





Newcap Radio – Moncton, NB Traffic

We're looking for someone to join our traffic department here at Moncton's Rock Station C103 and New Country 96.9. You'll work in a fast paced, rewarding environment and get to work with some really great people.

The ideal candidate will have experience in data entry and be able to maintain a high level of accuracy. If you work well in a high energy environment with ability to manage multiple projects and deadlines you are the kind of team player, we are looking for.

Skills and Qualifications Required;

- Detail oriented with extreme organization
- Ability to adhere to deadlines
- Ability to prioritize workflow
- Knowledge of Wide Orbit is an asset but training will be provided

Responsibilities;

- Process contracts for scheduling music and commercial inventory
- Assemble and edit daily logs and reconciliation
- Implement format changes as required
- Provide support in all areas for traffic as needed
- Other support duties as required

If you are looking for an exceptional workplace and have what it takes to fill this position:

- 1. Complete the following Employment Equity Self-Identification Form: <u>www.stingray.com/employment-equity-survey</u>
- 2. And then send us your resume to Dan Fagan (<u>dfagan@newcap.ca</u>)

Submissions deadline: January 16, 2019

Not the job for you? Check out our Careers page to consult other available positions and learn more about Stingray. We're always on the lookout for new talent.