

Qalipu First Nation
Council Meeting
May 23, 2020
Microsoft Teams Meeting

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Welcome and Opening Prayer

The Council of Qalipu First Nation held its regular meeting of Chief and Council on Microsoft Teams. This meeting was closed to members of the public and special guests due to COVID-19 and therefore the agenda did not provide for Member Question and Answer. Chief Mitchell welcomed staff, Councillors, and the Youth Representative. Councillor Odelle Pike led the meeting with a prayer and the official QFN meeting began at 8:50 am.

Attendance

The following members of Council and Staff joined the Microsoft Teams Meeting:

Name:	Position:
Mr. Brendan Mitchell	Chief
Mr. Keith Cormier	Western Vice-Chief
Mr. Randy Drover	Central Vice-Chief
Mr. Jasen Benwah	Councillor Port Au Port
Mr. Brian Dicks	Councillor Corner Brook
Mr. Frank Skeard	Councillor Glenwood
Ms. Odelle Pike	Councillor Stephenville
Mr. Andy Barker	Councillor Exploits
Mr. Ivan White, SR	Councillor Flat Bay
Mr. Ivan J. White	Councillor St. George's
Mr. Bernard White	Councillor Benoit's Cove
Ms. Jessica Saunders	Youth Representative
Mr. Keith Goulding (Staff)	Band Manager
Ms. Tina Diamond (Staff)	Office Administrator
Ms. Alison White (Staff)	Communications Officer

Absent

Name:	Position:
Mr. Calvin Francis	Councillor Gander Bay

Review and Acceptance of the Agenda

Motion 01-20-21 – Adoption of the Agenda

The agenda was reviewed. Chief Mitchell read the items. A motion was made to accept the **agenda** as amended.

Moved by:	Ivan J. White	Seconded by:	Odelle Pike
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Agenda accepted.

Additions to the Agenda

- Wells Case
- Veterans - Enrollment
- Budget Adjustments – Students (added during Education & Training Standing Committee update)
- COVID-19 update

Review and Acceptance of Minutes

Meeting Minutes - March 21, 2020

A draft of the meeting minutes was distributed to Council for edits. A final draft was provided prior to this meeting and Councillors suggested further edits.

Motion 02-20-21 – Adoption of the Minutes

A motion was made to accept the **minutes of March 21, 2020** with suggested edits.

Moved by:	Brian Dicks	Seconded by:	Bern White
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Minutes of March 21, 2020 were adopted.

Building Our Nation: Strategic Plan 2020-2029

After discussion of the document supplied by CONACH Consulting, Councillors expressed a desire to review the document again. Feedback was given to the Band Manager and a plan to review the document once again was discussed. It was determined that a Teams meeting be held on Thursday, June 4, 2020 with the Band Manager, Chief and all Councillors who wished to attend the meeting. Councillors will have an opportunity to present recommendations to the Band Manager regarding the content of the current draft of the plan. The Band Manager, Keith Goulding will take the recommendations back to CONACH for edits.

ParticiPark Project

Band Manager, Keith Goulding, verbally discussed plans for the ParticiPark Project. Plans include redevelopment of the former Participark - an area adjacent to the Margaret Bowater Park. The funding for the ParticiPark has been covered off and a meeting of all groups involved in the project will be held

next week to get a plan in place for work to commence October 2020. This project is held with the Community Development Department of Qalipu represented by Tara Saunders, Acting Director.

Human Resources Policy

The Human Resources Policy (FMB-004) and the accompanying Band Council Resolution was presented by Band Manager, Keith Goulding. Mr. Goulding noted that all revisions have been completed and the policy has been reviewed by the lawyer and the FMB Team. Clarification was requested concerning some sections of the policy and following discussion, the final document with modifications was presented for signature along with the BCR. The Organization Chart contained within the Human Resources Policy was also presented to be approved by a motion.

Band Council Resolution 01 20 21 – Approval of the Human Resources Policy

BCR 01-20-21 (see attached) concerns the approval of the Human Resources Policy. This BCR and the attached HR Policy, labeled as Appendix 'A', will be emailed to Councillors for signatures.

Motion 03-20-21 – Approval of the Human Resources Policy

A motion was made to adopt the Human Resources Policy as modified.

Moved by:	Bern White	Seconded by:	Keith Cormier
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Human Resources Policy was adopted.

Motion 04-20-21 – Approval of the Organizational Chart

A motion was made to approve the Organizational Chart as presented.

Moved by:	Keith Cormier	Seconded by:	Ivan White, SR
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Organizational Chart approved

Committee Updates

The Chairs of the four(4) standing committees presented an update on the activities of the Committees.

Finance & Audit Standing Committee (FAC)

Vice-Chief Randy Drover presented to Council the minutes of the FAC on May 13, 2020. Also presented were the QFN Financials as well as MAMKA Financials – The financials were dated as of April 30, 2020.

FAC Meeting Minutes – May 13, 2020

The meeting minutes presented on details of what the FAC discussed and reviewed. Vice-Chief Drover gave a brief overview and Councillors were given an opportunity to ask questions and gain clarification.

QFN & MAMKA Financials Statements

Motion 05-20-21 – Acceptance of QFN & MAMKA Financial Statements

A motion was made to accept the financials statements as presented for QFN and MAMKA

Moved by:	Keith Cormier	Seconded by:	Ivan White, SR
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Financial Statements accepted.

Education and Training Standing Committee (ETSC)

As chair of the ETSC, Odelle Pike presented a report on activities that were planned. She notes that due to COVID-19, some of the planned events have been cancelled.

Noted here is the fact that the RCMP program, if it goes ahead, will possibly not be able to screen new applicants and will then reinstate those applicants that applied to the program last year.

With regards to the Youth Summer Employment Program(YESP 2020), there is a concern about summer employment for students. Monique Carroll, Director of Education and Training, hopes to fund all businesses and students who apply to the YSEP 2020. To support the students and the few businesses that applied, the Director of Education and Training has requested that the budget set aside for cancelled programs be moved to the YSEP 2020 budget.

Keith Goulding, Band Manager, shared the Budget Adjustment document. Councillors were asked to motion the budget adjustment.

Motion 06-20-21 – Budget Adjustment – YSEP 2020

A motion was made to approve the budget adjustment in the amount of \$74, 622.51 regarding Education and Training Department as presented.

Moved by:	Randy Drover	Seconded by:	Odelle Pike
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Budget Adjustment Approved

Community Development Standing Committee (CDSC)

Vice-Chief Keith Cormier presented a report on the projects of the Community Development Department. He noted that due to COVID-19, staff have begun offering virtual events such as online videos and workshops. He also notes the online presence has increased 600% since COVID-19. He highlighted the following:

- Some of our Mi'kmaq Tourists Operators have requested promoting "Indigenous Tourism and Staycation".
- For National Indigenous People's Day (NIPD) a virtual event is being planned, submissions are being received.
- St. Anne's Day will also be virtual.

Following the pandemic, a suggestion was made that these virtual sessions continue.

Natural Resources and the Environment Standing Committee (NRESC)

Councillor Frank Skeard, Chair of the standing committee noted that the committee held its last meeting on May 11, 2020 through conference call. He noted that the River Guardian program, as well as Science



Field sessions, are scheduled to go ahead in June. Personal Protective Equipment (PPE) will be provided and staff for these programs will be encouraged to practice physical distancing and other public health measures. Supplying of the PPE will be an added cost to the Natural Resources (NR) department.

The NR Department is providing a Traditional Use Study (TUS) which will be funded by Marathon Gold. The department is also involved in the Canadian Environment Assessment as well as working on the mapping of traditional territories. After further discussion concerning mapping of traditional territory, a motion was proposed for further research into the topic.

Motion 07-20-21 – Research traditional territory / Traditional Use Study (TUS)

That Council shall instruct the Band Manager to investigate the possibility of engaging a consultant, using existing Band resources, to summarize and prepare a map of our traditional territory.

Moved by:	Randy Drover	Seconded by:	Keith Cormier
Motion Carried	All in Favour	Ten (10) For	Zero(0) Against

Research approved.

Councillor Skeard asked the Band Manager to provide an update on Madador Mining - Cape Ray Gold Project. Mr. Goulding stated that he has met with the CEO of Madador and they are open to engage with Qalipu as the project progresses.

Marathon Gold Update

Marathon Gold is focussed on the following pillars: Engagement and Communications; Education and Training opportunities; Procurement opportunities; Community Development; and Environment Stewardship. They are working with Qalipu as they move forward. The next goal with Marathon Gold is the signing of an MOU which may be ready in September.

Band Manager Report

Band Manager, Keith Goulding, presented a detailed report to council prior to the meeting. The report contains a summary of action items from previous meetings and includes BCRs and motions. With regards to live streaming, Mr. Goulding presented a Briefing Note showing his plan. Details of how livestreaming the VIMEO software on GINU was explained to Council. He noted that with regards to Q&A on GINU, there would be no way to know which individual is viewing or asking a question.

After discussion of Q&A during the Council meeting, each councillor was asked to decide on whether the Q&A during council meetings should continue – this is with regards to those in the room and those watching the live-feed. The decision to remove Q&A during the meeting was unanimous. Band Manager was tasked with researching staff capabilities to live-stream all Council meetings, research the software required and the cost of live-streaming. The aim is to live-stream September’s Council meeting, along with the live-streaming of the two AGM’s in September.

The Communications Committee was tasked with finding an alternative to address the questions of membership.

Executive Committee Report

Chief Mitchell indicated the last meeting was held on May 21st, 2020. He updated council on Urban Reserve and the progress to date. With regards to upcoming events, the AFN meetings, Indigenous games, Black Bear program, Pow Wows, National Indigenous Peoples Day(NIPD), and St. Anne's Day have either been cancelled or will be.

Regarding Qalipu offices, we will consider the guidelines of the Provincial Government. No decisions have been made at this time and a future review is to be made.

Veterans

Chief Mitchell updated Council on progress to date. He indicated conversations have been had with government officials and more conversations will be had.

Seal-Oil Capsules

The Qalipu Development Corporation (QDC) board and Mi'kmaq Commercial Fisheries (MCF) have been working with Carino to develop and market Seal-Oil capsules. An agreement with Carino has been reviewed by QDC legal council and a plan to enter into a formal agreement will be completed soon. Mr. Goulding indicated that plans to launch the product has been delayed due to COVID-19. Councillor Dicks indicated that MCF is working on its own website and he informed Council of meetings that he has participated.

COVID-19 Update

Chief Brendan Mitchell has been in meetings with Government regarding COVID-19 funding. He highlighted some of the conversations and indicated that there is money to be dispersed to Qalipu members. Plans on how to disperse the money are yet to be determined.

Wells Update

Chief Mitchell was asked to update Council regarding the Wells Case. Initially the letters were to be sent out at the end of March and this was delayed due to COVID-19. The date the letters will be mailed out has not been finalized. More conversations with government are being planned.

Council Remarks

Youth Representative and the Councillors were asked to update each other on activities within their communities.

Jessica Saunders: There are plans to connect with another member to create activities for youth.

Randy Drover: The Youth Gathering will go ahead in October, may be virtual.

Andy Barker: Added a new granddaughter to the Band. Daughter Salome was featured as community leader this week. Another daughter teaches in an indigenous community in Labrador.

Frank Skeard: Wherever possible add a virtual component.

Odelle Pike: Because of lots of hungry people in the Stephenville area, groceries have been delivered. The community also faces many other challenges and has received funding for members in the area.

A proposal was received from an individual who would like to operate a building with apartments for seniors – 55+ years of age. The individual would like Qalipu to join his venture as a partner – QDC will be contacted.

There is work being done to save the Stephenville Airport. A letter of Intent will be required to offer discounts to members. More information will be collected and forwarded.

Ivan J. White: NIPD is coming up, be present and share a video.

Ivan White, SR: In Burgeo, there was a senior program for groceries and the community received a grant to produce vegetables during the Summer months. In Flat Bay, there are student programs and a grocery program. In Robinsons, a new band was formed, and the community has found a location to set up a band office.

Jasen Benwah: The 3rd Pow Wow scheduled for June 21st will be postponed. The area has received grant money for seniors. Benoit First Nation have student applications and will advertise soon. The area is waiting for Community garden funding.

Keith Cormier: Thanks everyone for a productive day. We are getting used to the virtual now. Councillor Benwah has been part of writing four books.

Brian Dicks: Aims to share links of Alison and other staff on his social media. Received requests for information and sought knowledge to assist individuals.

Bern White: Been involved with Benoit Cove Council and is working on Community Gardens. Investigative work being done with regards to Mi'Kmaq living on the Island of Newfoundland.

Next meeting

Scheduled for Thursday, July 23rd, 2020 beginning at 10:00 am.

Adjournment

Keith Cormier made a motion to adjourn the meeting. The meeting adjourned at 3:55 pm.

Minutes Submitted By: Tina Diamond



Approved By: Chief Brendan Mitchell



Certified By: Tina Diamond



BAND COUNCIL RESOLUTION

Chronological No. 01-20-21
File Reference No.

NOTE:
The words "from our Band Funds" "Capital" or "Revenue", whichever is the case, must appear in all resolutions requesting expenditure from Band Funds.

		Cash free balance	
The council of the Qalipu Mi'kmaq First Nation Band (QMFNB)		Capital Account (\$):	\$0.00
Date of duly convened meeting (YYYYMMDD) 2020-05-23	Province or Territory NF - Newfoundland And Labrador	Revenue Account(\$):	\$0.00

DO HEREBY RESOLVE:

WHERE AS: Qalipu First Nation have approved a Financial Administration Law on September 15, 2018;

AND WHEREAS: Qalipu First Nation have committed to earning their Financial Management Systems (FMS) Certification;

AND WHEREAS: To earn FMS certification policies and procedures were drafted with the expectation to bring Qalipu First Nation Financial Administration Law to Life;

AND WHEREAS: The policies will ensure Qalipu First Nation is operating within the terms and conditions of the approved Financial Administration Law;

THEREFORE BE IT RESOLVED: During a duly convened Chief and Council meeting held on 23rd of May, 2020, Qalipu First Nation Chief and Council passed a motion to approve and implement the Qalipu First Nation Human Resource Policy attached as appendix A;

BE IT FURTHER RESOLVED: That Qalipu First Nation Chief and Council acknowledge that implementation of these policies will be challenging, and the Chief and Council would like a period not exceeding Twelve (12) months to provide training to properly implement the policy;

BE IT FURTHER RESOLVED: For greater certainty, these policies will be in effect and considered implemented by 23 of May, 2021 .

Quorum Seven (7)

<u>Cheryl White</u> (Councillor)	<u>Gerard Mitchell</u> (Chief)	<u>Benard Takof</u> (Councillor)
<u>Cheryl White</u> (Councillor)	<u>Deelle Phe</u> (Councillor)	<u>_____</u> (Councillor)
<u>Keith Lormier</u> (Councillor)	<u>TBI Dicks</u> (Councillor)	<u>_____</u> (Councillor)
<u>_____</u> (Councillor)	<u>Jasen Benwah</u> (Councillor)	<u>_____</u> (Councillor)
<u>_____</u> (Councillor)	<u>_____</u> (Councillor)	<u>_____</u> (Councillor)
<u>Central Vice Chief</u>		

FOR DEPARTMENTAL USE ONLY					
Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue	Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue
Recommending Officer <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date (YYYYMMDD) </div>			Recommending Officer <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date (YYYYMMDD) </div>		
Approved by <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date (YYYYMMDD) </div>			Approved by <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <div style="display: flex; justify-content: space-between; width: 100%;"> Signature Date (YYYYMMDD) </div>		