



## **Request for Proposal (RFP) for Snow Clearing Services 2024-2025**

### **Qalipu Holdings**

#### **1. Introduction**

Qalipu Holdings Limited Partnership (QHLP) is the arms-length economic development entity of Qalipu First Nation. QHLP is seeking proposals from qualified snow clearing service providers for the 2024-2025 winter season. We require comprehensive snow removal services for several properties in Newfoundland and Labrador. The successful bidder will be expected to deliver high-quality, reliable snow clearing and related services for the locations specified below.

#### **2. Properties Requiring Snow Clearing Services**

The following properties require snow clearing services:

1. **1 Church Street, Corner Brook, NL**
2. **3 Church Street, Corner Brook, NL**
3. **28 Hardy Avenue, Grand Falls-Windsor, NL**
4. **90 Main Street, Stephenville, NL**

#### **3. Scope of Services**

The selected contractor will be required to provide snow clearing services, including but not limited to:

- **Regular Snow Clearing:** Prompt removal of snow from driveways, parking lots, and other areas as required.
- **Salting and Sanding:** Application of salt and sand to ensure safe conditions on all cleared surfaces.
- **Sidewalks:** Clearing and maintenance of all sidewalks.
- **Entrances:** Snow removal and maintenance of all entrances.
- **Stairways:** Snow clearing of stairways to ensure accessibility.
- **Emergency Exit Areas:** Ensuring emergency exit routes are clear of snow and ice.

#### **4. Service Period**

The services are required to be performed between **November 15, 2024, and April 15, 2025.**

#### **5. Proposal Requirements**

- **Property Selection:** Indicate which properties you are interested in servicing.
- **Cost Breakdown:** Provide a lump sum cost for the complete scope of services for each property.



- **Service Details:** Describe the approach to snow clearing, including frequency of service and response times during and after snowfall.
- **Company Profile:** Include a brief overview of your company, relevant experience, and qualifications.
- **References:** Provide at least two references from previous clients with similar snow clearing service requirements.

## 6. Submission Instructions

Proposals must be submitted by **4:00 PM on Friday, October 25, 2024**. Please submit your proposals electronically to:

**Email:** cedmonds@qalipudevelopment.com

**Subject Line:** RFP for Snow Clearing Services

## 7. Contact Information

Questions or clarifications regarding this RFP may be submitted no later **4:00 PM on Friday, October 18, 2024** by contacting:

**Chantelle Edmonds**

**Coordinator**

**Qalipu Holdings**

**Email:** cedmonds@qalipudevelopment.com

## 8. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Cost efficiency for each property.
- Quality and comprehensiveness of the proposed services.
- Relevant experience and qualifications of the service provider.
- Client references and service history.

Qalipu Holdings reserves the right to reject any or all proposals and to negotiate with the selected service provider to arrive at a final agreement.

## 9. Additional Information

All proposals must comply with local regulations and standards for snow clearing services. Successful bidders will be required to provide proof of insurance and necessary certifications upon acceptance of the proposal.



We look forward to receiving your proposal.

**Qalipu Holdings**

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