



Calibre Mining Corporation is engaged in the exploration and development of the Valentine Gold Mine located in the central region of Newfoundland and Labrador. Once in production, it will be the largest gold mine in Atlantic Canada and a major employer in the province. Calibre is a public corporation (TSX:CXB) headquartered in Vancouver, British Columbia with a regional office located in Grand Falls-Windsor, NL.

Additional corporate and Project information is available at www.calibremining.com

Calibre is currently inviting applications for a **Process Plant Electrical Planner** to join our growing team as the company transitions from mine construction to mine operations.

Process Plant Electrical Planner

Reporting to the Process Plant Maintenance Superintendent, the Process Plant Electrical Planner uses hands-on experience, training and knowledge to schedule and plan the resources needed for the completion of stationary and electrical maintenance tasks. The Process Plant Electrical Planner understands and can articulate the specific short term and the general, longer-term goals of the company and always maintains, protects, and preserves the facilities' assets. Must have excellent troubleshooting ability, good communication skills, technical knowledge of process equipment, and computer operations with the ability to effectively facilitate planning.

This position is located at the Project site, working on a 14 days in/14 days out rotation.

Accountabilities/Responsibilities:

- Demonstrates leadership in Health, Safety, and Environment through personal behaviors and conversations; reports all Health, Safety, and Environment incidents; and participates in Health, Safety, and Environment initiatives, reviews, and investigations.
- Establish and promote a respectful and healthy work environment at all times.
- Plan maintenance activities for long- and short-term scheduling.
- Prepare weekly and daily work plans and schedules accordingly.
- Maximize availability of all equipment in line with company operating policies and procedures ensuring compliance with health, safety, environmental, and certifying authority requirements.
- Coordinate with Procurement Department to ensure parts availability.
- Screen incoming work orders for priority, scope, and level of planning required.
- Identify individual task, estimated labour, skills required, tools, special equipment, engineering, documents, drawings, specifications, assembly and disassembly instructions, and parts for work orders.
- Execute and document Preventive Maintenance (PM) activities.
- Build and maintain Bill of Materials/kitting and Model Work Orders/ Standard Jobs.
- Provide maintenance and equipment performance reports.
- Perform other duties as assigned.

Education and Experience:

- Post-secondary education in Electrical, Instrumentation, Engineering, or relevant discipline; or a significant amount of related experience in a similar role.
- Minimum 5 years' experience in Maintenance Supervision, Maintenance Planning, or a closely related discipline in a heavy industrial or mining environment.
- Experience working in a remote industrial environment is considered an asset.

Skills and Knowledge:

- Knowledge of health, safety, and environmental requirements at remote sites.
- Relevant qualifications in appropriate area of expertise.
- Detailed understanding of the planning/scheduling process.
- Knowledge of the OHS, mining, and construction regulations.
- Effective time management skills and able to manage multiple priorities.
- Good computer skills with competence using Microsoft Office products.
- Ability to influence and inspire others and manage cross-functional relationships.
- Strong knowledge and experience in Operations and Maintenance systems, processes, and facilities.
- Experience with Computerized Maintenance Management Systems (CMMS) ex: SAP.
- Excellent Organizational Skills.
- Experience in the maintenance and repair of mechanical or electrical equipment.
- Experience in dealing with contract services and manufacturer representatives.
- A valid driver's license and driver's abstract required.

Calibre Valentine Gold Mine is an equal opportunity employer committed to local hiring preferences and all applications will be considered on this basis. We value equity and diversity and are committed to creating an inclusive workplace environment for all employees. We reserve the right to hire only those candidates who are appropriately qualified for the position advertised.

Calibre will review all applications; however, we will only contact those candidates who best fit the requirements.

To apply for this position, please do so by clicking on the following URL link: [Careers](#)

Job ID 1301

Deadline to apply: Friday, January 3, 2025