



About Marathon Gold

Marathon Gold Corporation (“Marathon” or the “Company”) is engaged in the exploration and development of the Valentine Gold Project (the “Project”) located in the central region of Newfoundland. Early works started in October 2022 and construction commencing in January 2023 with the first gold production at the end of 2024. Once in production, it will be the largest gold mine in Atlantic Canada and a major employer in the province. Marathon is a public corporation (TSX:MOZ) headquartered in Toronto, Ontario with a regional office located in Grand Falls-Windsor, NL.

Additional corporate and Project information is available at www.marathon-gold.com

Marathon is currently inviting applications for a Senior Accountant to join our growing team as the company transitions to mine construction and ultimately mine operations.

Accounts Payable Clerk Competition # MG0074

Reporting to the Senior Accountant, the Accounts Payable Clerk is responsible to verify accounts by reconciling statements, transactions, and processes vendor invoices and other debts owed by the organization. In addition, this role prepares financial reports by collecting, analyzing, and summarizing account information and trends.

This is a permanent position which will work Monday to Friday from the Grand Falls-Windsor office.

Accountabilities/Responsibilities:

- Enter vendor invoices timely and accurately.
- Process and post vendor invoices electronically in the ERP.
- Create new vendor accounts, including their banking information for EFT payments.
- Reconcile vendor statements monthly.
- Ensure all invoices are filed accurately on the service.
- Ensure the proper two and/or three-way match is obtained when receiving items.
- Work with the warehouse personnel for accuracy and timeliness of receipting.
- Provide analysis of aged payables.
- Support month-end close process by assisting in the preparation of accruals.
- Always demonstrate confidentiality.
- Always adhere to all company policies and procedures.
- Perform other duties as assigned.

Education and Experience:

- Diploma in Business, or another related field.
- 3+ years’ experience in a similar role.
- Experience in a Mining or similar industrial setting is considered an asset.
- Experience with project accounting and reporting for medium to large scale projects is considered an asset.

Skills and Knowledge:

- Ability to communicate effectively at all levels.
- Strong attention to detail in all aspects of responsibilities.
- Flexibility and ability to work in a team environment.
- Initiative and work independently while supporting team members.
- Highly skilled in administrative computer applications such as Microsoft office suite (Outlook, Word, Excel, PowerPoint)
- Knowledge and experience with general accounting principles including reconciliation of GL accounts.
- A valid driver's license and acceptable drivers abstract required.

Marathon is an equal opportunity employer committed to local hiring preferences and all applications will be considered on this basis. We value equity and diversity and are committed to creating an inclusive workplace environment for all employees. Marathon reserves the right to hire only those candidates who are appropriately qualified for the position advertised.

Marathon will review all applications; however, we will only contact those candidates who best fit the requirements.

Interested applicants are encouraged to submit their application via email to careers@marathon-gold.com referencing **competition # MG0074**.

Deadline to apply: Sunday, November 13th, 2022