



Request for Proposals  
HEALTH AND WELLNESS STRATEGIC PLAN PROPOSAL

‘Points of Clarification, including Questions and Answers  
Document’

**Deadline for Clarification and Questions**  
**Monday, September 26, 2022 4:00 pm NL**

**Updated: September 21, 2022.**

Qalipu First Nation (QFN) invites interested and qualified consultants to submit a proposal for the development of a sustainable strategic plan that will support QFN Health and Wellness for the next 10 years including the formation of a trilateral committee that will support the QFN Health and Wellness department.

The deadline is September 30, 2022. Full details can be found here:

<https://qalipu.ca/rfp/> or

<https://qalipu.ca/qalipu/wp-content/uploads/2018/03/RFP-Health-and-Wellness.pdf>

Deadline for clarification and questions is Monday, September 26, 2022 4:00 pm NL.

The follow pages are points of clarification and answers to questions that were received from interested bidders.

1. Are there any government ministries that may be asked to participate to provide data? I.e. Health Canada, NIHB.

The Bidder will have to work with and have discussion with Government of Canada – Indigenous Services Canada (ISC). Within ISC, the discussions could expanded with Partners Facilitation, Non Insured Health Benefits (NIHB), Mental Wellness (MW), Health and Assessment & Surveillance, Health Protection, Health Promotion & Disease Prevention, Primary Care, Professional Practice Support, and etc.

The Bidder will have to work with and have discussion with the Government of NL: Department of Health and Community Services and possibly other departments. Including conversations with the Regional Health Authorities.

In all cases QFN will support these conversations as much possible. This includes contacts and joining conversations and meetings where appropriate.

2. Is this a grant funded initiative? Is funding secured? What is the budget range?

Funding has been secured and fixed. However, no budget range will be provided.

3. What is the intended timeframe for the health and wellness plan?

QFN forecast that the completion of the project will take 12 to 18 months, from awarding of RFP.

4. Before the creation of a health department, what role and how did QFN provide any health services?

Before the creation of a Health and Wellness Department, QFN provided NIHB medical transportation and Mental Health Counselling benefits coverages and administration, and NIHB Navigation. Currently the Department supports NIHB medical transportation, Mental Health Counseling, Mental Wellness programming, Housing, Child, Youth, and Family Services (Child Welfare).

5. How extensively would you like to conduct community consultations for this project? Do you expect to consult with all 67 communities individually, or hold regional consultation meetings? Do you expect the consultation meetings to be held in-person or virtually, or a combination of both?

QFN does not expect the successful bidder to conduct community consultation in all QFN communities. A series of regional consultations will meet QFN needs. The methodology: In-person, virtually, online surveys, or written correspondence should be clearly outlined in all bidders' proposals. However, a combination of methodologies is preferred.

6. For the reporting to council, would you expect this meeting to be done in-person?

QFN prefers for in-person meeting with council. However, based on scheduling and availability alternative methodologies could be approved, and should be clearly outlined in all bidders' proposals.

7. Does Qalipu First Nation have any data available to assist the planning process?

QFN has a membership data base called GINU. This includes such things as demographics, population density and contact information. QFN will support the successful bidder in planning processes where appropriate. Ensure Canadian Privacy Act, Personal Information Protection and Electronic Documents Act (PIPEDA), Qalipu Electronic Records Management System, and Quality Management Protocols are followed.

8. Is the eventual goal of the Health and Wellness Strategic Plan will be for it to be submitted to ISC, either as a proposal for additional funding or even just as a reporting document to support the current 10-year funding agreement that the Band already has

QFN intends on using the Health and Wellness Strategic Plan as a framework and supporting document that will help strengthen the growth of the QFN Health and Wellness Department. The strategic plan will ensure that individuals, families, and community's voices and visions are included in the advancement and growth of the department. The strategic plan will be used for the development of annual operational plans, as a guide and path forward, and as supportive document that can be used in leveraging additional funding for program development and service delivery.

9. Is there an expectation for engagement with Eastern Health during the engagement process?

QFN membership spans across all Regional Health Authorities, and into many other provinces. QFN's current focus is within the province of Newfoundland and Labrador. Discussions with each Health Authority will be part of the larger picture. The successful bidder needs to ensure that the strategic plan has the voices and visions of individuals, families, and communities; While being realistic, obtainable, and measurable. All bidders' submissions need to clearly outline the planned methodologies and timelines.

10. Does the application package have to be received at the QFN office by deadline of September 30<sup>th</sup>, 2022? Or will a postmark date before the deadline be accepted by QFN?

QFN will accept proposal packages received after the deadline, only if the package includes a postmark date up to the RFP deadline. Any proposals received after the deadline and do not have a postmark date or a postmark date after the deadline, will not be accepted.