

## Project Controls Specialist

**St. John's, NL**

### **Who are we?**

The Cahill Group is one of the largest multi-disciplinary construction companies in Canada. Cahill is building the future of oil and gas, mining, hydro, and social infrastructure on some of the largest construction and fabrication project sites in the country

People really are at the heart of everything we do. So, we will always put the health, well-being, and safety of our people above all. We take care of our people, through investment, training, competitive compensation, health plan benefits, and unique programs to support the health and well-being of you and your family. Cahill is currently recruiting for a **Project Controls Specialist** to support our corporate and project delivery teams across Canada.

### **What will you do?**

- Ensure contract obligations with respect to the client and Cahill are met
- Ensure any subcontractor services contracts are properly executed and administered within the principal contract Ts&Cs and invoicing is in line with contract requirements
- Establish Project Control Budget and objective progress measurement system
- Actively manage changes to scope and cost using the ERP software
- Establish weekly and monthly forecasts including performance measures to influence the project to achieve targets
- Ensure that the invoices are in line with the contract agreement and all A/R processes for the business are properly being following
- Work with the planner ensure that a detailed plan is developed in accordance with the contract requirements
- Spearhead the production of weekly and monthly reports
- Ensure alignment of procurement activities with Cost Coding system
- Support Handover of Completion documentation for Final Handover to client

### **What will you bring?**

- Bachelor of Engineering or Commerce degree of equivalent combination education and experience
- 5 + years' experience in contracts administration or project controls in industrial construction and/or plant operations in progressively more responsible positions
- Knowledge of the project management cycle
- Specific work experience negotiating industrial construction contracts

- Experience in project planning and project controls including project execution and estimating
- Familiarity with construction contract law principles

*The Cahill Group is taking measures to ensure business continuity while prioritizing the health and safety of our people, companies, clients, and communities. We remain open with revised visitor protocols, physical distancing requirements, increased cleaning, staggered work hours, and remote work.*

*If you are interested in joining our growing team, please apply in confidence. Cahill is an equal opportunity organization. While we thank all applicants for their interest, only those under consideration will be contacted.*

We strive to ensure that our application process is free of any barriers, however, we respect that there may still be limitations. If you encounter any accessibility barriers or require a specific accommodation, please reach out to our Human Resources team.

Apply at <https://login.hrwise.com/hr/recruitment/job/0dd3b867aebc07ce2d93e97c5cd4c605/23147>