

Executive Housekeeper

Job Meta

- Job/Ref #: 132661
- Number of Requirements: 2
- Start Date: As Soon as Possible
- Hours Per Week: 40 hours / week
- Salary: \$ 13.25 / hour
- Location: L'Anse-au-Clair, NL
- Job Type: Permanent, Full Time
- Client: Northern Light Inn

Job Description

Languages: English

Experience

- 1 year to less than 2 years

Work Setting

- Hotel, motel, resort

Specific Skills

Schedule and assign duties of housekeeping staff; Plan and co-ordinate activities of housekeeping supervisors and crews; Maintain inventory of supplies, equipment and uniforms; Establish and implement operational procedures for housekeeping department; Ensure that local health and sanitation regulations are carried out; Ensure that safety standards and departmental policies are met; Conduct performance evaluations and appraisals; Co-ordinate inspection of assigned areas.

Work Site Environment

- Non-smoking

Work Conditions and Physical Capabilities

- Fast-paced environment;
- Attention to detail;

- Combination of sitting, standing, walking;
- Standing for extended periods;
- Large workload;
- Tight deadlines

Ability to Supervise

- 5-10 people

Personal Suitability:

- Team player;
- Excellent oral communication;
- Judgement;
- Reliability;
- Organized

Education

- College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Apply Online: <http://www.workglobalcanada.com/wgci-jobs/executive-housekeeper/>

Email Resume: Send a candidate resume directly to jobs@workglobalcanada.com

Note

- Apply Online requires you to register on-site;
- Resumes' must be in **English**. Include your current residence (address), phone, and your email address in your resume;
- Acceptable resume file formats include Adobe .pdf, Microsoft .doc or .docx;
- Please prepare your resume to the following format, example:
Executive Housekeeper -firstname-lastname- 132661.pdf