

EMPLOYMENT OPPORTUNITY



Kwilmu'kw Maw-klusuaqn Negotiation Office

Mi'kmaq Rights Initiative

Our Rights. Our Future.

NSPI Community Relations Coordinator

Kwilmu'kw Maw-klusuaqn Negotiation Office (KMKNO) is currently seeking a candidate for the position of Nova Scotia Power Inc. (NSPI) Community Relations Coordinator to work with the Assembly of Nova Scotia Mi'kmaq Chiefs' Benefits Committee and directly with our member communities.

Specific duties include but are not limited to the following:

- Develop and maintain working relationships with NSPI, NS Mi'kmaq communities, Mi'kmaq organizations and the Assembly of Nova Scotia Mi'kmaq Chiefs.
- Maintain an up-to-date information file on all recent and relevant announcements, initiatives, programs, legal decisions and other such elements relevant to the NSPI/Mi'kmaq relationship.
- Assist in the execution of NSPI's Aboriginal Relations programs and activities, including but not limited to education, culture & heritage, economic opportunity, employment, Memorandum of Understandings and Band-specific issues.
- Develop materials and deliver training and awareness.
- Participate, as required, in Environmental Services and NSPI projects, providing appropriate recommendations and communications with respect to NSPI capital projects, and other activities that would benefit from such input.
- Participate as appropriate, with outside agencies, associations and departments and initiatives to leverage benefit for the NS Mi'kmaq communities, community members and the Assembly of Nova Scotia Mi'kmaq Chiefs.
- Participate in other Environmental Services activities as assigned required.
- Work with the Communications, Archaeology, Consultation, and Benefits teams at KMKNO.

Qualifications:

- Bachelor's Degree in related field or equivalent experience;
- 3 – 5 years relevant experience
- Valid NS driver license and access to a reliable vehicle
- Excellent oral and written communication skills
- Strong organizational skills
- Ability to prioritize and manage time
- Ability to work with minimal supervision
- Strong interpersonal skills
- Knowledge of Mi'kmaq Communities and language an asset

Term: Five (5) year term contract

Salary: \$65,000 - \$75,000/annum, based on knowledge and experience

Deadline for applications is July 25th, 2016 at 4:00pm AST

Please forward cover letter and resume with two references to
Crystal Dorey at: crystaldorey@mikmaqrighs.com or via fax: (902) 843-3882

Note: Kwilmu'kw Maw-klusuaqn hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however, qualified Aboriginal applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission.

**Only candidates selected for interviews will be contacted.
Position is subject to final budgetary approval.**