



This moment brought to you by  
**MARINE ATLANTIC**

At Marine Atlantic, we need people like you to create moments like this.

## Senior Project Coordinator (Two-Year Term)

At Marine Atlantic, we do so much more than get people from point A to point B. Whether it's reunions, long-awaited trips home, or the start of a new adventure, we bring people together. We couldn't bring people together every day without our own dedicated employees. Our employees embody our core values; they are safety oriented team-players who exhibit integrity and commitment, and always strive for excellence. Their understanding and commitment to our values make our employees an invaluable part of our organization.

We are looking for a **Senior Project Coordinator** (Two-Year Term) to work from our Port aux Basques, NL location. This position will work on corporate strategic initiatives with multiple departments across the organization.

Working with the IT/IM team, the Senior Project Coordinator reports directly to the Manager, IT Operations and works to ensure business value is achieved on cross functional business initiatives. The portfolio of projects range in scope and can encompass a wide array of subject matter. Successful project coordination at Marine Atlantic requires a solid foundation in the "science" of project management as well as the "art" of organizational change management. We are looking for a dynamic leader with the ability understand the big picture and to deliver results through leadership and teamwork.

### Key Areas of Responsibility Include:

- Leadership of Project teams
- Facilitation of Meetings and Workshops
- Creation of project documentation
- Presentations to all levels of the organization
- Collaboration with Business Units
- Financial, Issue and Risk Management



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## QUALIFICATIONS

### Essential

- 3 to 5 years of progressive experience leading initiatives on projects
- Project management experience
- Experience in business process analysis and business analysis
- Knowledge of project management methodologies (ie agile)
- Financial and time management skills
- Effective teamwork and team building skills
- Related experience in organizational change management
- Strong leadership and interpersonal skills including effective negotiation abilities
- Strong written and oral communication skills

### EDUCATION

University Degree or College Diploma in Business, Information Systems or related discipline

OR

A combination of equivalent education, job-related training, and work experience in a related position.

### Asset

Project Management Professional Certification would be an asset

### Why work for Marine Atlantic?

We are dedicated to creating an environment which promotes employee growth, career development, and job satisfaction. Some benefits of working with Marine Atlantic include competitive salaries, defined benefit pension plan, comprehensive health benefit packages, and professional development opportunities. Come experience the pride of working with an organization with newly constructed and revitalized infrastructure that has positioned itself for the future.

### How to become a part of our team:

If you have the ambition to make a difference and you meet the above requirements, please apply on line before **4 pm (Atlantic Time) on 18 December 2017**

**All applicants must apply online:**

**[www.marineatlantic.ca/hiringnow](http://www.marineatlantic.ca/hiringnow)**

**Please note:** For your application to be considered, all sections and questions must be completed.



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**Important Information:**

Marine Atlantic is a Federal Crown Corporation that provides a vital ferry service link between Newfoundland and Labrador and mainland Canada.

Marine Atlantic Inc. is committed to Employment Equity, Diversity, and Inclusion and invites applications from Women, Aboriginal People, Persons with Disabilities, and Visible Minorities.

To receive this job poster in an alternative format or to discuss alternate ways of completing the online application, please contact the Marine Atlantic Human Resources Department ([recruiting@marine-atlantic.ca](mailto:recruiting@marine-atlantic.ca)).



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