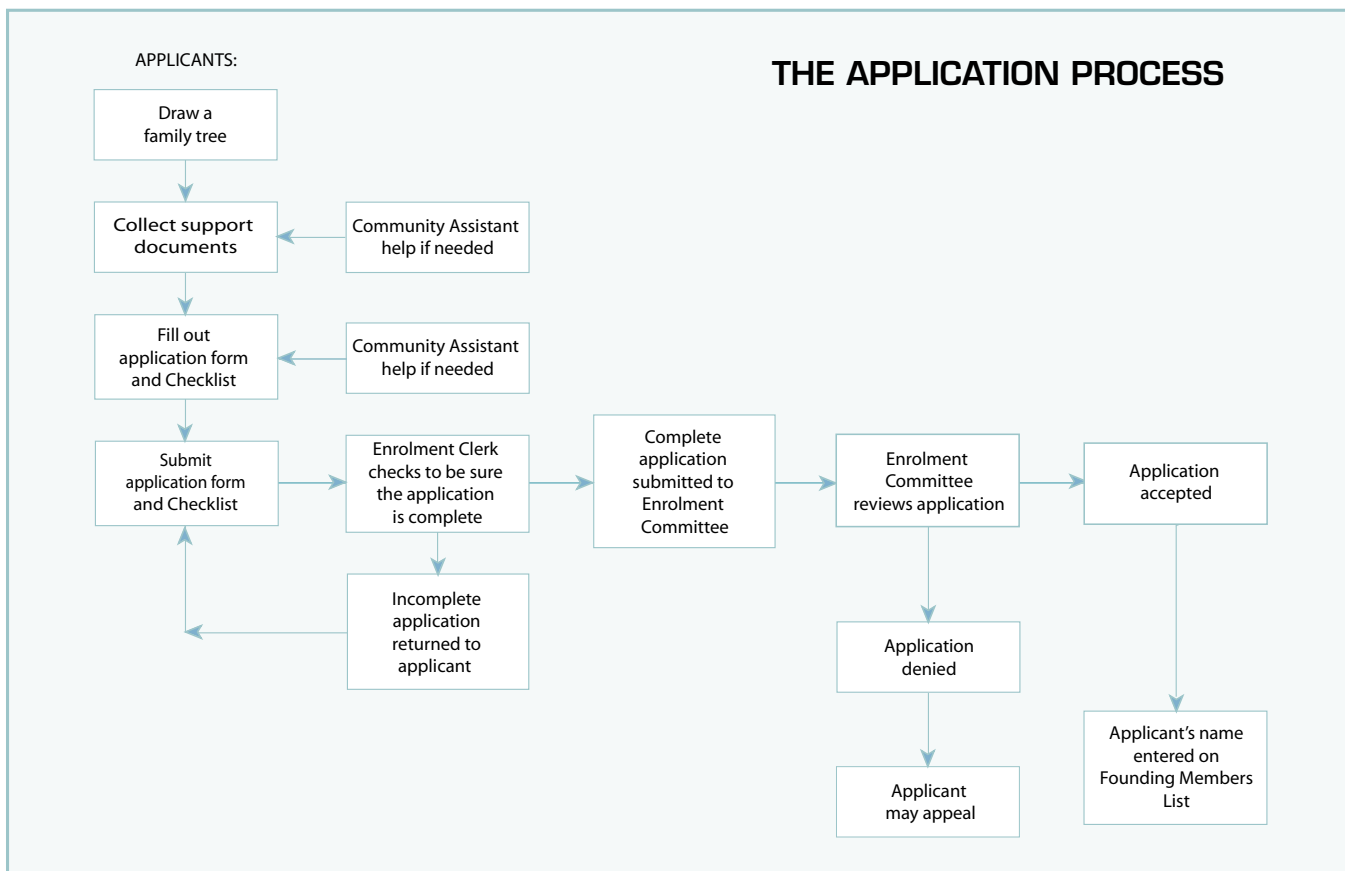
All applicants are strongly encouraged to complete and submit their applications as early as possible.

Applications should be mailed or delivered to one of the three Enrolment Clerks. (Complete contact information with mailing addresses is published on page 40).

Information in the applications is protected under the provisions of the federal *Privacy Act*. The documents will be reviewed confidentially by one or more of the Enrolment Clerks, prior to submission, and then by the Enrolment Committee. The names of the Enrolment Committee members are posted at [www.qalipu.com](http://www.qalipu.com).

You will have an opportunity to appeal any denial of your application.

Following the completion of the review process, all applicant information will be transferred to Indian and Northern Affairs Canada for storage in personal information bank number INA PPU 110.





If you follow the instructions in these guidelines but still have questions about completing an application form, you can contact a Federation of Newfoundland Indian (FNI) Community Assistant for help. There are nine Community Assistants: there is one located in the each of the nine band districts.

A Community Assistant can help you understand what you need to do to complete an application form, and help you determine if the supporting paperwork you have assembled is complete. They cannot do research for you, but they can give you concrete suggestions for finding the documents you may need to provide to support the information you are submitting.

## GETTING HELP

### INFORMATION

Information is also available at:  
[www.qalipu.com](http://www.qalipu.com)

## ENROLMENT CLERKS AND COMMUNITY ASSISTANTS

Persons living within the FNI affiliated geographic communities (including those who are not members of the FNI) should contact the Community Assistant nearest them for assistance. People living outside these areas, please call: 1-877-679-5551. See page 41 for complete contact information and office hours.

### CENTRAL

#### Enrolment Clerk

Charmaine Bath

Email: [charmaine@qalipu.com](mailto:charmaine@qalipu.com)

Phone: 679-5551

#### Community Assistants

Glenwood and Surrounding Areas

Lisa Coates

Email: [lisac@qalipu.com](mailto:lisac@qalipu.com)

Phone: 679-5551

Gander Bay Band and

Surrounding Areas

Lisa Gillingham

Email: [lisag@qalipu.com](mailto:lisag@qalipu.com)

Phone: 676-2086

Sple'tk First Nation

Karen Earle

Email: [karen@qalipu.com](mailto:karen@qalipu.com)

Phone: 489-8425

### BAY ST. GEORGE

#### Enrolment Clerk

Violet Dawson

Email: [violet@qalipu.com](mailto:violet@qalipu.com)

Phone: 647-3513

#### Community Assistants

St. George's Band

Judy Falle

Email: [judy@qalipu.com](mailto:judy@qalipu.com)

Phone: 647-3504

Flat Bay Band

April Nash

Email: [april@qalipu.com](mailto:april@qalipu.com)

Phone: 647-1378

Indian Head First Nations

Wendy Wells

Email: [wendy@qalipu.com](mailto:wendy@qalipu.com)

Phone: 643-5579

Port au Port Band

Sherry Marche

Email: [sherry@qalipu.com](mailto:sherry@qalipu.com)

Phone: 648-2545

### BAY OF ISLANDS

#### Enrolment Clerk

Sheila LaSaga

Email: [sheila@qalipu.com](mailto:sheila@qalipu.com)

Phone: 634-6384

#### Community Assistants

Corner Brook Band

Ellie Edmonds

Email: [ellie@qalipu.com](mailto:ellie@qalipu.com)

Phone: 634-6385

Elmastogoeg First Nations

Loretta Parsons

Email: [loretta@qalipu.com](mailto:loretta@qalipu.com)

Phone: 789-3176



# ASSEMBLING THE DOCUMENTS

## UNDERSTANDING THE SUPPORT DOCUMENTATION

### FOR YOUR REFERENCE:


#### GUIDELINES:

pp. 11-12, 16-21, 24-25, 28-35

#### APPLICATION:

Parts 1, 3, 4, 5

To demonstrate eligibility for enrolment on the Founding Members List of the Qalipu Mi'kmaq First Nation Band, the applicant must supply documents supporting the information provided on their application form. Each part of the application requires different support material. Some parts require documents that contain information about the applicant (“personal information”), some are about the applicant’s ancestors, and some will show the links between the applicant and her or his ancestors. The type and number of support documents you will need for each aspect of the eligibility criteria (and the corresponding parts of the application form) are described in this section of the guidelines.

The icon  is used throughout these guidelines and on the application form to indicate places where you must supply support documentation.

### All documents are not the same

A wide range of documents is required to support the information you fill out on the application form.

The following list of documents is arranged in order of reliability, from the strongest to the weakest forms of proof. You should refer to this list when completing the application form, and try to assemble the strongest possible evidence when any of these documents is called for.

- **Vital statistics records\***: Long-form birth certificates (which show the names of one or both parents) are considered the best evidence of parentage. If there is no birth certificate on file with the Vital Statistics records office for an applicant or any of her or his ancestors, a Vital Statistics marriage or death record showing the names of a person’s parents may be accepted.
- **Court Orders or court documents** (where applicable): If a Vital Statistics birth certificate does not identify a father, a Court Order declaring paternity may be accepted as proof of paternity. Other types of court documents such as Adoption Orders or orders made during divorce proceedings or in proceedings seeking parental, spousal, or child support, may be accepted to confirm relationships.
- **Church records**: Church records (records of birth, baptism, marriage, and death) may be accepted if no record of the event is available from the appropriate Vital Statistics records office (obtain a confirmation from the Vital Statistics office that you have checked their records).

\* *Birth documents issued in Quebec after January 1, 1994, must be issued by the Director of Vital Statistics of the Province of Quebec. A Birth and Baptismal Certificate is acceptable if the event took place prior to January 1, 1994, and the document was issued prior to January 1, 1994.*

### VITAL STATISTICS

In Newfoundland and Labrador, Vital Statistics services are available at all Government Service Centres. For a list of locations, see [www.gs.gov.nl.ca/gs/gsc/locations.stm](http://www.gs.gov.nl.ca/gs/gsc/locations.stm).

Consult the Government of Newfoundland and Labrador’s web site for more information about birth certificates ([www.gov.nl.ca](http://www.gov.nl.ca), see Government Services). The Vital Statistics section of Government Services has birth, marriage, and death records from 1892 to the present. For records prior to 1892, you are asked to contact the Provincial Archives at (709) 757-8088.



- **School or census records:** If no Vital Statistics or church records exist, school or census records may be accepted to document births, deaths, and marriages (obtain confirmations from the related Vital Statistics and church offices that you have checked there).
- **Family records:** Family records, such as correspondence, photos, recordings of genealogy, and other informal and personal documentation may be considered to establish relationships.
- **Records held by a Mi'kmaq Group of Indians on the island of Newfoundland:** Lists of members, records of group meetings, or group business may be considered in establishing Aboriginal ancestry and relationships.
- **Historical texts or historical records:** Historical texts or historical records include personal journals or logs (such as the journals of Archbishop Michael F. Howley, Joseph Beete Jukes, and Frank Speck) may be considered to establish Aboriginal ancestry and relationships.
- **Affidavits:** “Sworn affidavits” may be accepted to establish Aboriginal ancestry and relationships, if no other documentation from the period of an individual’s birth is available. In this case, it is best to obtain affidavits from two or more people who have a personal and specific knowledge of the information to which they are attesting. The person supplying the affidavit should identify their familial or other relationship to the applicant and/or the ancestor in question, and explain the circumstances through which they gained the specific knowledge of the information in their affidavit.
- **Oral history:** Evidence from Mi'kmaq Elders (or other members of a Mi'kmaq Group of Indians on the island of Newfoundland) based on their knowledge of Mi'kmaq oral history (passed down through the generations) may be accepted to confirm relationships and Mi'kmaq ancestry. If oral history evidence is provided in non-written form, it must be recorded for or by the Enrolment Committee. For details about submitting this form of evidence, contact an Enrolment Clerk.
- **DNA evidence:** DNA evidence to establish parentage may be accepted when other evidence is conflicting or there is no other means to establish parentage.

The Federation of Newfoundland Indians (FNI) has sponsored several genealogical research projects over the years to verify and document the Mi'kmaq ancestry of its members.

Be sure to check this information when looking for documents to include as support for your submission. Your Community Assistant has copies that are available for viewing.

The Enrolment Committee will have access to and give significant weight to this research when determining entitlement to enrolment in the Founding Members List.

### AFFIDAVIT

“Affidavit” refers to a sworn statement that is witnessed by someone who is authorized by the laws of the jurisdiction where the affidavit is sworn for the administering of oaths or affirmations.



# ASSEMBLING THE DOCUMENTS

## LABELING THE PAPERWORK

### ORIGINALS OR COPIES?

You are not required to submit original personal or historical support documents, copies are fine (preferred, in fact). The only original documents you must include with an application are signed affidavits and resolutions (make a copy of each of these, and keep them with your own records). You should also consider making a copy of the completed application form, for your records.

It is important that the Enrolment Committee be able to identify the documents in your submission quickly and easily. To this end, we strongly suggest you staple or clip a small sheet of paper with the following information on each supporting document you submit:

- Applicant's name
- Part of the application it relates to (e.g., Part 1, Part 4B, etc.)
- Type of document it is (e.g., birth certificate, extract from textbook)
- Details about the original source (where applicable): Title of source document, the author's name, the date of publication, where the document came from (name of the archives or office in which the original is stored)

Not only will labeling your documents help you ensure you have everything you need, it will make the review of your application much more efficient.

If you have questions about how to label documents, contact a Community Assistant (see page 41).

## PERSONAL INFORMATION

### FOR YOUR REFERENCE: APPLICATION:

Part 1

“Personal information” establishes the applicant's identity, and will be used both to determine eligibility for enrolment as a Founding Member in the Qalipu Mi'kmaq First Nation Band and, once the band is established, for the process of registering the applicant on the Indian Register of Canada. Much of the information you fill in on the form requires documentary support.



### SPECIAL NOTES FOR PARENTS/GUARDIANS:

As a parent/guardian, you must also provide your own personal information (your name, address, and phone number) and describe your relationship to the applicant (your child/ward). You will need to submit additional documentation if any of the following apply:

- The applicant is your child and is subject to a custody order
- The applicant is your ward
- Your child/ward does not reside with you



## Types of personal information documents

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### Date of birth

- ☰ Long-form birth certificate (available from the Vital Statistics office), which shows the date and location of birth, and the names of one or both parents
- 

### Legal name change

If an applicant's Legal Name(s) is (are) different from his or her birth name(s), you will need to submit the legal documents that indicate the reasons for the difference:

- ☰ A marriage certificate
  - ☰ Court Order adoption papers (see Adoption, below)
  - ☰ Affidavits in support of an adoption through Mi'kmaq custom (also see Adoption, below)
  - ☰ Court Order indicating a legal name change
- 

### Guardianship (for guardians only)

- ☰ Court Order granting you guardianship
- 

### Children subject to custody orders

- ☰ Court Order granting you custody of the applicant
- 

### Children/wards with different residences than parent/guardian

- ☰ Documents establishing applicant's residence
  - ☰ Documents establishing that you have legal authority to act on the applicant's behalf
- 

### Adoption

If an applicant was adopted through a Court Order:

- ☰ A copy of the adoption Court Order needs to be included

If an applicant was adopted according to Mi'kmaq custom:

- ☰ Several documents need to be enclosed (see the following page)









## ASSEMBLING THE DOCUMENTS

### Adoption through Mi'kmaq custom

For the purposes of this application process, an “adoption according to Mi'kmaq custom” is considered to have taken place if, from the time a child is nine years old (or younger), she or he has been raised by the adoptive parent(s) as his/her/their own child and according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians of Newfoundland.

If the applicant was adopted in this manner, you must submit as many of the following as possible (listed in order of relevance and weight):

-  An affidavit from the applicant (if he or she is 18 years of age or older) stating that he or she was adopted by Mi'kmaq custom. It must provide the adoptive parents' names as well as the date the adoption occurred (month and year). The affidavit must also affirm that the applicant was aware that his or her adoptive parents identified themselves as Mi'kmaq, and that he or she was raised according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians of Newfoundland.
-  An affidavit from the applicant's birth parents that confirms that the adoption into the adoptive family occurred by Mi'kmaq custom. It should include the date that the adoption occurred (month and year), and confirm that the adoptive family has raised the applicant according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians.
-  An affidavit from the adoptive parents that confirms the adoption, provides the date it occurred (month and year), and affirms that the applicant was raised according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians.
-  A resolution (signed document) from the Mi'kmaq band that the adopted person is most closely connected to, declaring that she or he was adopted by Mi'kmaq custom when she or he was nine years old or younger, that the adoptive parents raised this person as their own child according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians, and that the adoptee was aware that the adoptive parents consider themselves to be members of the Mi'kmaq Group of Indians.
-  An affidavit from a Mi'kmaq Elder or other person who has personal knowledge of the adoption, stating that it took place according to Mi'kmaq custom when the adoptee was nine years of age or younger, and that the adoptive parents raised the child as their own according to the values, customs, and traditions preserved by the Mi'kmaq Group of Indians.
-  Any additional information you think is relevant.

#### AFFIDAVIT

“Affidavit” refers to a sworn statement that is witnessed by someone who is authorized by the laws of the jurisdiction where the affidavit is sworn for the administering of oaths or affirmations.

#### REMINDER

The originals of all affidavits and resolutions must be submitted with your application.

Make a copy to keep for your own records.






Among the sets of documents you will be asked to assemble for the application are those that will prove the applicant is of Canadian Indian Ancestry.

Canadian Indian ancestry must be satisfied in two ways, which are addressed by different sections of the application form. They relate specifically to the eligibility criteria for membership in the Qalipu Mi'kmaq First Nation Band:

- You must be able to prove that the applicant is of Canadian Indian descent, either by birth or adoption
- You must also be able to prove that the applicant or his or her ancestor was a member of a pre-Confederation Newfoundland Mi'kmaq community

The types of documents you will assemble for the relevant sections of the application form include those that:

-  Prove the ancestor to be Aboriginal
-  Demonstrate the applicant is related to this ancestor, by proving all the relationships in his or her family tree between the applicant and his or her Aboriginal ancestor
-  Demonstrate that the applicant or his or her ancestor was a member of a pre-Confederation Newfoundland Mi'kmaq community, and how that ancestor is related to the applicant

## CANADIAN INDIAN ANCESTRY

**FOR YOUR REFERENCE:**  
**GUIDELINES:**  
pp. 28-29

**APPLICATION:**  
Part 3, Ancestry Chart,  
Part 4



## ASSEMBLING THE DOCUMENTS

### Begin with a family tree

It is recommended you draw the applicant's family tree before you start assembling support documents.

A family tree shows how each generation is related to the next (see samples on page 15). When you have drawn the applicant's family tree, use it to:

- **Identify the Aboriginal ancestor:** Circle or highlight the person you will demonstrate as the applicant's proven Aboriginal ancestor
- **Identify the ancestor(s) that link the applicant to his or her Aboriginal ancestor:** Draw a line from the Aboriginal ancestor to the applicant, identifying all the linking relatives
- **If the applicant was not a member of a pre-Confederation Newfoundland Mi'kmaq community:** Identify the ancestor that was a member of such a community

The illustrations on page 15 show how one person ("Joanne") drew her family tree in two ways. On the first chart, she drew both her paternal and maternal ancestry. On it she identified her maternal great-great-grandfather, "George," as her proven Aboriginal ancestor. She marked an "X" at her great-grandfather "George, Jr.," indicating the person who was a member of a pre-Confederation Newfoundland Mi'kmaq community. On the bottom chart, she mapped out her maternal ancestry, beginning with her Aboriginal ancestor and ending with the generation that she is in. She followed the line of descendants from George to herself. (On page 29, you will see how Joanne used this information to fill out her application form.)

You may find that more than one of the applicant's ancestors can be proven to be Aboriginal and/or was a member of a pre-Confederation Newfoundland Mi'kmaq community. You may choose to use more than one lineage for these purposes—if you do, you must submit all the documents required to support each one.

#### FAMILY TREE FORMS

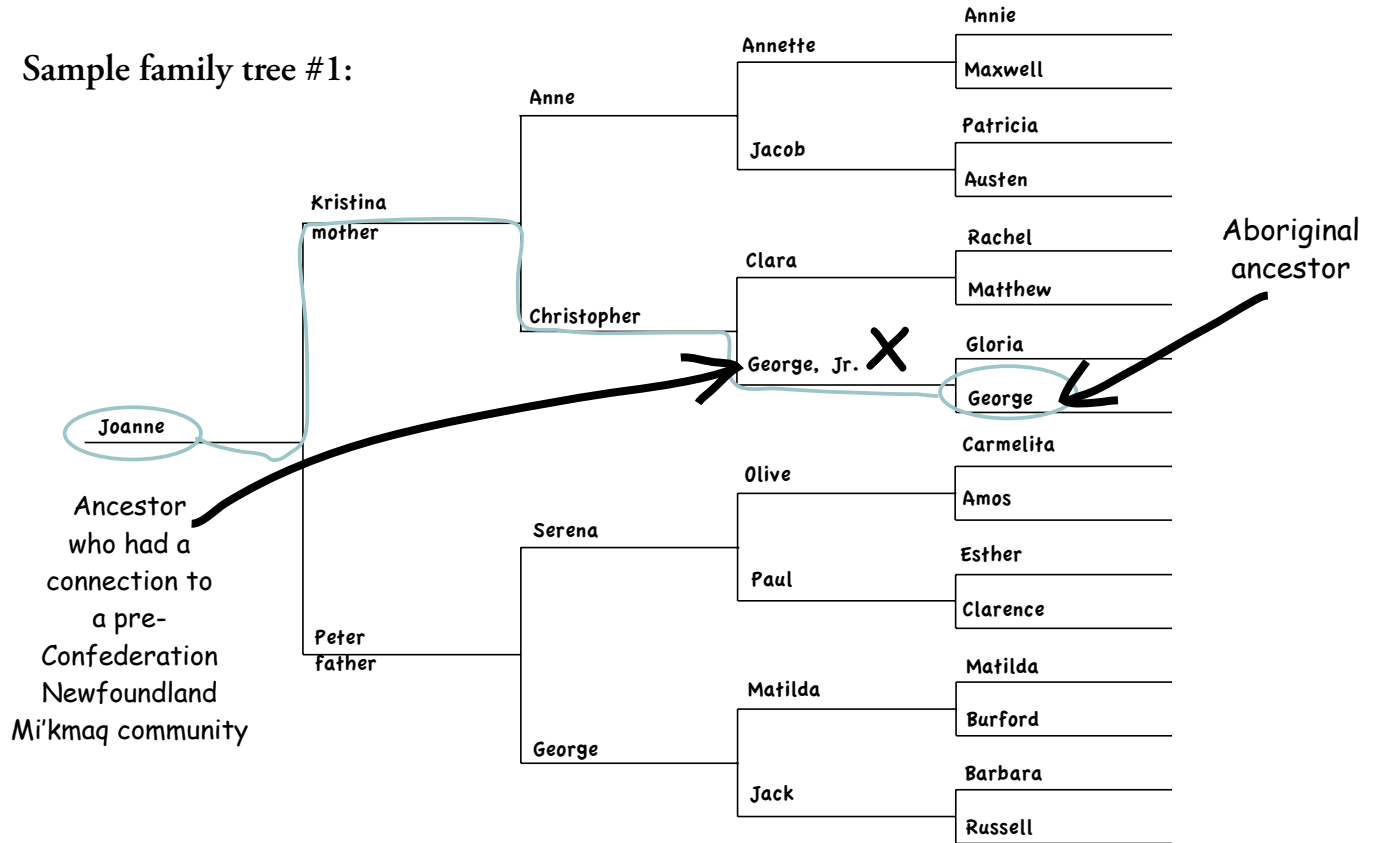
Blank family-tree forms are available on the qalipu.com web site—if you use one of these, you will have to adapt it to suit the number of people in the applicant's family.



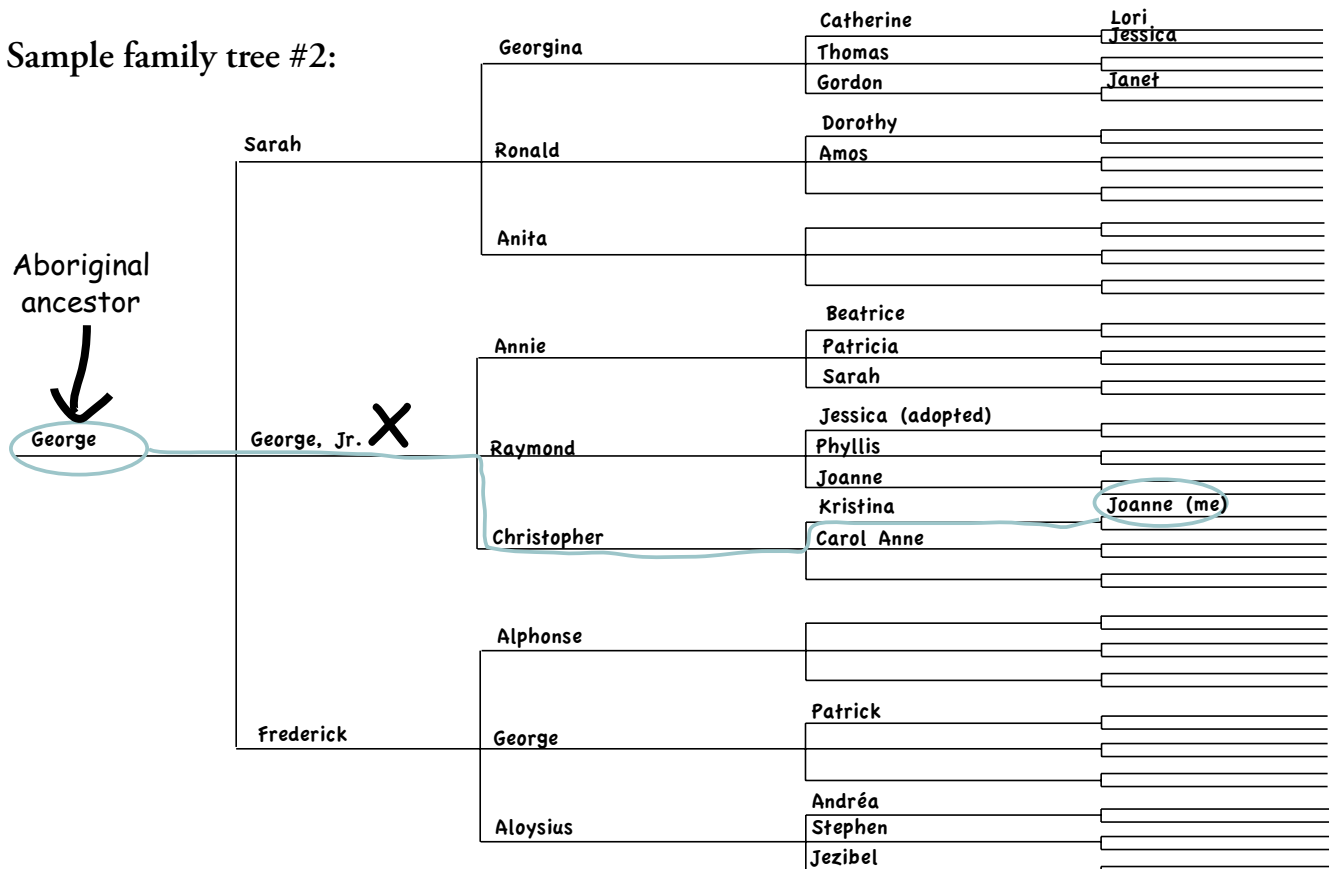


# ASSEMBLING THE DOCUMENTS

Sample family tree #1:



Sample family tree #2:



# ASSEMBLING THE DOCUMENTS



## SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:


Only the Main Applicant is required to identify and demonstrate a connection to an ancestor proven to be Aboriginal BUT all Family Members must demonstrate their relationship to the Main Applicant, or in the cases of siblings or cousins, to the ancestor that the applicant and the Main Applicant have in common. They will also need to provide documentation that demonstrates their relationship to the ancestors linking them to the Main Applicant (or shared ancestor) of the Family Package.

## REMINDER


Remember to clearly label every document you collect (see page 10).

## Evidence of Aboriginal ancestry

Once you have identified which of the applicant's ancestors was known to be Aboriginal, you must supply documentation as proof. Documents could include:


 Extracts from historical documents—such as census records, historical textbooks or records, or church or school records—or extracts from personal journals that were created before March 31, 1949, and which identify the applicant's ancestor as:

- “Indian”
- “French Indian”
- “English Indian”
- “Micmac” or a variation of it
- “Montagnais” or a variation of it
- “Abenaki” or a variation of it
- “Naskapi” or a variation of it
- “Savage” or a variation of it
- “Aboriginal” or “of Aboriginal descent”

 Affidavit(s) from a person who can establish through personal knowledge, or from an Elder through oral history passed down through the generations, that the applicant's ancestor was Aboriginal on or before March 31, 1949.

## Evidence of relationship to an Aboriginal ancestor

Once you have determined that you have sufficient documents to show that the chosen ancestor was Aboriginal, you must also provide evidence that the applicant is descended from him or her. Refer to the applicant's family tree, and make a list of all the relatives that link him or her to the Aboriginal ancestor. You will need to provide evidence of the relationships to *everyone* on the list.

 Documents you might include for each person (in order of relevance and reliability) are:

- The ancestor's long-form birth-certificate (the strongest proof)
- Marriage certificates
- Court documents
- Church and family records
- Mi'kmaq membership records
- Historical texts and records
- Affidavits
- Oral history
- DNA records



Every application must include proof that the applicant was a member—OR is a descendent of a member—of a pre-Confederation Newfoundland Mi’kmaq community on or before March 31, 1949.

The communities considered to be “pre-Confederation Newfoundland Mi’kmaq communities” for the purposes of the enrolment process are listed in the chart below.

## NEWFOUNDLAND COMMUNITIES / PRE-CONFEDERATION

Badger	Deer Lake	Peter’s Arm
Bay du Nord	Dock Point	Point Leamington
Bay of Islands	Doyles	Port au Port
Beachy Cove, Halls Bay	Flat Bay	Robinson’s Station, Bay St. George
Black River, Placentia Bay	Fogo	Seal Rocks
Bonavista	Gambo	Sops Arm
Bonne Bay	Glenwood	South Brook
Burgeo	Grandy Island	St. George’s
Clarkes Head, Gander Bay	Halls Bay	St. Teresa’s
Codroy	La Poile	St. Albans
Conne River	Main Gut	Twillingate
Corner Brook	Mattis Point	White Bay

## MEMBERSHIP IN A PRE- CONFEDERATION NEWFOUNDLAND MI’KMAQ COMMUNITY

FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 30-33

APPLICATION:  
Parts 4A, 4B

You may find that the applicant’s community is not on the list.

- ☰ If you wish to submit that a community to be included, you will need to provide the Enrolment Committee with sufficient evidence to demonstrate that it is a pre-Confederation Newfoundland Mi’kmaq community.



# ASSEMBLING THE DOCUMENTS



## SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:

All Family Members must demonstrate their relationship to the Main Applicant or in the cases of siblings or cousins, to the ancestor that the applicant and the Main Applicant have in common.

They will also need to provide documentation that demonstrates their relationship to the ancestors linking them to the Main Applicant (or shared ancestor) of the Family Package.


Family Members who have their own personal connection to a pre-Confederation Newfoundland Mi'kmaq community, or the ancestor who connects them to such a community, is different from that of the Main Applicant, must provide their own support documents.

## What is “connection”?

You must be able to prove that the applicant was either a resident (or is a descendent of a resident) or, that he or she had (or he or she is a descendent of an ancestor that had) a substantial connection to a pre-Confederation Newfoundland Mi'kmaq community (page 17).


## For applicants who lived in the community, pre-Confederation

If the applicant lived in or around one of the pre-Confederation communities on or before March 31, 1949, you will fill out sections labeled “resident” on the application form.

-  For support, you must be able to supply as many as possible of the following documents, which connect the applicant to that community:
- A birth certificate
  - Extract(s) from pre-Confederation census records
  - Extract(s) from historical textbook(s) or other historical records
  - A deed or other land ownership papers
  - Church records confirming your place of birth and baptism
  - Household papers (bills of sale, correspondence)
  - Affidavit(s) establishing residency.

## For applicants who didn't live there but maintained a connection, pre-Confederation

If the applicant was born on or before March 31, 1949, and had a substantial connection to a pre-Confederation Newfoundland Mi'kmaq community but did not live in or around it, you will fill out sections labeled “non-resident” on the application form. You must provide evidence that the applicant made visits to and/or had frequent communications with residents of that community, and that he or she maintained the Mi'kmaq culture or way of life.

-  Documents should include as many of the following as possible:
- Extract(s) from historical textbook(s) or other historical records
  - Family documents (correspondence, cards, notes, photographs)
  - Church records
  - Documents from an Aboriginal organization
  - Affidavit(s) describing the applicant's visits to the community and/or his or her communications with the residents. They should also confirm his or her maintenance of the Mi'kmaq culture or way of life: membership in an organization promoting Mi'kmaq interests, knowledge of Mi'kmaq customs, traditions, and beliefs, participation in cultural or religious ceremonies, and/or pursuit of traditional activities.




If the applicant was born on or before March 31, 1949, but cannot prove a connection to a pre-Confederation Newfoundland Mi'kmaq community OR the applicant was born after March 31, 1949, you must demonstrate his or her connection to a community through an ancestor.

---

### **If an ancestor lived in the community, pre-Confederation**

If the applicant's ancestor lived in or around one of the pre-Confederation communities on or before March 31, 1949, you will fill out a section labeled "resident ancestor" on the application form.

 For support, you must be able to supply as many as possible of the following documents, which connect the ancestor to the community:

- The ancestor's birth certificate
- Extract(s) from pre-Confederation census records
- Extract(s) from historical textbook(s) or other historical records
- A deed or other land ownership papers
- Church records confirming the ancestor's place of birth and baptism
- Household papers (bills of sale, correspondence)
- Affidavit(s) establishing the ancestor's residency

---

### **If an ancestor didn't live there but maintained a connection, pre-Confederation**

If the applicant's ancestor had a substantial connection to a pre-Confederation Newfoundland Mi'kmaq community but did not live in or around it, you will fill out a section labeled "non-resident ancestor" on the application form. You must include documents that provide evidence that the ancestor made frequent visits to and/or had frequent communications with residents of that community, and that he or she maintained the Mi'kmaq culture or way of life.

 Your support documents should include as many of the following as possible:

- Extract(s) from historical textbook(s) or other historical records
- Family documents (correspondence, cards, notes, photographs)
- Church records
- Documents from an Aboriginal organization
- Affidavit(s) that describe the ancestor's visits to the community and/or his or her communications with the residents. These should also confirm his or her maintenance of the Mi'kmaq culture or way of life: membership in an organization promoting Mi'kmaq interests, knowledge of Mi'kmaq customs, traditions, and beliefs, participation in cultural or religious ceremonies, and/or pursuit of traditional activities.



## ASSEMBLING THE DOCUMENTS

### MEMBERSHIP IN A CURRENT MI'KMAQ COMMUNITY

#### FOR YOUR REFERENCE:

##### GUIDELINES:

pp. 34-35

#### APPLICATION:

Parts 2, 5

### Mi'kmaq identity

The applicant must identify, or be identified, as Mi'kmaq. This is established by signing the statement in Part 2 of the application.

The applicant must also be accepted as Mi'kmaq by the Mi'kmaq Group of Indians of Newfoundland in order to be eligible for enrolment on the Founding Members List of the Qalipu Mi'kmaq First Nation Band. To establish this, you will need to have documents that identify a current Newfoundland Mi'kmaq community to which the applicant has a connection (see list on page 22).





There are two ways for you to do this—either by proving the applicant's residency in one of the communities OR by demonstrating that he or she has a substantial connection to this community and its residents and providing evidence that he or she maintains a Mi'kmaq way of life.

### For applicants who live in or around a current Mi'kmaq community

You will fill out a section labeled “resident” on the application form, and you must supply the following documentary evidence with the application form:





#### EITHER

One copy of **one** of the following:

-  A recent Notice of Assessment for income tax purposes
-  A recent Notice of Assessment for municipal tax purposes
-  A Real property lease or rental agreement
-  An affidavit from a municipal official or Chief

#### OR

One copy of **two** of the following:

-  Newfoundland driver's licence
-  Any provincial licence, such as a hunting or fishing licence
-  Property tax bill
-  A telephone, cable, hydro, or oil bill



### SPECIAL NOTES FOR PARENT/GUARDIANS:

If your child/ward lives with you, you must provide evidence of YOUR permanent residency. If your child/ward does not live with you, you must identify the person with whom the child/ward lives and submit documentation demonstrating that person's permanent residency.



### **For applicants who don't live in or around a current Mi'kmaq community, but maintain a substantial connection to it**

You will fill out a section labeled “non-resident” on the application form, and you must supply the following documentary evidence with the application form:

- ☞ At least two signed affidavits from members of the community that describe in detail the applicant's visits there and/or his or her communications with residents, including how often they occur.

AND

Evidence that the applicant maintains a “Mi'kmaq way of life,” which should include documents that show she or he has participated in Mi'kmaq cultural or religious activities, that she or he has maintained membership in an organization that promotes Mi'kmaq interests, has knowledge of Mi'kmaq customs, traditions, and beliefs, and/or he or she continues to participate in traditional Mi'kmaq activities. Documents could include:

- ☞ Extracts from textbooks or other published material
- ☞ Family documents (personal correspondence, cards, notes, photos, etc.)
- ☞ Church records
- ☞ Documents from Aboriginal organizations
- ☞ Affidavits that establish the applicant's substantial connection with the Mi'kmaq Group of Indians of Newfoundland
- ☞ Proof of the applicant's membership in a Mi'kmaq organization. The FNI can provide this information to members on its General List. FNI local councils can provide this information for their members, and the governing councils of other Mi'kmaq groups of Indians on the island of Newfoundland can provide this information for their members.



## ASSEMBLING THE DOCUMENTS


### The list of current Newfoundland Mi'kmaq communities

The communities considered to be “current Newfoundland Mi'kmaq communities” for the purposes of the enrolment process are listed in the chart below.

#### NEWFOUNDLAND COMMUNITIES / CURRENT

Abrahams Cove	Gander	Norris Arm
Appleton	Gander Bay South	Northern Arm
Badger	Gander Bay North	Pasadena
Birchy Bay	Gilliams	Peterview
Bishop's Falls	Glenwood	Piccadilly
Black Duck Brook	Grand Falls–Windsor	Point Leamington
Black Duck Siding	Hughes Brook	Port au Port East
Boswarlos	Humber Arm South	Port au Port West
Botwood	Irishtown/Summerside	Red Island
Brown's Arm	Kippens	Sheaves Cove
Buchans	Lark Harbour	Ship Cove
Burgeo	Leading Ticksles	Sop's Arm
Campbells Creek	Lewisporte	St. Albans
Campbellton	Lourdes	St. Fintan's
Cape St. George	Lower Cove	St. George's
Comfort Cove	Mainland	St. Teresa's
Corner Brook	Massey Drive	Steady Brook
Cox's Cove	Mattis Point	Stephenville
Deer Lake	Mclvers	Stephenville Crossing
Flat Bay	Meadows	Three Rock Cove
Fox Island River	Millertown	West Bay
Gallants	Mount Moriah	York Harbour

You may find that the applicant's community is not on the list.

-  If you wish to submit a community to be included, you will need to provide the Enrolment Committee with sufficient evidence to demonstrate that it is a current Newfoundland Mi'kmaq community.





## FILLING OUT THE APPLICATION

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The following section of the guidelines explains the application form in detail by:

- Describing the purpose of each of the six application parts (both Adult and Parent/Guardian forms)
- Showing you how to complete each part, and pointing out the differences between forms (depending on the type of application you are submitting)
- Listing the documents you may need to support the information you enter

The examples on the following pages are reproduced mainly from the Adult Application form. Differences between the Adult and Parent/Guardian application forms are clearly indicated, as are any for the Family Packages.

Everyone completing an application form should read the main instructions; those submitting Parent/Guardian or Family Package applications also need to read the related “Special Notes for ...” sections.

Additional information and help can be obtained by contacting one of the Community Assistants listed on page 41.

### SYMBOLS

Look for the following symbols that signal special notes or instructions:



FOR DOCUMENTS



FOR PARENT/GUARDIANS



FOR FAMILY PACKAGE APPLICANTS

# FILLING OUT THE APPLICATION

## PART 1: PERSONAL INFORMATION

### FOR YOUR REFERENCE:

#### GUIDELINES:

pp. 10-13

### Purpose


Part 1 records the applicant's personal information. This information is necessary for the enrolment process (to assess the applicant's eligibility) and will be used to register successful applicants on the Indian Register of Canada.

### Who needs to fill out Part 1

All adult applicants; all parents/guardians

### Documents to include with Part 1

All applicants


 Long-form birth certificate

Parent/Guardian applications:

 Court Order granting you guardianship, if the applicant is your ward

 Court Order granting you custody of the applicant (if applicable)

Applicants whose name has changed since birth:

 Marriage certificate, adoption papers, or Court documents


Applicants who are adopted by Court Order:


 Court Adoption Order

Applicants adopted by Mi'kmaq custom (as many as apply):


 An affidavit from the applicant\* (Adult Applications only)

 An affidavit from birth parents\*

 An affidavit from adoptive parents\*

 An affidavit from a Mi'kmaq Elder\*

 A resolution (signed document) from a local Mi'kmaq Group of Indians\*

 Any additional information you think is relevant (may require originals)

\* Indicates that original documents (not copies) must be supplied.

### REMINDER

Remember to clearly label every support document you collect (see page 10).



# FILLING OUT THE APPLICATION

## What you need to enter

Indicate if the application is an individual application or part of a Family Package.



### SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:

Enter the name of the Main Applicant on this line.



Fill in

this section if the applicant's name(s) at birth is/are different from current legal names. Indicate the reason for the name change and the support documents included.



Fill in the

applicant's date of birth, his or her gender and indicate that a long-form birth certificate is attached.



If the

applicant was adopted, indicate the adoption method used and the corresponding support documents that are included.

For enrolment on the Founding Members List:  
**GALIPU MI'KMAQ FIRST NATION BAND**

## ADULT APPLICATION

APPLICATION FOR INDIVIDUALS 18 AND OLDER

Date of Application: \_\_\_\_\_

**APPLICATION SUBMITTED AS:**  
 Individual  
 OR  
 Part of a Family Package  
 Name of MAIN APPLICANT: \_\_\_\_\_

**Part 1: PERSONAL INFORMATION**

**LEGAL NAMES (guidelines pages 11, 24-25)**

Last Name \_\_\_\_\_  
 Given Name(s) \_\_\_\_\_

**HOME ADDRESS**

Street Address \_\_\_\_\_ Unit/Apt. # \_\_\_\_\_  
 City/Town \_\_\_\_\_  
 Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Phone # (daytime) \_\_\_\_\_

**MAILING ADDRESS (if different from Home Address)**

Address/P.O. Box \_\_\_\_\_ Unit/Apt. # \_\_\_\_\_  
 City/Town \_\_\_\_\_  
 Province \_\_\_\_\_ Postal Code \_\_\_\_\_

**CURRENT REGISTRATION STATUS (guidelines page 3)**

My name is NOT on the Indian Register of Canada

**LEGAL NAMES (guidelines pages 11, 24-25)**

Family Name at birth \_\_\_\_\_  
*(if different from Last Name, at left)*

Given Name(s) at birth \_\_\_\_\_  
*(if different from Given Name(s), at left)*

Reason for change of name(s)  
 Marriage  Copy of marriage certificate attached  
 Adoption  Copy of adoption papers attached (see below)  
 Legal Name change  Copy of Court Order attached

**DATE OF BIRTH (guidelines pages 4, 8, 11)**

\_\_\_\_/\_\_\_\_/\_\_\_\_ (month) (day) (year) Gender:  Male  Female  
 Copy of long-form birth certificate attached

**ADOPTION STATUS (guidelines pages 11-12)**

Adopted through a Court Order  
 Copy of Court Order paperwork attached  
 Adopted through Mi'kmaq tradition. Attached are:  
 Resolution from a local Mi'kmaq organization (specify): \_\_\_\_\_  
 Affidavits from: \_\_\_\_\_  
*(Use additional space if required.)*

**APPLICANT SUMMARY – FOR OFFICE USE ONLY**

**TO BE COMPLETED BY ENROLMENT CLERK:**

Applicant Name: \_\_\_\_\_  
 Ancestor(s) that demonstrates applicant's Aboriginal ancestry (Part 3): \_\_\_\_\_ Ancestor's relationship to Applicant: \_\_\_\_\_  
 Ancestor(s) that connects Applicant to a pre-Confederation Newfoundland Mi'kmaq community (Part 4): \_\_\_\_\_ Ancestor's relationship to Applicant: \_\_\_\_\_  
 Mi'kmaq Membership: Current (Part 5), Community: \_\_\_\_\_ Mi'kmaq Membership: Pre-Confederation (Part 4), Community: \_\_\_\_\_  
 Release signed  Statement signed

**TO BE COMPLETED BY ENROLMENT COMMITTEE:**

Date reviewed: \_\_\_\_\_  Approved  
 Signed: \_\_\_\_\_  Denied Reason: \_\_\_\_\_

Fill in the applicant's current legal name(s) and place of residence.

Fill in the applicant's mailing address, if it is different from the home address.

Indicate the applicant is not currently in the federal Indian Register.

**DO NOT FILL OUT SUMMARY SECTION.**

**SPECIAL NOTE FOR PARENTS/GUARDIANS:**  
 Provide your own personal and contact information where indicated on the application.

If required by your circumstances, indicate that you have enclosed a Court Order for custody, a Court Order for guardianship, and/or documentation that gives evidence of the applicant's place of residence if it differs from yours.

**PARENT/GUARDIAN INFORMATION**

Name \_\_\_\_\_  
 Mailing Address/P.O. Box \_\_\_\_\_ Unit/Apt. # \_\_\_\_\_  
 City/Town \_\_\_\_\_  
 Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Phone # (daytime) \_\_\_\_\_

The applicant is my:  
 Ward  Copy of guardianship Court Order attached  
 Child  Child is subject to Court Order granting me custody  
 Copy of custody Court Order attached



# FILLING OUT THE APPLICATION

## PART 2: STATEMENTS

### FOR YOUR REFERENCE:

#### GUIDELINES:

p. 6, 10

Part 2 provides information that the applicant must understand and acknowledge before submitting the application. There are two sections—the Privacy Statement and the Applicant Statement (or, if applicable, the “Parent/Guardian Statement” on Parent/Guardian forms)—both are legally binding.

---

### Purpose of the Privacy Statement

This statement describes who will see the personal information in the application, and what happens to your application after the review process is completed.

---

### Purpose of the Applicant (Parent/Guardian) Statement

This statement is the applicant’s formal request to be considered a Founding Member of the Qalipu Mi’kmaq First Nation Band, and to be entered on the Founding Members List.

By signing it, adult applicants confirm that they identify as a member of the Mi’kmaq Group of Indians of Newfoundland, and that they want to be registered as an Indian under the federal *Indian Act*, once the Qalipu Mi’kmaq First Nation Band is recognized as a Band. With their signature, parents/guardians indicate the same on behalf of their children/wards.

These signatures also affirm belief that the information submitted with the application is true, and that the signatory consents to its use as set out in the Privacy Statement.

---

### Who needs to fill out Part 2

All adult applicants; all parent/guardians.



### Documents to include with Part 2

None



#### SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:

Review each Parent/Guardian application included in your Family Package to make sure that the correct person has signed the forms for applicants younger than 18 years of age, or for adults who are not mentally competent.



#### SPECIAL NOTE FOR PARENTS/GUARDIANS:

The Statements can only be signed by those that have legal authority over a child/ward, such as a custodial parent or a legal guardian. This means that if responsibility for a child is governed by a Custody Order—or if a ward is assigned by Court Order—the person named in these Orders must be the signatory on these Statements, and appropriate documents included with Part 1.



## What you need to enter

For adult applications:

**Part 2: STATEMENTS / PRIVACY AND APPLICANT**

**PRIVACY STATEMENT (guidelines pages 2, 6, 26-27)**  
 The information you provide in this document is collected under the authority of the Agreement for the Recognition of the Qalipu Mi'kmaq First Nation Band and the *Indian Act*, 1985 R.S.C. I-5, for the purpose of the identification of the Founding Members of the Qalipu Mi'kmaq First Nation Band and their registration on the Indian Register. Information on individuals is used by the Members and Clerks of the Enrolment Committee and by the employees of the Office of the Registrar of Indian and Northern Affairs Canada who need to know the information in order to respond to your request and/or program requirements. The personal information will be transferred by the Enrolment Committee to the Office of the Registrar of Indian and Northern Affairs Canada and will be kept by that office for an indefinite period of time. Individuals have the right to the protection of and access to their personal information under the *Privacy Act*, R.S.C. 1985, c. P-21. The information collected is described under the Personal Information Bank INA PPU 110 which is detailed at [www.infosource.gc.ca](http://www.infosource.gc.ca). By signing the Applicant Statement below, you hereby consent to the collection, retention and use of the personal information provided herein in accordance with the above.

**APPLICANT STATEMENT (guidelines pages 2, 6, 26-27)**

I have read the Privacy Statement above

I, \_\_\_\_\_, am a member of the Mi'kmaq Group of Indians of Newfoundland and I hereby request that I be included in the Founding Members List of the Qalipu Mi'kmaq First Nation Band and, following the recognition of the Qalipu Mi'kmaq First Nation Band as a band under the *Indian Act*, that I be registered as an Indian in the Indian Register and that my name be entered on the Qalipu Mi'kmaq First Nation Band List. I hereby confirm that the information I have provided in and with this application is true and correct to the best of my knowledge and belief. I consent to the collection, retention and use of the personal information provided herein as set out in the Privacy Statement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Indicate that you have read the Privacy Statement here.

Applicant's name goes here.

Applicant's signature goes here.

Include the date you sign the form.

For parent/guardian applications:

**PARENT/GUARDIAN STATEMENT (guidelines pages 2, 6, 26-27)**

I have the legal authority as a parent/guardian to act on behalf of (name of child/ward): \_\_\_\_\_  
 The authority is based on a Court Order that I have included with Part 1 of this application

I have read the Privacy Statement above on behalf of my child/ward

\_\_\_\_\_ is a member of the Mi'kmaq Group of Indians of Newfoundland and hereby requests to be included in the Founding Members List of the Qalipu Mi'kmaq First Nation Band and, following the recognition of the Qalipu Mi'kmaq First Nation Band as a band under the *Indian Act*, to be registered as an Indian in the Indian Register and that his/her name be entered on the Qalipu Mi'kmaq First Nation Band List. I hereby confirm that the information I have provided in and with this application is true and correct to the best of my knowledge and belief. I consent, on behalf of my child/ward, to the collection, retention and use of the personal information provided herein as set out in the Privacy Statement.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Indicate that you have the legal authority to sign on behalf of your child/ward. Then, if applicable, indicate that you have provided documentation of your authority with Part 1 of the application.

Indicate that you have read the Privacy Statement here.

Write your child/ward's name here.

Parent/guardian signature goes here.

Include the date you sign the form.



# FILLING OUT THE APPLICATION

## PART 3: ABORIGINAL ANCESTRY AND CHART

FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 8-9, 13-15

### FAMILY TREE FORMS

Blank family-tree forms are available on the qalipu.com web site—if you use one of these, you will have to adapt it to suit the number of people in the applicant's family.

### REMINDER

Remember to clearly label every support document you collect (see page 10).

## Purpose

Part 3 demonstrates that the applicant is descended from a Canadian Indian.

## Who needs to fill out Part 3

All applicants must fill out Part 3, as follows:

### Adult Applicants, Main Applicants, Parents/Guardians

Complete the Ancestry Chart and fill out Part 3.2 to indicate who the Aboriginal Ancestor is, and how you are (your child/ward is) connected to him/her.

### Family Members


Complete the Ancestry Chart and fill out Part 3.1 to indicate how you are (your child/ward is) related to the Main Applicant, or in the case of siblings or cousins the ancestor you have in common, in the Family Package. Be sure to include all documents in support.

## Documents to include with Part 3




### Adult Applicants, Main Applicants, Parents/Guardians

You will need to provide documentation that:


 Proves the ancestor(s) was Aboriginal (see page 16)

AND

 Demonstrates the applicant's relationship to *every* relative directly linking you (him or her) to that ancestor (see page 16)

### Family Members

You need to provide documentation that:

 Demonstrates the applicant's relationship to *every* relative directly linking you (him or her) to the Main Applicant, or the ancestor in common with the Main Applicant, of your Family Package (see page 16)

## What you need to enter



### FAMILY MEMBERS:

After completing the Ancestry Chart, indicate that the application is part of a Family Package, then, write in the name of the "Main Applicant" and how the applicant is related to the "Main Applicant" in Part 3.1.

After completing the Ancestry Chart, list the name(s) of the ancestor(s) you have identified as Aboriginal and their relationship to the applicant in Part 3.2.

### 3.1 FAMILY PACKAGES: FAMILY MEMBERS ONLY (MAIN APPLICANTS GO TO SECTION 3.2 BELOW)

Application submitted as part of a Family Package. See Ancestry Chart and support documents in the submission of the Main Applicant:

Name of Main Applicant \_\_\_\_\_

Applicant's relationship to Main Applicant \_\_\_\_\_

### 3.2 INDIVIDUAL APPLICANTS AND FAMILY PACKAGE MAIN APPLICANTS

Ancestor(s) that demonstrates my Aboriginal ancestry:

Ancestor's relationship to me: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## What you need to enter

## ANCESTRY CHART

How Joanne (pages 14, 15) filled out her Ancestry Chart.

GREAT-GREAT-GRANDPARENT	Name: <b>George Lane</b> Support Documents: geologist's journal (1908) photograph: Gros Morne archives church birth records (1877)
GREAT-GRANDPARENT	Name: <b>George Lane, Jr.</b> Support Documents: church baptismal record (1919) letter from his father George Sr death certificate
GRANDPARENT	Name: <b>Christopher Lane</b> Support Documents: Long-form birth certificate (1940)
PARENT	Name: <b>Kristina (Lane) Smith</b> Support Documents: Long-form birth certificate (1963) Marriage certificate
<b>APPLICANT</b>	
Name: <b>Joanne Smith</b> <input checked="" type="checkbox"/> Long-form birth certificate attached	

GREAT-GREAT-GRANDPARENT	Name: Support Documents:
GREAT-GREAT-GRANDPARENT	Name: Support Documents:
GREAT-GREAT-GRANDPARENT	Name: Support Documents:
GREAT-GRANDPARENT	Name: Support Documents:
GRANDPARENT	Name: Support Documents:
PARENT	Name: Support Documents:
<b>APPLICANT</b>	
Name: <input type="checkbox"/> Long-form birth certificate attached	

Highlight or circle the ancestor proven to be Aboriginal. This is the name to enter in Part 3.2 of the application form.

List the document(s) submitted to show this person is Aboriginal.

List the document(s) included that demonstrate that each ancestor is related to the applicant.

Use additional paper to list support documents if needed.

Write the applicant's name here.

Enter the names of all the ancestors that link the applicant to his or her Aboriginal ancestor.

Indicate that the applicant's long-form birth certificate is included.

### SPECIAL NOTE FOR ALL APPLICANTS:

You must provide an Ancestry Chart for every Aboriginal ancestor listed at Part 3.2.



### SPECIAL INSTRUCTIONS FOR FAMILY MEMBERS:

On the Ancestry Chart:

1. Enter the applicant's name.
2. Enter the names of all the ancestors that link the applicant to the Family Package's "Main Applicant" (or the ancestor in common with the Main Applicant).
3. List the document(s) you are including that demonstrate that each ancestor is related to the applicant.



# FILLING OUT THE APPLICATION

## PART 4: MI'KMAQ MEMBERSHIP/ PRE- CONFEDERATION

FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 8-9, 17-19

### Purpose

In Part 4 you must establish that the applicant was a member —OR the descendent of a member—of a pre-Confederation Newfoundland Mi'kmaq community prior to March 31, 1949.

### Who needs to fill out Part 4

Part 4 has two parts. All applicants must complete one of the parts (4A or 4B), according to his/her personal circumstances:

#### Who needs to fill out Part 4A (personal):

Applicants born on or before March 31, 1949, for whom evidence exists (and is attached) that proves either that they were a resident of a pre-Confederation Newfoundland Mi'kmaq community before Confederation, or that they maintained substantial connections to such a community before Confederation.

#### Who needs to fill out Part 4B (ancestral):

Applicants born before March 31, 1949, but her or his personal connection to a pre-Confederation Newfoundland Mi'kmaq community cannot be proven AND applicants born after March 31, 1949. These applicants must prove their connection to such a community through an ancestor.

## PART 4A: PERSONAL


FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 17-18

Applicants born on or before March 31, 1949, and those who are able to prove that they were either a resident of a pre-Confederation Newfoundland Mi'kmaq community, or had a substantial connection to one, must complete Part 4A.




### Documents to include with Part 4A (personal)

For applicants who lived in or around a community listed on page 17 of the guidelines, you will need to provide as much documentation as possible that proves:


-  The applicant was a “resident” of that community (see types of documents, page 18)

OR

For applicants who had a substantial connection to a community listed on page 17 of the guidelines, but did not live in or around it, you must provide as much documentation as possible that proves:

-  The applicant had a substantial connection to the community

AND

-  He or she maintained a Mi'kmaq way of life (see types of documents, page 18)



### SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:

For Family Members who have their own personal connection to a pre-Confederation Newfoundland Mi'kmaq community, must complete Part 4A and submit the relevant support documentation.

#### REMINDER

Remember to clearly label every document you collect (see page 10).







## What you need to enter

Write the name of the pre-Confederation Newfoundland Mi'kmaq community to which the applicant is connected here.

Indicate whether or not the community is listed on page 17 of these guidelines.

 If the community is not listed on page 17 you will need to provide proof that it was considered to be "Mi'kmaq."

 For applicants who lived in or around the community named above, complete Part 4.1.

Indicate that the applicant lived in or around the community named above.

Check the boxes that correspond to the type of support documents submitted.

### Part 4: MI'KMAQ MEMBERSHIP / PRE-CONFEDERATION

(guidelines pages 3, 14-15, 17-19, 30-31, 32-33)

⇒ **Fill out Part 4A below if you were:**  
Born on or before March 31, 1949, AND you have a personal connection to a pre-Confederation Newfoundland Mi'kmaq community AND you are able to provide evidence in support.

⇒ **Fill out Part 4B on the next page if you were:**  
**EITHER**  
Born on or before March 31, 1949, BUT you cannot provide evidence of a personal connection to a pre-Confederation Newfoundland Mi'kmaq community.  
**OR**  
Born after March 31, 1949.

### Part 4A: MI'KMAQ MEMBERSHIP / PRE-CONFEDERATION (personal)

I have a personal connection to the pre-Confederation Newfoundland Mi'kmaq community written below:


- This community is listed on page 17 of the guidelines.
- This community is not listed on page 17 of the guidelines, but I have enclosed evidence to support my claim that it is a pre-Confederation Newfoundland Mi'kmaq community.

#### Support your personal connection:

- ⇒ If you lived in or around this community, complete 4.1 below.
- ⇒ If you did not live in or around this community BUT maintained a substantial connection to it or its residents AND maintained a Mi'kmaq way of life, complete 4.2 below.

#### 4.1 RESIDENT


- Prior to March 31, 1949, I lived in or around this community.

 Documents demonstrating my residency are:  
(Check all that apply.)


- Birth certificate
- Extract from pre-Confederation census records
- Extract from historical textbook(s)
- Extract from historical record(s)
- Deed or other land ownership papers
- Church records confirming my place of birth and baptism
- Household papers (specify): \_\_\_\_\_
- Affidavit from: \_\_\_\_\_
- Other: \_\_\_\_\_

#### 4.2 NON-RESIDENT

- Prior to March 31, 1949, I had substantial connection to this community, even though I did not live in or around it.

 Documents demonstrating my connection and my Mi'kmaq way of life are:  
(Check all that apply.)

- Extract from historical textbook(s)
- Extract from historical record(s)
- Family documents (correspondence, photos): \_\_\_\_\_
- Church records
- Document(s) from Aboriginal organization(s): \_\_\_\_\_
- Affidavits from: \_\_\_\_\_
- Other: \_\_\_\_\_

 For applicants who did not live in or around the community above, complete Part 4.2

Indicate that the applicant had a substantial connection to the community named above (even though she or he didn't live in or around it).

Check the boxes that correspond to the type of support documents submitted.



# FILLING OUT THE APPLICATION

## PART 4B: ANCESTRAL

### FOR YOUR REFERENCE:

#### GUIDELINES:

pp. 8-9, 17, 19

Joanne (pages 14, 15) marked the ancestor that connects her to a pre-Confederation community on her Ancestry Chart with an "X".

GREAT-GREAT-GRANDPARENT	Name: <b>George Lane</b>
	Support Documents: geologist's journal (1908) photograph: Gros Morne archives church birth records (1877)
GREAT-GRANDPARENT	Name: <b>George Lane, Jr.</b> X
	Support Documents: church baptismal record (1919) letter from his father George Sr death certificate
GRANDPARENT	Name: <b>Christopher Lane</b>
	Support Documents: Long-form birth certificate (1940)
PARENT	Name: <b>Kristina (Lane) Smith</b>
	Support Documents: Long-form birth certificate (1963) Marriage certificate
APPLICANT	
Name: <b>Joanne Smith</b>	
X Support Documents attached	

### REMINDER

Remember to clearly label every support document you collect (see page 10).

If the applicant was born on or before March 31, 1949 but you are unable to prove her or his connection to a pre-Confederation Newfoundland Mi'kmaq community OR if the applicant was born after March 31, 1949, you must demonstrate his or her connection to the community through an ancestor in Part 4B.



### Documents to include with Part 4B (ancestral)

If the applicant's ancestor lived in or around a pre-Confederation Newfoundland Mi'kmaq community, he or she would be considered a "resident." You must provide:



As many of the documents listed on page 19 as possible proving the residency of the applicant's ancestor.

OR

If the applicant's ancestor had a substantial connection to a pre-Confederation Newfoundland Mi'kmaq community but did not live in or around it, he or she would be considered a "non-resident." You must provide as many of the documents listed on page 19 as possible proving that:



The applicant's ancestor made frequent visits and/or had frequent communications with residents of that community

AND



The applicant's ancestor maintained the Mi'kmaq culture or way of life.



### SPECIAL NOTES FOR FAMILY PACKAGE APPLICATIONS:

For Family Members who have the same ancestor that had a connection to a pre-Confederation Newfoundland Mi'kmaq community, only the Main Applicant is required to complete Part 4B and to submit the relevant support documentation.

For Family Members whose ancestor that connects them to a pre-Confederation Newfoundland Mi'kmaq community differs from that of the Main Applicant, must complete Part 4B and provide the relevant support documents.



## What you need to enter

Indicate whether or not the community is listed on page 17 of these guidelines.

If the applicant's ancestor's community is not listed on page 17 you will need to provide proof that it was considered to be "Mi'kmaq."

For applicants whose ancestor lived in or around the community named above, complete Part 4.3.

Indicate that she or he lived in or around the community named above.

Check the boxes that correspond to the type of support documents submitted.

Write the name of the pre-Confederation Newfoundland Mi'kmaq community to which the applicant's ancestor was connected here.

**Part 4B: MI'KMAQ MEMBERSHIP / PRE-CONFEDERATION (ancestral)**

(guidelines pages 3, 14-15, 17, 19, 30, 32-33)

I have an ancestral connection to the pre-Confederation Newfoundland Mi'kmaq community written below:

\_\_\_\_\_

This community is listed on page 17 of the guidelines.

This community is not listed on page 17 of the guidelines, but I have enclosed evidence to support my claim that it is a pre-Confederation Newfoundland Mi'kmaq community.

---

I have identified this ancestor on my Ancestry Chart as the ancestor that connects me to a pre-Confederation Newfoundland Mi'kmaq community:

Ancestor's Last Name	Given Name(s)	Ancestor's relationship to me
----------------------	---------------	-------------------------------

**Support your ancestral connection:**

⇒ If your ancestor lived in or around this community, complete 4.3 below.

⇒ If your ancestor did not live in or around this community BUT maintained a substantial connection to it or its residents AND maintained a Mi'kmaq way of life, complete 4.4 below.

---

**4.3 RESIDENT ANCESTOR**

My ancestor lived in or around this community.

Documents supporting my ancestor's residency are:  
(Check all that apply.)

- Birth certificate
- Extract from pre-Confederation census records
- Extract from historical textbook(s)
- Extract from historical record(s)
- Deed or other land ownership papers
- Church records confirming ancestor's place of birth and baptism
- Household papers (specify): \_\_\_\_\_
- Affidavit from: \_\_\_\_\_
- Other: \_\_\_\_\_

**\*If the ancestor that connects you to a pre-Confederation Newfoundland Mi'kmaq community is not on your Ancestry Chart, please contact an Enrolment Clerk for assistance.**

**4.4 NON-RESIDENT ANCESTOR**

My ancestor had substantial connection to this community, even though she/he did not live in or around it. She/he also maintained a Mi'kmaq way of life.

Documents demonstrating my ancestor's connection to the community and that s/he maintained a Mi'kmaq way of life are:  
(Check all that apply.)

- Extract from historical textbook(s)
- Extract from historical record(s)
- Family documents (correspondence, photos): \_\_\_\_\_
- Church records
- Document(s) from Aboriginal organization(s): \_\_\_\_\_
- Affidavits from: \_\_\_\_\_
- Other: \_\_\_\_\_

Indicate that you have identified the applicant's ancestor who had a membership in a pre-Confederation Newfoundland Mi'kmaq community on your Ancestry Chart on page 3 of the application.

Write her/his name, and relationship to the applicant.

Highlight this person on the Ancestry Chart.

For applicants whose ancestor did not live in or around the community named above, complete Part 4.4.

Indicate that she or he had a substantial connection to the community named above (even though he or she didn't live in or around it).

Check the boxes that correspond to the type of support documents submitted.



# FILLING OUT THE APPLICATION

## PART 5: MI'KMAQ MEMBERSHIP/ CURRENT

FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 8-9, 20-22

### REMINDER

Remember to clearly label every document you collect (see page 10).


### Purpose


In Part 5, you must demonstrate that the applicant is accepted as a member of the Mi'kmaq Group of Indians on the island of Newfoundland.

### Who needs to fill out this part


All adult applicants; all parents/guardians.

### Documents to include with Part 5:

 For applicants who live in or around a community listed on page 22 of the guidelines, you will need to provide documentation that proves:

 The applicant is a “resident” of that community (documents listed on page 20)

For applicants who have a substantial connection to a community listed on page 22 of the guidelines, but do not live in or around that community (“non-resident”), you will need to provide documentation that proves:

 The applicant has a substantial connection to a community—that is, he or she visits often and communicates with its residents (documents listed on page 21)

AND

 The applicant maintains a Mi'kmaq way of life (documents listed on page 21)

For applicants connected to a community that is not included on the list on page 22 of the guidelines, you will need to provide documentation that proves:

 The applicant's community is recognized as “Mi'kmaq” (see page 22)



### SPECIAL NOTES FOR PARENTS/GUARDIANS:

For Part 5.1: If your child/ward lives with you, you will need to submit proof that YOU are a resident of the current Mi'kmaq community, and that your child/ward lives with you. If your child/ward's permanent residence is elsewhere, you will need to provide supporting documents proving where he or she lives.



## What you need to enter

Write the name of the current Newfoundland Mi'kmaq community to which the applicant is connected.

**Part 5: MI'KMAQ MEMBERSHIP / CURRENT**  
(guidelines pages 3, 20-22, 34-35)

I have a connection to the Newfoundland Mi'kmaq community written below:

This community is listed on page 22 of the guidelines.  
 This community is not listed on page 22 of the guidelines, but I have enclosed evidence to support my claim that it is a current Mi'kmaq community on the island of Newfoundland.

**Support your current connection:**  
 ⇨ If you live in or around this community, complete 5.1 below.  
 ⇨ If you do not live in or around this community BUT maintain a substantial connection to it or its residents AND maintain a Mi'kmaq way of life, complete 5.2 below.

**5.1 RESIDENT**

I live in or around this community.

My support documents are:

**EITHER**

(Check one.)

Notice of assessment for Income Tax  
 Notice of assessment for Municipal Tax  
 Real property lease or rental agreement  
 Affidavit from: \_\_\_\_\_

**OR**

(Check two.)

Property tax bill  
 Telephone bill  
 Cable bill  
 Hydro bill  
 Oil bill  
 Newfoundland Driver's Licence  
 Other Provincial Licence (specify): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**5.2 NON-RESIDENT**

I have substantial connection to this community even though I do not live in or around it. I also maintain a Mi'kmaq way of life.

My support documents are:

**Re: My connection to the community:**  
(At least two affidavits are required to support this section. Use additional space if required.)

Affidavits from: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**AND**

**Re: My maintenance of a Mi'kmaq way of life:**  
(Check all that apply.)

Extract from textbook(s)  
 Extract from published material(s)  
 Family documents (correspondence, photos): \_\_\_\_\_  
 \_\_\_\_\_

Church records  
 Document establishing membership in a Newfoundland Mi'kmaq organization: \_\_\_\_\_  
 \_\_\_\_\_

Document establishing membership in an Aboriginal organization: \_\_\_\_\_  
 \_\_\_\_\_

Affidavit(s) from: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Indicate whether or not the community is listed on page 22 of these guidelines.

If the applicant's community is not listed on page 22 you will need to provide proof that it is considered to be "Mi'kmaq."

For applicants who live in or around the community named above, complete Part 5.1.

Indicate that the applicant lives in or around the community named above.

Check the boxes that correspond to the type of support documents submitted.

For applicants who do not live in or around the community named above, complete Part 5.2

Indicate that the applicant has a substantial connection to the community named above (even though she or he doesn't live in or around it).

Check the boxes that correspond to the type of support documents submitted.



# FILLING OUT THE APPLICATION

## PART 6: FULL AND FINAL RELEASE

FOR YOUR REFERENCE:  
GUIDELINES:  
pp. 2-3, 10

### Purpose

In Part 6, adult applicants (and parents/guardians, on behalf of their children/wards) agree to give up any claims that the applicant may have had against Canada arising out of its failure to recognize his or her eligibility for registration under the *Indian Act* prior to having his or her name included on the Founding Members List of the Qalipu Mi'kmaq First Nation Band.

### Who needs to fill out this part

All adult applicants; all parents/guardians.



### Documents to include with Part 6

None.

### What you need to enter

For adult applicants:

#### Part 6: FULL AND FINAL RELEASE

THIS RELEASE will be governed by and construed in accordance with the laws of the Province of Newfoundland and Labrador and the laws of Canada applicable therein.

IN WITNESS WHEREOF the undersigned has executed this Release.

DATED \_\_\_\_\_ 20\_\_

SIGNED in the presence of:

Releasor

Witness

Sign and date the bottom of the release—after you have read it—in the presence of a witness.

For parents/guardians applying on behalf of child/ward applicants:

The Release can only be signed by those that have the legal authority to do so. This includes a person having custody of the child through a Court Order or the legal guardian of the ward.

IN WITNESS WHEREOF the undersigned has executed this Release.

DATED \_\_\_\_\_ 20\_\_

SIGNED in the presence of:

Signature of Parent/Guardian on behalf of the Releasor

Witness

Sign and date the bottom of the release—after you have read it—in the presence of a witness.



Your final task in submitting the application form is to fill in a Checklist. Both types of application forms (Adult and Parent/Guardian) have their own accompanying Checklist; each Family Package also has its own Checklist. You can download extra forms at [www.qalipu.com](http://www.qalipu.com).

The Checklist will help you make sure that:

- You have supplied all the required support documents for every Part of the application form that requires evidence
- All the documents are properly labeled (see sample label on page 10)

It will also help the Enrolment Clerk who receives the application to process it more quickly.

Every single application form—including each one in a Family Package—should be accompanied by a completed Checklist. If you find you have questions when reviewing the application and/or filling out the Checklist, contact a Community Assistant for help (contact information on page 41).



#### **SPECIAL NOTES FOR PARENTS/GUARDIANS:**

The Parent/Guardian Checklist includes a request for your personal information (name, address, and phone number). It also requires you to indicate whether the applicant you are submitting on behalf of is your child or your ward. If you are submitting on behalf of a ward (mentally incompetent adult), you must submit a copy of:

- The Court Order granting you guardianship of the applicant

If you are submitting on behalf of a child that is subject to a custody order, you must include:

- The Court Order granting you custody of the applicant (if applicable)

If your child/ward lives with you, you must include proof of:

- Your residency

If your child/ward does not live with you, you must provide evidence of:

- Your child/ward's residency

## **THE CHECKLISTS**

**FOR YOUR REFERENCE:**

**GUIDELINES:**

pp. 2-3

#### **REMINDER**

Only affidavits and resolutions need to be submitted in their original form; all other support documents can be photocopies.



## Family Package Checklist

Every Main Applicant must submit, along with all the applications, a Family Package Checklist. This document needs to include the Main Applicant's name, his or her contact information, and the names of all the Family Members that are submitting in the Family Package. Beside each Family Member's name, you need to indicate the type of application she or he is submitting, and that he or she has completed the appropriate Checklist.

The Family Package Checklist also includes a family tree to illustrate how each Family Member is related to the Main Applicant (and/or the ancestor they have in common). Use more forms (or draw your own family tree) if needed.

Refer to the sample below and those on the next page to see how Reginald completed his Family Package Checklist.

### FAMILY PACKAGE CHECKLIST

Use this Checklist to identify the Main Applicant and all the Family Members included in your Family Package, and how each person is related to the Main Applicant. Check that each person has completed his/her application submission and has included all the required documentation.

---

Main Applicant's Name Reginald Sanders Daytime phone 555-1212

Main Applicant's Address 14 Main Street,  
Sop's Arm, NL A0L 2F3

---

For Family Packages submitted by siblings and cousins:  
List the name(s) of the ancestor(s) that Family Members share with the Main Applicant. Add more paper if needed.

Shared Ancestor \_\_\_\_\_ Relationship to Main Applicant \_\_\_\_\_

Shared Ancestor \_\_\_\_\_ Relationship to Main Applicant \_\_\_\_\_

---

List the names of each Family Member in your Family Package here. Use more paper if needed. After reviewing each application and its corresponding Checklist to ensure each is complete, indicate which type of application each Family Member is submitting. Make sure that each Family Member's Checklist has also been completed and included. Fill out the family tree on the reverse side to illustrate how each Family Member is related to the Main Applicant.

Family Members Names:	Application Type and Checklist completed:
Family Member #1 <u>Doug Sanders</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #2 <u>Janette (Sanders) Churchill</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #3 <u>Mitchell Sanders</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #4 <u>Leah Sanders</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #5 <u>Francine Sanders</u>	<input type="checkbox"/> Adult <input checked="" type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #6 <u>Todd Sanders</u>	<input type="checkbox"/> Adult <input checked="" type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #7 <u>Regina (Sanders) Benoit</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #8 <u>Carmine (Benoit) Smith</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #9 <u>Ashley Smith</u>	<input type="checkbox"/> Adult <input checked="" type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #10 <u>Archibald Sanders</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #11 <u>Jennifer (Sanders) Stokes</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #12 <u>Susan (Sanders) Wright</u>	<input checked="" type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #13 <u>Joshua Wright</u>	<input type="checkbox"/> Adult <input checked="" type="checkbox"/> Parent/Guardian <input checked="" type="checkbox"/> Checklist
Family Member #14 _____	<input type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Checklist
Family Member #15 _____	<input type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Checklist
Family Member #16 _____	<input type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Checklist
Family Member #17 _____	<input type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Checklist
Family Member #18 _____	<input type="checkbox"/> Adult <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Checklist





The Family Package family tree:

Example 1: This is how Reginald filled out his checklist chart

Reginald Sanders Main Applicant	#10 Archibald Sanders/ son	#11 Jennifer/granddaughter	<input type="text"/>
		#12 Susan/granddaughter	#13 Joshua/great-grandson
	#7 Regina Benoit/ daughter	#8 Carmine/granddaughter	#9 Ashley/great-granddaughter
		#1 Doug Sanders/son	#3 Mitchell/grandson
	#1 Doug Sanders/son	#4 Leah/granddaughter	#5 Francine/great-granddaughter
			#6 Todd/great-grandson

Example 2: This is how Thomas filled out his checklist chart. He and his siblings wished to submit their applications together, but as their shared ancestor, their mother, was deceased, he illustrated his relationships as shown:

Clara (Evans) Bear mother (deceased)	#3 Penelope Goudie/ sister	#9 Stacy/niece	#13 Catherine/grandniece
		#8 Teigan/niece	<input type="text"/>
	#2 Edward Bear/ brother	#7 Sandra/niece	#12 Sarah/grandniece
		Thomas Bear	#11 Frank/grandson
	Thomas Bear Main Applicant	#5 David/son	#10 Jack/grandson
		#4 Graham/son	<input type="text"/>



## FINISHING UP

### SUBMITTING AN APPLICATION

Completed application forms—with all accompanying documents and appropriate Checklist(s)—can be submitted to the attention of an Enrolment Clerk as follows:

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#### **For those living outside the FNI affiliated communities, mail to:**

**Office for the formation of the Qalipu Mi'kmaq First Nation Band**  
P.O. Box 718  
Corner Brook, NL A2H 6G7

For more information call: 1-877-679-5551.

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#### **For those living in or around the FNI affiliated communities, send the application to the Enrolment Clerk nearest you:**

##### **Central**

Charmaine Bath, Enrolment Clerk  
Glenwood Mi'kmaq First Nation Band Office  
P.O. Box 149,  
Glenwood, NL A0G 2K0

For more information call: (709) 679-5551

##### **Bay St. George:**

c/o Violet Dawson, Enrolment Clerk  
K'taqmkuk Mi'kmaw Museum  
P.O. Box 460  
St. George's, NL A0N 1Z0

For more information call: (709) 647-3513

##### **Bay Of Islands**

Sheila LaSaga, Enrolment Clerk  
Office for the Formation of the Qalipu Mi'kmaq First Nation Band  
P.O. Box 716  
Corner Brook, NL A2H 6G7

For more information call: (709) 634-6384

#### REMINDER

Keep a copy of the completed application form for your records, as well as copies of any original documents—affidavits and resolutions—that are included in your submission.



# CONTACT INFORMATION

## CENTRAL

### Enrolment Clerk

Charmaine Bath  
Glenwood Mi'kmaq First Nation Band Office  
P.O. Box 149, Glenwood, NL A0G 2K0  
Email: charmaine@qalipu.com  
Phone: 679-5551

Office Hours:  
Monday-Friday 9:00 am-5:00 pm  
Third Wednesday of the month in Clark's Head at the  
Volunteer Fire Department Building

### Community Assistants

SPLE'TK FIRST NATION  
Karen Earle  
Sple'tk First Nation Band Office  
5 Church Road, Suite 1,  
Grand Falls-Windsor, NL A2A 1Y9  
Email: karen@qalipu.com  
Phone: 489-8425

Office Hours:  
Monday-Friday 9:00 am-2:00 pm  
Second Thursday of each month 3:00 pm-8:00 pm  
Third Saturday of each month 10:00 am to 3:00 pm

### GLENWOOD AND SURROUNDING AREAS

Lisa Coates  
Glenwood Mi'kmaq First Nation Band Office  
P.O. Box 149, Glenwood, NL A0G 2K0  
Email: lisac@qalipu.com  
Phone: 679-5551

Office Hours:  
Monday-Friday 1:00 pm-4:00 pm  
First Saturday of every month 9:00 am-12:00 pm  
Second Wednesday of every month 6:00 pm-9:00 pm

### GANDER BAY BAND AND SURROUNDING AREAS

Lisa Gillingham  
Gander Band Volunteer Fire Department Building  
General Delivery, Gander Bay, NL A0G 2G0  
Email: lisag@qalipu.com  
Phone: 676-2086

Office Hours:  
Monday-Friday 1:00 pm-4:00 pm  
First Saturday of every month 9:00 am-12:00 pm  
Second Wednesday of every month 6:00 pm-9:00 pm

## BAY ST. GEORGE

### Enrolment Clerk

Violet Dawson  
K'taqmkuk Mi'kmaw Museum  
P.O. Box 460, St. George's, NL A0N 1Z0  
Email: violet@qalipu.com  
Phone: 647-3513

Office Hours:  
Monday-Friday 9:00 am to 4:00 pm

### Community Assistants

ST. GEORGE'S BAND  
Judy Falle  
K'taqmkuk Mi'kmaw Museum  
P.O. Box 460, St. George's, NL A0N 1Z0  
Email: judy@qalipu.com  
Phone: 647-3504

Office Hours:  
Monday- Friday 9:00 am-4:00 pm  
Third Monday of every month 1:00 pm-8:00 pm

### FLAT BAY BAND

April Nash  
Flat Bay Band Building  
Box 15, Site 2, RR #1, St. George's, NL A0N 1Z0  
Email: april@qalipu.com  
Phone: 647-1378

Office Hours:  
Monday-Wednesday 9:00 am-4:00 pm  
Third Monday of each month 1:00 pm-8:00 pm

### INDIAN HEAD FIRST NATIONS

Wendy Wells  
Office for the Formation of the  
Qalipu Mi'kmaq First Nation Band  
The Galen Building  
143 Main Street, Stephenville, NL A2N 2M8  
Email: wendy@qalipu.com  
Phone: 643-5579

Office Hours:  
Monday-Friday 9:00 am-4:00 pm  
Third Tuesday of every month 1:00 pm-8:00 pm

### PORT AU PORT BAND

Sherry Marche  
Campbell's Creek Community Centre  
P.O. Box 142, Port au Port, NL A0N 1T0  
Email: sherry@qalipu.com  
Phone: 648-2545

Office Hours:  
Monday-Wednesday 9:00 am-4:00 pm  
Third Monday of each month 1:00 pm-8:00 pm

## BAY OF ISLANDS

### Enrolment Clerk

Sheila LaSaga  
Suite 303, 3rd Floor,  
Bank of Commerce Building  
Corner Brook, NL A2H 1C2  
Email: sheila@qalipu.com  
Phone: 634-6384

Office Hours:  
Monday- Friday 9:00 am-4:00 pm

### Community Assistants

CORNER BROOK BAND  
Ellie Edmonds  
Suite 303, 3rd Floor ,  
Bank of Commerce Building  
Corner Brook, NL A2H 1C2  
Email: ellie@qalipu.com  
Phone: 634-6385

Office Hours:  
Monday-Friday 9:00 am-4:00 pm  
First Tuesday of every month 7:00 pm-9:00 pm

### ELMASTOGOG FIRST NATIONS

Loretta Parsons  
Benoit's Cove Band Office  
P.O. Box 207, Benoit's Cove, NL A0L 1A0  
Email: loretta@qalipu.com  
Phone: 789-3176

Office Hours:  
Monday-Thursday 9:00 am-4:00 pm  
First Thursday of every month 7:00 pm - 9:00 pm

**THE FEDERATION OF NEWFOUNDLAND INDIANS**

P.O. Box 718, Corner Brook, NL A2H 6G7

phone (709) 634-0996 toll-free 1-800-563-2549 fax (709) 639-3997

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