

FREELANCE PRODUCTION ASSISTANT – CORNER BROOK, NL

Mi'kmaq Matters provides original reporting and media commentary for Mi'kmaq people, members of the Qalipu First Nation and the general public through a weekly podcast and other social media platforms.

Mi'kmaq Matters seeks a freelance production assistant to be part of the team working to develop Mi'kmaq Matters as the source of fair and accurate reporting about Mi'kmaq news, politics and culture.

This is a freelance position based in the Corner Brook area.

Duties

- Production of the weekly Mi'kmaq Matters podcast
- Posting of podcast to mikmaq-matters.blogspot.ca (<http://mikmaq-matters.blogspot.ca>)
- Maintenance of Mi'kmaq Matters social media platforms
- Technical production of live broadcasts on Bay of Islands Radio approximately 6 times per year
- Technical production and assistance at various live events
- Other duties as required

Qualifications

- Ability to work in the Audacity program to produce the weekly Mi'kmaq Matters podcast
- Familiarity with the basic radio production
- Advanced knowledge of Facebook, Twitter, Soundcloud and Blogger.com
- Ability to maintain Mi'kmaq Matters' presence on Patreon.com
- Ability to work in Wordpress web design
- Ability to work to deadlines
- Familiarity with Mi'kmaq culture and the Qalipu First Nation

Compensation

This is a freelance position and compensation will be assignment based.

Please send your resume to mikmaqmatters@gmail.com no later than 5 pm NDT, August 10.