



**Natural Resources / MAMKA  
Employment Opportunity**

**Job Title:** Traditional Knowledge Research Assistant (Temporary)

**Anticipated Start Date:** September 5, 2016

**Location:** Bay St. George Area

**Hours of Work:** 35 hrs/week

**Pay Rate:** \$20.00/Hour

**Term Position:** 5-10 weeks.

**Number of Positions:** 2

**Job Description and Requirements:** The Qalipu First Nation is seeking two Traditional Knowledge Research Assistants to collect information through interviews conducted with band members living in the Bay St. George area. Interviewers will need to have some knowledge of map reading, and feel comfortable using electronics and conducting interviews in an office setting or the interviewee's home.

This research will be used to develop a Woodland Caribou Aboriginal Traditional Knowledge study. Aboriginal Traditional Knowledge (ATK) is a collection of knowledge built by a group of people through generations of living in close contact to the environment. The objective of the study is to collect traditional knowledge regarding historical population trends, distribution and behavior of woodland caribou and to create a traditional knowledge database based on the information.

**Responsibilities:** The Traditional Knowledge Research Assistant will be responsible for gathering caribou traditional knowledge from Qalipu First Nation (QFN) Band members as part of QFN's Aboriginal Traditional Knowledge studies. As such, this position will be associated with the following duties:

- Booking interviews with Qalipu First Nation Band members.
- Conducting interviews in a home or office setting.
- Utilizing electronics such as voice recorders, iPads, etc. and mapping applications during interviews.

- Managing and compiling traditional knowledge interview data.
- Communicating regularly with the Traditional Knowledge Project Manager.
- Other duties as assigned.

**Qualifications:**

- Completion of high school education or greater
- Experience working in a client/customer based environment
- Strong interpersonal and analytical capabilities
- Comfortable working with electronics and reading maps
- Effective oral and written communication skills
- Experience and/or interest in traditional and cultural studies
- Experience in addressing and initiating knowledge exchange with traditional knowledge keepers would be an asset
- Valid driver's license and access to a reliable personal vehicle

**Working Conditions:** Interviews may be conducted in office setting or in interviewee's home. Interviewer/Research Assistant will be required to use their personal vehicle to travel to interviewee's home to conduct interview. The successful applicants will be required to provide a Criminal Record and Vulnerable Sector Check prior to employment.

**Apply:** Please apply electronically using MS Word with resume, cover letter and three (3) current business references. Applicants are to provide verification of education/training by enclosing diplomas and certificates with their resume.

Please send resume, cover letter, diplomas and certificates to: [jobopportunities@qalipu.ca](mailto:jobopportunities@qalipu.ca) with **subject line: Caribou ATK**. Please indicate in your cover letter if you are a member of Qalipu First Nation.

Qalipu First Nation  
Attention: Mrs. Janet McAuley, Office Manager  
3 Church Street  
Corner Brook, NL A2H 2Z4

**Deadline for receipt of Cover Letter and Resume:** Wednesday, August 31<sup>st</sup>, 2016 at 4:00pm

We would like to thank all applicants who apply; however, only applicants selected for an interview will be contacted.