

Project Controls Specialist

St. John's, NL

Who are we?

The Cahill Group is one of the largest multi-disciplinary construction companies in Canada. Cahill is building the future of oil and gas, mining, hydro, and social infrastructure on some of the largest construction and fabrication project sites in the country.

People really are at the heart of everything we do. So, we will always put the health, well-being, and safety of our people above all. We take care of our people, through investment, training, competitive compensation, health plan benefits, and unique programs to support the health and well-being of you and your family. Cahill is currently recruiting for a **Project Controls Specialist** to support our corporate and project delivery teams across Canada.

What will you do?

- Ensure that the cost control coding structure is aligned with the project control schedule and client needs
- Establish Project Control Budget and objective progress measurement system
- Ensure accurate costing is recorded to appropriate cost code
- Actively manage changes to scope and cost using the ERP software
- Spearhead production of weekly and monthly reports including productivity reports, forecasts, etc. to influence project to achieve targets
- Ensure commercial contract obligations with respect to the client and Cahill are met
- Implement approved project controls procedures for each project
- Ensure invoices are in line with the contract agreement and all A/R processes for the business are properly being followed
- Ensures that project dashboards, cashflows and other reports are issued on time, accurate and in a consistent format
- Ensure any subcontract or services contracts are properly executed and administered within the principal contract Ts&Cs
- Ensure that a detailed plan is developed in accordance with the contract requirements
- Review Earned and Schedule variance reports with the project team and influence site work to be performed to achieve targets
- Ensure that a logical relationship is employed in the development of the plan by comparing early and late resource curves for plan rigidity
- Ensure that an auditable system for accurate progressing of the execution of the SOW is established within the schedule

- Ensure all deliverables from others are included in the plan and logically linked

What will you bring?

- Bachelor of Engineering or Commerce degree or equivalent combination education and experience
- 10+ years' experience in contracts administration or project controls in industrial construction and/or plant operations in progressively more responsible positions.
- Knowledge of the project management cycle.
- Experience in project planning and project controls including project execution and estimating.
- Excellent verbal and written communication and presentation skills
- Detailed knowledge of cost control, cost forecasting and project scheduling
- Solid skills in Microsoft Excel, Word, PowerPoint, Accounting Software and working knowledge of project planning software (Primavera P6 or equivalent)

If you are interested in joining our growing team, please apply in confidence. Cahill is an equal opportunity organization. While we thank all applicants for their interest, only those under consideration will be contacted