

**Stakeholder and Indigenous Relations  
Coordinator / Competition # MG0008****Closing Date:  
Monday, September 6<sup>th</sup>, 2021**

Marathon Gold Corporation ("Marathon" or the "Company") is engaged in the exploration and development of the Valentine Gold Project (the "Project") located in the central region of Newfoundland and Labrador. The Project is currently undergoing an environmental assessment with a view to construction commencing in early 2022 and first gold production in 2023. Once in production, it will be the largest gold mine in Atlantic Canada and a major employer in the province.

Marathon is a public corporation (TSX:MOZ) headquartered in Toronto, Ontario with a regional office located in Grand Falls-Windsor, NL.

Additional corporate and Project information is available at [www.marathon-gold.com](http://www.marathon-gold.com)

Marathon is currently inviting applications for a Stakeholder and Indigenous Relations Coordinator to join our growing team as the company transitions to mine construction and ultimately mine operations.

**Job Description**

Reporting to the Manager, Stakeholder Engagement, this position will be responsible to provide a range of professional and high-quality administrative support for services, projects and programs with a focus on excellence in process and engagement. In addition the Stakeholder and Indigenous Relations Coordinator is responsible to assist in the planning, preparation, and promotion of programs, services, and events.

This position is located in Grand Falls-Windsor.

**Accountabilities/Responsibilities:**

- Maintain strong relationships with stakeholders and Indigenous groups.
- Assist in the administration of the stakeholder grievance process.
- Assist in implementation of stakeholder and Indigenous agreements.

- Participation on stakeholder-related committees as required.
- Assist in preparation of the Sustainability Report and/or other reports as required.
- Track sponsorships and donations.
- Assist in the implementation of the Stakeholder Engagement Plan.
- Manage and maintain engagement records.
- Assist in the preparation of agendas and briefings for stakeholder meetings and produce minutes of meetings
- Assist in the planning, preparation, and execution of trade shows, job fairs etc.
- Other related duties as required.

**Education and Experience**

- Post-Secondary degree or equivalent in social sciences, public administration, community development or other related field
- 5+ years experience in community development and engagement in the extractive sector.

**Skills and Knowledge:**

- Strong ability to work under pressure and adapt to a fast-paced environment.
- Excellent communication skills with a high attention to detail.
- Exceptional ability to effectively deal with stakeholder requests and issues.
- Excellent computer and keyboarding literacy.
- Proficient in the use of MS Office Suite (Word, Excel, PowerPoint) and stakeholder engagement/reporting software
- Experience/knowledge of Indigenous groups in Newfoundland and Labrador.
- Willing to lead in a diverse environment.
- Knowledge and experience in the mining industry an asset.
- A valid driver's license and driver's abstract required.

Marathon is an equal opportunity employer committed to local hiring preferences and all applications will be considered on this basis. We value equity and diversity and are committed to creating an inclusive workplace environment for all employees.

Marathon reserves the right to hire only those candidates who are appropriately qualified for the position advertised.

Marathon will review all applications; however, we will only contact those candidates who best fit the requirements.

Interested applicants are encouraged to submit their application via email to [careers@marathon-gold.com](mailto:careers@marathon-gold.com) referencing competition # MG0008.

**Deadline to apply:** Monday, September 6<sup>th</sup>, 2021