

# EMPLOYMENT OPPORTUNITY



## The Confederacy of Mainland Mi'kmaq Department of Community Services & Infrastructure Field Technician

### About The CMM

The Confederacy of Mainland Mi'kmaq (The CMM) is a Tribal Council representing the eight Mi'kmaq communities of mainland Nova Scotia. Our mission is to proactively promote and assist Mi'kmaq communities' initiatives towards self-determination and enhancement of community. The CMM's Department of *Community Services & Infrastructure (CSI)* is currently looking for a motivated and knowledgeable candidate to fill the role of **Field Technician**.

### Position Overview

Under the direction of the Senior Director of Community Services and Infrastructure and reporting to the Mi'kmawey Green Communities Program (MGCP) Manager, the Mi'kmawey Green Communities Field Technician is responsible for gathering data on areas of concern, preparing materials and equipment for workshops and community events, disposing of waste from events properly, completing an inventory of equipment, the organization of storage unit and gear, delivering sorting materials to Community Members, providing information and updates at advisory committee meetings, identifying areas of concern, delivering workshops/ meetings regarding recycling, waste separation, and other related topics of interest to Communities, working in Communities on pilot projects regarding composting and in-home sorting of waste and, participating in community events.

### Overview of Responsibilities:

- Work closely with assigned Communities and will be required to travel regularly.
- Assist leadership with proposals and providing member communities with support.
- Complete home visits and training of Community project leads on in-home waste sorting.
- Deliver support and education to Communities around proper disposal.
- Co-ordinate non-traditional waste pickups in Communities
- Visit established Community Compost stations and ensure stations are running, as required.
- Assist Community members with any issues that may arise.
- Set up and Attend Community events and assist with proper waste management.
- Dispose of waste properly at municipal facilities or at recycling depots
- Suggest activities CMM for each fiscal based on information gathered and observed.
- Prepare a final project report to meet requirements of funding agreement, as required by the funder.
- Assist the Communications Officer with content for articles and communication material, as required.
- Relay feedback from communities to Project Coordinator and Program Manager.

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### POSITION REQUIREMENTS:

**EDUCATION/CERTIFICATION/EXPERIENCE:**

The following qualifications are desired:

- Experience working in or with First Nation communities.
- Experience working in a fast-paced environment.
- Transportation of Dangerous Goods, First Aid, WHIMIS, OHS Fall Arrest, Truck and Trailer Familiarization, HAZMAT Awareness is an asset.

**SKILLS/ABILITIES/KNOWLEDGE:**

- Knowledge of research methodologies and standards pertinent to environmental issues related to waste management.
- Proficiency in MS Office (Word, Excel, PowerPoint, and Access)
- Ability to apply creativity and innovative thinking to community focused solutions.
- Demonstrated strong initiative, motivation, conscientiousness, and dedication.
- Ability to be adaptable, flexible, manage multiple priorities to ensure clients are well served and relationships are developed and maintained.
- Ability to think analytically and critically, while problem solving to identify specific needs and potential solutions.
- Ability to manage time and various activities effectively and efficiently while providing quality customer service.

**WHY WORK WITH US?**

The Confederacy of Mainland Mi'kmaq (The CMM) is well known throughout Canada as a professional organization that is committed to providing a pleasant and healthy working environment for all its employees. As an organization, we understand that a great work/life balance is essential to success. As a full-time employee you can expect:

- An atmosphere that is both professional and family oriented.
- Enrollment in the organization's benefits packages on your first day of employment with no waiting period, which includes Health & Dental, and Employee & Family Assistance Program (EFAP).
- Generous amounts of paid time off (Paid Statutory Holidays plus St. Anne's Day and Aboriginal Day, Summer Shutdown (2 weeks), Christmas Shutdown (roughly 2 weeks), plus 1 week of discretionary vacation time (up to 2 weeks with 10 years of service).
- Social Committee, Staff Days, Staff Knowledge Days, etc.

**If you would like to join The CMM Family, please see below on how to apply for this position.**

**Salary/Employment Term:**

Salary Range: \$45,000 to \$60,000 per year. This is a Permanent Position (pending successful one-year probationary contract).

## Application Deadline:

Submit Cover Letter AND Resume to:

**Human Resources**  
**c/o The Confederacy of Mainland Mi'kmaq**  
**PO Box 1590, Truro, Nova Scotia B2N 5V3**  
**Email: [HR@cmmns.com](mailto:HR@cmmns.com)**

*We are an equal opportunity employer; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference Policy of the Canadian Human Rights Commission. **Only those applicants who provide an up-to-date CV along with a cover letter and qualify for an interview will be contacted.** The successful candidate may be required to submit a current criminal record check. **Applicants must provide proof of Canadian Citizenship or Permanent Residency.***