



Calibre Mining Corporation is engaged in the exploration and development of the Valentine Gold Mine located in the central region of Newfoundland and Labrador. Once in production, it will be the largest gold mine in Atlantic Canada and a major employer in the province. Calibre is a public corporation (TSX:CXB) headquartered in Vancouver, British Columbia with a regional office located in Grand Falls-Windsor, NL.

Additional corporate and Project information is available at [www.calibremining.com](http://www.calibremining.com)

Calibre is currently inviting applications for an **IT Technician** to join our growing team as the company transitions from mine construction to mine operations.

## **IT Technician**

Reporting to the IT Manager, the IT Technician is responsible for providing day-to-day technical support to our clients and completing project deliverables.

This position is located at the project site, working a 14 days in/14 days out rotation.

### **Accountabilities/Responsibilities:**

- Provide onsite and remote support (i.e. connect to client systems remotely to trouble shoot issues etc.).
- Create and close trouble tickets.
- Resolve technical issues (i.e. email, network, internet, virus scanning and remediation of virus etc.).
- Perform equipment setup/troubleshoot (Windows PC's, Servers, mobile devices and variety of office equipment).
- Install equipment in both indoor and outdoor conditions.
- Installation of cable and physical network.
- Analyze and troubleshoot issues onsite and/or remote via in person or over the phone.
- Provide accurate and timely communication to internal and external customers.
- Advise personnel about the general operations of their machines and maintenance requirements.
- Record and report project progress to supervisor and communicate any issues or expected delays. Maintain professionalism and have a positive outgoing attitude at all times.
- Perform other duties as assigned.

### **Education and Experience:**

- A degree or diploma in Computer Science or similar discipline.
- 3+ years' experience in a similar role.
- 2 years of recent computer, server, and network troubleshooting experience
- Project related experience is considered an asset.
- Experience in an operational or industrial environment considered an asset.

- Experience with Cloud solutions like Office 365.

**Skills and Knowledge:**

- Ability to work independently and unsupervised.
- Excellent interpersonal and communication skills (both written and verbal).
- Strong computer skills, proficient in MS Office applications.
- Ability to exercise appropriate levels of discretion and confidentiality.
- Time management and multi-tasking skills.
- Strong leadership abilities and SAP experience are considered asset.
- A wide range of business IT technologies.
- A valid driver's license and driver's abstract required.

Calibre is an equal opportunity employer committed to local hiring preferences and all applications will be considered on this basis. We value equity and diversity and are committed to creating an inclusive workplace environment for all employees. Calibre reserves the right to hire only those candidates who are appropriately qualified for the position advertised.

Calibre will review all applications; however, we will only contact those candidates who best fit the requirements.

To apply for this position, please do so by clicking on the following URL link: [Careers](#)

**Job ID 1190**

**Deadline to apply: Thursday, August 1, 2024**