



NURSING COORDINATOR

Classification: Instructor
Part-Time Term Position (0.5 EFT)
August 1, 2017 – August 2, 2019
Flin Flon, Manitoba

University College of the North (UCN) is committed to building a workforce that is representative of the populations we serve. Applications are invited from individuals who have a demonstrated interest and ability to work with Aboriginal learners and mature students.

The Position: UCN is seeking an individual for a challenging and diverse position as Nursing Coordinator within the Faculty of Health for the Diploma in Practical Nursing program in Flin Flon. The ideal candidate is committed to excellence in teaching and promotes an interdisciplinary approach to care. The Coordinator will liaise with the Swan River DPN Coordinator and manage the day-to-day activities associated with the operation of the DPN Program in Flin Flon. The Coordinator is responsible for establishing work priorities and schedules; providing direction, advice and guidance in curriculum development and course delivery. In addition, the Coordinator will assist with activities such as promotion, student recruitment and advising, and various program administrative functions.

Qualifications:

- Registered Nurse with BN
- An active CRNM membership without restrictions
- A minimum of 5 years of work experience in nursing
- Strong computer skills (Microsoft Office)
- Effective communication skills
- Effective interpersonal skills
- Effective organizational skills
- Strong critical thinking and problem solving skills
- Familiarity with curriculum development and delivery
- Previous instructional experience
- Previous leadership experience
- Demonstrated ability to understand cultural influences and issues specific to Aboriginal learners and mature students in northern communities
- Personal experience and/or knowledge and understanding of the Aboriginal culture

Assets:

- Graduate Nursing Degree preferred
- The ability to speak an Aboriginal language

Conditions of Employment:

- Candidates must be legally entitled to work in Canada
- Candidates must be willing to travel and possess a valid driver's license
- Candidates must complete a criminal record check, child abuse and adult abuse registry check
- Candidates must have a current CPR certificate

Applicants are asked to provide a cover letter, resume, references and copies of transcripts with their application.

Representative Workforce (formerly employment equity) is a factor in the selection process. Preference will be given to Aboriginal candidates. Applicants are invited to indicate in their covering letter or résumé if they are from any of the following groups: Aboriginal people, persons with disabilities, visible minorities, or women and men in non-traditional roles. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Competition Number: 16-108
Closing Date: November 25, 2016; however will remain open until the position is filled
Salary Range: \$30.78 to \$45.73 hourly, plus remoteness allowance and Academic Coordinator Allowance
Apply to: **University College of the North, Attention: Human Resources**
P.O. Box 3000
The Pas MB R9A 1M7
Fax: (204) 623-4414
Email: hrinfo@ucn.ca (preferred format)

We thank all applicants for their interest, but only those selected for an interview will be contacted
Application materials, including letters of reference, will be handled in accordance with the *Freedom of Information and Protection of Privacy* Legislation (Manitoba).

For more information and other employment opportunities, visit www.ucn.ca.