



Employment Opportunity

Job Title: Education Outreach Officer (1-year contractual position with possibility of extension.)

Location: Corner Brook

Hours of Work: 35 hrs/week.

Salary: \$40,000

Qalipu First Nation is currently accepting applications for the position of Education Outreach Officer. The Band achieved recognition under the Indian Act in 2011 and currently represents 24,474 members in nine (9) geographical wards. The Band has four (4) offices located in Corner Brook, St. George's, Glenwood and Grand Falls-Windsor. It offers programming and support in health, tourism development, education, economic development, natural resource conservation and culture and heritage.

Job Description and Requirement:

The Education Outreach Officer will develop and deliver Mi'kmaq cultural programming within the Newfoundland English School District and the Wards of Qalipu First Nation. The Officer will develop and/or deliver cultural education programs. The Education Outreach Officer will coordinate and deliver the Outdoor Education Program, Qalipu educational engagement programs and sessions, and youth camps.

The successful candidate will collaborate with teachers, school administrators, the Newfoundland English School District, Parks Canada, volunteers, and the Qalipu First Nation while meeting the educational and cultural objectives of each respective organization.

Responsibilities:

The successful candidate will be responsible for developing, coordinating and effectively implementing community based programs to Band members. Priority areas of delivery are the outdoor education program, primary and secondary educational visits, youth powwows, summer programs and educational retreats.

Qualifications:

The successful candidate will possess:

- Knowledge of Mi'kmaq cultural and heritage traditions and protocols
- A degree in Education and/or Recreation Management or relevant years of experience in a related field
- Experience in curriculum development and delivery
- Comfort working in an outdoor environment
- Experience and/or training teaching children in an outdoor environment
- Experience in program supervision and proven leadership abilities

Working Conditions:

The position will operate from the Killdevil Camp and Conference Centre located in Gros Morne National Park during the Outdoor Education Program (May to June, September to October), and the position will be hosted at the Corner Brook office for the remainder of the year. The duties are predominantly met during regular business hours. Some overtime work and travel is required.

Apply:

Please apply electronically using MS Word with three (3) current business references to: jobopportunities@qalipu.ca with **subject line:** Education Outreach Officer.

Qalipu First Nation
Attention: Mrs. Janet McAuley, Office Manager
3 Church Street
Corner Brook, NL A2H 2Z4

Deadline for receipt of Cover Letter and Resume: September 12, 2016 at 4:00 pm.

Please note: Diplomas/certificates for Post-Secondary Education and Training and a Code of Conduct with a vulnerable sector query, as well as a copy of their Standard First Aid Certification or equivalent) is required. If you are a member of the Qalipu First Nation Band please indicate it in your application.

We would like to thank all applicants who apply; however, only those selected for an interview will be contacted. No telephone calls please.