

**ABORIGINAL SPORT AND RECREATION CIRCLE OF
NEWFOUNDLAND LABRADOR**

**ANTICIPATED JOB OPPORTUNITIES
REGIONAL ABORIGINAL COMMUNITY OUTREACH AND PROJECT DEVELOPMENT COORDNATOR**

3 Regional positions available

1. Northern and Central Labrador
2. Southern and Central Labrador
3. Island portion of Newfoundland and Labrador

Term of Employment

February 4, 2019-March 29, 2019 (with potential of being offered full-time Program Coordinator positions with the ASRCNL)

General Requirements

- All applicants must provide a criminal record check from the RCMP;
- Have some previous experience in organizing and carrying out community recreational and sports activities;
- Be fluent in English and able to prepare typed reports on all aspects of the responsibilities of the position;
- Be able to use Word Perfect or Word processing programs. Also, the ability to use the Internet, email and other forms of computer research and communication is a requirement;
- Provide references from previous employer;
- Be a resident of Newfoundland or Labrador;
- Be an Aboriginal person from one of the Newfoundland or Labrador First Nations, or of Labrador Inuit Ancestry
- To travel to the assigned Aboriginal Communities of Newfoundland Labrador for extended periods;
- Be able to work independently, or as a team member, to carry out directions from the Executive Director or the Chair and the Board of Directors;

Preferred but Not Required Personal attributes

- Have experience living in an isolated aboriginal community, or an aboriginal community;

Preferred Personal Attributes

Be of aboriginal ancestry; have post-secondary degree in education or social sciences; or diploma in community recreation or related training or related experience: strong skills in report and proposal writing; interviewing and collecting information from key community individuals; experience in public speaking; some experience in implementing and supervising projects; knowledge of, and athletic experience in mainstream or culturally based sport, recreation or physical activity

Salary

\$40,000 to \$55,000 Annual Salary based on experience and education or a combination of both

DUTIES

The duties and responsibilities for the position are varied and numerous and are available upon request. Interested applicants can contact 1-709-896-9218 or 1-709-882-2921 to request an outline of the duties and responsibilities for this position or email asrcnl@nf.aibn.com

APPLICATION DEADLINE

Applicants must have their clearance, resumes and references submitted by January 18 ,2019 to the following address:

Attn. Todd Winters
Aboriginal Sport and Recreation Circle of Newfoundland and Labrador
PO Box 338, Station
Happy Valley/Goose Bay, NL
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(Tel),709-896-9218
(Fax)709-896-9211