

## Job Interview Skills Training (2-days)

Are you getting invited to interviews but not getting job offers?

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Do you want to be able to communicate your skills and abilities to an employer?

An interview is a marketing situation, where you have the opportunity to sell yourself to an organization. The better you know what you are selling, the more successful you can be. Regardless of whether an interview is for full-time work, a summer position, or for professional school, preparation is crucial to an effective interview.

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Date & Time	Location	Deadline to Apply
February 3 – 4, 2015	Corner Brook	January 28, 2015
February 10 – 11, 2015	St. George's	February 4, 2015
February 24 – 25, 2015	Grand Falls - Windsor	February 18, 2015

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FINDERS, KEEPERS Workshop Series is designed to help individuals identify and develop the tools to *find* and *keep* meaningful employment. Participants will learn how to identify jobs that position them for success, create a resume that accentuates their skills and abilities, and feel confident in job interviews.

### TOPICS TO BE COVERED INCLUDE

1. Design Resumes That Get Noticed
2. Identify Jobs That Are Made For You
3. Ace Interviews with Ease and Confidence

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### WORKSHOP FACILITATOR

Carla May, owner of Corner Stone HR Inc., is a skilled and competent facilitator, trainer and consultant. Participants and clients are put at ease at once by her personable and approachable demeanor. Carla develops and facilitates seminars and workshops for post-secondary institutions, the business community, government departments, diverse associations and not-for-profit organizations.

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### HOW TO REGISTER

This program is being offered free of charge to members of the Qalipu Mi'kmaq First Nation Band. If interested please contact Samantha MacWhirter at [smacwhirter@qalipu.ca](mailto:smacwhirter@qalipu.ca). Please provide:

First Name:

Last Name:

E-mail Address:

Telephone #