



## **Employment Opportunity**

**Job Title:** Tourism Development Officer

**Location:** To be determined

**Hours of Work:** 35 hours/week. 52-week contractual position.

**Salary:** \$50,000 per annum

**The Qalipu First Nation:** The Band achieved recognition under the Indian Act in 2011 and currently represents 24,000 members in 9 geographical wards. It offers programming and support in health, education, economic development, natural resource conservation and culture and heritage.

**Job Description and Requirements:** The Qalipu First Nation is currently seeking to implement its Tourism Strategy and 5-year Implementation Plan. The Band is seeking a Tourism Development Officer to oversee development activities and training objectives identified in the Plan.

**Responsibilities:** The incumbent will be responsible for fostering tourism product and strategy development, organizing an Annual Tourism Forum, coordinating tourism training initiatives, overseeing the development of market-readiness criteria, and entrepreneurial support to member businesses in the tourism sector.

**Qualifications:** The Tourism Development Officer would normally attain the required knowledge, skills and attitudes through completion of post-secondary education in Commerce or Business Administration with a minimum of five years of general business experience plus three years of experience in the tourism industry. An excellent knowledge of consulting and technical principles and practices applicable to the tourism industry, or an equivalent combination of education and acceptable experience.

**This a one-year term contract position with the possibility of renewal.**

**Working Conditions:** This is an office based position with duties predominantly met during regular working hours, however some travel and schedule flexibility will be required. This position requires minimal supervision, therefore a high level of independence along with a strong work ethic is essential.

**Apply:** Please apply electronically using MS Word with three (3) current business references to: [jobopportunities@qalipu.ca](mailto:jobopportunities@qalipu.ca) with **subject line:** Tourism Officer. Please indicate in your application if you are a member of Qalipu Mi'kmaq First Nation.

Qalipu Mi'kmaq First Nation  
Attention: Mrs. Janet McAuley, Office Manager  
3 Church Street  
Corner Brook, NL A2H 2Z4

**Deadline for receipt of Cover Letter and Resume:** 12:30 P.M., June 24<sup>th</sup>, 2016.

**Please note:** Proof of Post-Secondary Education and Training will be required.

We would like to thank all applicants who apply; however, only applicants selected for an interview will be contacted.