

Qalipu First Nation
Council Meeting
September 26, 2020
Corner Brook Civic Centre
&
Microsoft Teams

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Welcome and Opening Prayer

The Council of Qalipu First Nation held its regular meeting of Chief and Council at the Corner Brook Civic Centre and on Microsoft Teams. The room was smudged, and Councillor Odelle Pike led the meeting with a prayer. Chief Mitchell welcomed staff, Councillors, the Youth Representative and five(5) Qalipu Members who were in attendance. The official QFN meeting began at 10:40 am.

Attendance

The following members of Council and Staff attended the meeting:

Name:	Position:
Mr. Brendan Mitchell	Chief
Mr. Keith Cormier	Western Vice-Chief
Mr. Randy Drover	Central Vice-Chief
Mr. Jasen Benwah	Councillor Port Au Port
Mr. Brian Dicks	Councillor Corner Brook
Mr. Frank Skeard	Councillor Glenwood – Joined through Microsoft Teams
Ms. Odelle Pike	Councillor Stephenville – Left meeting at noon
Mr. Andy Barker	Councillor Exploits
Mr. Ivan White, SR	Councillor Flat Bay
Mr. Ivan J. White	Councillor St. George's
Mr. Calvin Francis	Councillor Gander Bay
Mr. Bernard White	Councillor Benoit's Cove
Ms. Salome Barker	Youth Representative
Mr. Keith Goulding (Staff)	Band Manager
Ms. Tina Diamond (Staff)	Office Administrator
Ms. Alison White (Staff)	Communications Officer
Ryan Matthews (Staff)	Communications & Computing Specialist

Absent

All members of Council attended the meeting. Councillor Odelle Pike left meeting following lunch and one Councillor abstained from voting.

Review and Acceptance of the Agenda

Motion 20-20-21 – Adoption of the Agenda

The agenda was reviewed. Chief Mitchell read the items. A motion was made to accept the **agenda** with additions.

Moved by:	Keith Cormier	Seconded by:	Calvin Francis
Motion Carried	Ten (10) For	Zero(0) Against	One (1) Abstained

Agenda accepted.

Additions to the Agenda

- Long-Term Care Centre - Project Support
- Letters from Minister Dempster and The Rooms
- Finance and Audit Standing Committee Recommendations – Travel and Overtime
- Wilderness and Ecological Reserves Advisory Council (WERAC)
- Youth Gathering Budget

Review and Acceptance of Minutes

Meeting Minutes - July 23, 2020

A draft of the meeting minutes was distributed to Council for edits. A final draft was provided prior to this meeting and Councillors suggested further minor edits.

Motion 21-20-21 – Adoption of the Minutes

A motion was made to accept the **minutes of July 23, 2020** with suggested minor edits.

Moved by:	Jasen Benwah	Seconded by:	Odelle Pike
Motion Carried	Ten (10) For	Zero(0) Against	One (1) Abstained

Minutes of July 23, 2020 were adopted.

Business Arising from July 23, 2020 minutes

The following items were discussed:

Elections

With regards to Elections, discussed in the July 2020 minutes, one Councillor asked if the referendum question could be worded that it takes effect in the Fall 2021 Election instead of 2024 as previous indicated.

Band Manager stated that he had a prior meeting regarding the election code. It was determined that currently when an election is called, it is called for three years. The election set for 2021 is for a three-year term and cannot be changed or adjusted. A Referendum Question asked during the 2021 will allow for the 2024 Election to be for a four-year term if the members agree.

The wording of the Referendum Question has not been decided upon.

Briefing Note – Live Streaming

Band Manager was asked to give an update on when the equipment will be received and operational. He advised that the equipment was ordered and is ready to be shipped. The shipping has been delayed because of the hurricane. Equipment should be received and installed for the next council meeting.

COVID-19 Update

Regarding the disbursement of the \$75,000, Council agreed to disperse a list of the recipients amongst the members of Council.

Marathon Gold

Regarding Marathon Gold holding consultations with members in various areas, one councillor suggesting doing a consultation with our own membership.

Long-Term Care Centre - Project Support

Councillor Odelle Pike gave a background on the project and explained that the cost of the Mural installation is \$3,300. The mural would be a great indigenous addition to the building, located on the outskirts of the City of Corner Brook.

Motion 22-20-21 – Mural Installation

A motion was made to pay \$3,330 for the installation of the Mural

Moved by:	Odelle Pike	Seconded by:	Calvin Francis
Motion Carried	Ten (10) For	Zero(0) Against	One (1) Abstained

Mural installation cost accepted.

Council would like to support similar regional health boards.

MAMKA Governance and Structure

Keith Goulding, Band Manager, presented to council an overview of discussions with Shayne McDonald, who is the Executive Director of Mi'kmaq Alsumk Mowimsikik Koqoey Association (MAMKA) South. Mr. McDonald is available to meet with Council in November if desired and discussions regarding governance and structure can be explained to the Council at that time. MAMKA staff report to the Management of Miawpukek First Nation (MFN) and Qalipu First Nation (QFN) and there are discussions to rebrand MAMKA which can also be addressed at November meeting.

Organizational Review

Band Manager, Keith Goulding, indicated the organizational review is being completed. There have been consultations with Council and Staff and a draft document will be issued for review in early October. A draft should be available for review at November's meeting.

Member Consultation Policy

Band Manager, Keith Goulding, also presented on this policy. He indicated that the policy was adopted by Council in October 2014. He summarized the policy, spoke about certain sections of the policy, and noted that a copy will be forwarded to Council for review. Briefly, the policy sets the framework for

membership consultations with Chief and Council and highlights the requirements, conditions, and processes regarding consultations with Chief and Council and its membership.

Strategic Plan

A draft of the Strategic Plan was sent to Council for review. Another draft of the plan will be distributed soon. Feedback was received from some of the Councillors and Directors.

After discussion of the current draft, it was decided that the working group and the Directors have a meeting to rework the details of the current draft of the Strategic Plan.

The plan is to have a final copy ready for November's meeting.

Marathon Gold and Matador Gold Updates

Band Manager, Keith Goulding, indicated that member feedback on the Marathon Gold consultation was low but positive. Chief Mitchell would like to share the questions and responses with the Councillors.

Discussions regarding for **Marathon Gold** included:

- There is an opportunity for jobs for our members with Marathon Gold.
- Currently, there are no agreements with Marathon Gold signed by Qalipu.
- The Social-Economic agreement (SEA) is on Qalipu's website for members to review.
- Will the nine wards receive funding.
- There should be another committee to deal with the Environment and Economic Development

Band Manager held an initial meeting with Keith Bowes regarding **Matador Mining** and there is a request for a follow-up meeting. Matador Mining project is not as far along as Marathon Gold.

There are other similar projects being worked on whereby Qalipu has been notified.

Letters from Minister Dempster and The Rooms

These letters dated September 18, 2020 and September 23, 2020 respectively, were presented to Council by Chief Brendan Mitchell. These letters seek the views of the Band with regards to the remains of two Beothuk individuals – Nonosabasut and Demasduit. After discussion of the letters and the request of where the final resting place ought to be, Council decided that a letter be written with Council approval and Chief Misel Joe opinion. Council also decided that a Press Release be issued.

Committee Updates

Council members presented updates on the activities of the Committees. Councillor Odelle Pike left the meeting prior to the Committee Updates.

Finance & Audit Standing Committee (FASC)

Central Vice-Chief Randy Drover presented to Council the minutes of the FASC on September 2, 2020. Also presented were the most recent budget adjustments.

FASC Meeting Minutes – September 2, 2020

The meeting minutes presented on details of what the FASC discussed and reviewed. Vice-Chief Drover gave a brief overview and made several motions which were briefly discussed.

Motion 23-20-21 – Signing Authority

A motion was made to add Corner Brook Ward Councillor as a signing authority for Council to sign cheques

Moved by:	Randy Drover	Seconded by:	Ivan White, SR
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Signing authority modified

Motion 24-20-21 – Guardian Wages

A motion was made with relation to Guardian Wages.

That Council shall ratify its decision, reached by email, to provide a \$2.00 wage increase to the Fishery Guardians to correct a historical wrong that saw Fishery Guardians denied the annual increase for cost of living.

Moved by:	Randy Drover	Seconded by:	Calvin Francis
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Guardian Wages to be increased

General Assessment

It is recommended that Qalipu First Nation forgo the Annual Risk Assessment. Councillors at the meeting agreed to the recommendation.

Budget Adjustments

Two budget adjustments were circulated to Council and were reviewed by the Finance and Audit Standing Committee (FASC). Reason for the adjustment was indicated in the footnotes.

Motion 25-20-21 – Accept Budget Adjustments

A motion was made to accept the Budget Adjustments as circulated.

Moved by:	Randy Drover	Seconded by:	Jasen Benwah
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Budgets accepted.

Budgets

Motion 26-20-21 – COVID-19 Budget

A motion was made to accept the COVID-19 budget as circulated.

Moved by:	Randy Drover	Seconded by:	Keith Cormier
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

COVID-19 budget accepted.

Motion 27-20-21 – ISC YSEP Budget

A motion was made to accept the ISC budget for Youth Summer Employment Program (YSEP) as circulated.

Moved by:	Randy Drover	Seconded by:	Ivan J. White
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

ISC budget for YSEP accepted

Motion 28-20-21 – Post Secondary Education Budget(PSEB)

A motion was made to accept the PSEB as circulated.

Moved by:	Randy Drover	Seconded by:	Ivan J. White
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

PSEB budget accepted.

Motion 29-20-21 – Master Certificate Project Management(MCPM)

A motion was made to accept the MCPM Canada Job Grant Budget as circulated.

Moved by:	Randy Drover	Seconded by:	Ivan J. White
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

MCPM budget accepted.

FASC Meeting Minutes – September 22, 2020

At this meeting, Chair of the FASC, Randy Drover, noted that the committee did a comprehensive analysis of the travel and overtime policy within the organization. Legal counsel reviewed the recommendations and there are nineteen (19) recommendations which include updates to the: Finance Policy; Human Resources Policy; and Travel Claim Authorization Form.

Motion 30-20-21 – Travel and Overtime Recommendations 1-19

To adopt recommendations 1 – 19 from the September 22, 2020 report from the Finance and Audit Standing Committee relating to travel and overtime policies as follows:

RECOMMENDATION 1

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

The definition of "Approved Travel Status", which currently reads, "Travel on official First Nation business that has been pre-approved by an individual's immediate supervisor. Approved Travel Status begins once the individual leaves their place of residence for the approved destination and ends once they return to their place of residence or their regular place of employment (e.g. the First Nation office)."

is amended to read,

"Travel on official First Nation business that has been pre-approved in accordance with subsection 6. E. (3) C of this Policy. Approved Travel Status begins once the individual leaves their regular place of employment (e.g. the First Nation Office) or place of residence for the approved destination and ends once they return to

their regular place of employment (e.g. the First Nation office) or their place of residence. Notwithstanding the latter, for air travel within or outside the Province, Approved Travel Status begins an hour before the flight's departure and ends an hour after the flight's arrival plus the time it takes to travel to and from the airport "

RECOMMENDATION 2

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (3) C, which currently reads, "Travel authorization: Prior to travel, employees will submit a request to their immediate supervisor, submitted to the Senior Manager stating the purpose, dates, and estimated costs for the proposed travel. The immediate supervisor will review it to ensure the proposed travel is in support of official First Nation business and that there is sufficient budget available. Maximum travel advance for Qalipu employees that can be received will not exceed \$400. All overnight travel is to be approved by the Senior Manager."

is amended to read,

"Before traveling or incurring expenses relating to travel, an employee must request approval to travel, in writing, in accordance with the following authorization table:

Travel Type	Employee	Travel Authorizer
All travel	Band Manager	Chief
All travel	Directors	Band Manager
Overnight travel	All employees	Band Manager
Air travel	All employees	Band Manager
All travel except overnight and air	Program Manager	Directors
All travel except overnight and air	Administration/Program Employees (other than management).	Directors and Program Managers

When requesting approval to travel, an employee shall;

- i. state the purpose, dates, and estimated costs for the proposed travel;
- ii. state how the travel relates to the employee's current job description; and
- iii. explain why travel is required and a virtual meeting/conference/gathering/etc. is not possible.

The Travel Authorizer will review the employee's request to travel and shall approve or reject the request, in writing, based on the information submitted as outlined above. Notwithstanding the latter, under no circumstances shall a Travel Authorizer approve a request where there is an insufficient budget balance remaining to cover the estimated costs of travel.

An employee may request a travel advance; however, it must not exceed \$400."

RECOMMENDATION 3

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (3) e, which currently reads, "An employee is deemed to be on official "travel status" for an approved trip for the period when an employee departs their residence or office until he or she returns to their residence or office."

is amended to read,

An employee's travel must be authorized in accordance with subsection 6. E. (3) C before the employee can claim expenses during Approved Travel Status.

RECOMMENDATION 4

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (3) f, part iii under Private Vehicles, is amended by inserting the following sentence: "Employees shall provide the Human Resource Manager with a copy of their business insurance on an annual basis."

RECOMMENDATION 5

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (3) f, part xi under Other Travel Expenses, which currently reads, "Other travel and business related expenses that are directly attributable to travelling or business on the First Nation's behalf will be reimbursed, including internet access, business long-distance phone calls, parking, airport taxes, tolls, taxi fares, and public transit fares. Any other travel or business related expense will only be reimbursed with the approval of the claimant's immediate supervisor (for the Senior Manager the elected Chief will approve, for Council members, the elected Chief will approve)."

is amended to read,

"Other travel and business-related expenses that are directly attributable to travelling or business on the First Nation's behalf will be reimbursed, including internet access, business long-distance phone calls, parking, airport taxes, tolls, taxi fares, and public transit fares. Any other travel or business-related expense will only be reimbursed with the approval of the appropriate Travel Authorizer as prescribed in subsection 6. E. (3) C."

RECOMMENDATION 6

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (6) b. 1., which currently reads, "The employee's signature and date signed, acknowledging that all amounts claimed are accurate and in support of First Nation official business."

is amended to read,

"The employee's signature and date signed, acknowledging that all amounts claimed are accurate, in support of First Nation official business, and related to the employee's job duties and responsibilities."

RECOMMENDATION 7

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

Subsection 6. E. (6) b. ii e), which reads, "Signed travel authorization from the employee's manager (for the Senior Manager the elected Chief approves, for Council members the elected Chief will approve)."

is amended to read,

"Signed travel authorization form from the appropriate Travel Authorizer as prescribed in subsection 6. E. (3) C."

RECOMMENDATION 8

Be it resolved that Council shall amend the Qalipu First Nation Finance Policy as follows:

An additional subsection, to be numbered 6. E. (6) e., is inserted to read as follows: "Every quarter, the Band Manager shall submit a report to the Executive Committee outlining the number of travel events approved in the quarter. The report shall breakdown the total number of travel events by employee and Department."

Be it further resolved that Council shall instruct the Director of Finance to include this report in the Financial Reports List prepared in accordance with section 3 E. (1) of the Finance Policy.

RECOMMENDATION 9

To update the Travel Authorization Form by including the following:

- *A section requiring the employee to indicate the point of departure.*
- *A section requiring the employee to explain why a virtual meeting/conference/gathering/etc. is not possible and travel is required.*
- *A section requiring the employee to estimate overtime as a result of the travel event.*
- *A question requiring the Travel Authorizer to consider the budget allocation/capacity.*
- *More detail regarding the estimated cost of travel.*
- *The employee's job title and Department.*
- *A section requiring the employee to describe how the travel event is job relevant.*
- *Updated signature lines based on the travel authorization requirements.*

RECOMMENDATION 10

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) a., which currently reads, "Overtime is generally not permitted anywhere in the QMFNB. If overtime is required it must have the prior approval from the Senior Manager, Department Director, or Program Manager."

is amended to read,

Overtime is generally not permitted anywhere in the QMFNB. If overtime is required, it must be pre-approved in the following manner:

- i. *A Department Director must submit a written request for overtime (RFO) to the Band Manager. The RFO must outline (a) the employee or employees who will receive the overtime; (b) the reason why the overtime is required; (c) the amount of overtime anticipated; and (d) the current overtime balances for the employee or employees who will receive the overtime.*

- ii. *The Band Manager shall review the RFO and approve or deny it.*

Under no circumstances shall an employee be entitled to overtime if this approval process is not followed.

RECOMMENDATION 11

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) b ii., which currently reads, "in lieu of payment for overtime the employee shall be entitled to such time off at times mutually agreeable to both the Employee and the Employer, but in no case, can the employee be denied time off in lieu of overtime for more than three (3) months after such overtime was worked."

is amended to read,

"in lieu of payment for overtime the employee shall be entitled to such time off at times mutually agreeable to both the Employee and the Employer, but in no case, can the Employee be denied time off in lieu of overtime for more than two (2) consecutive pay periods after such overtime was worked. The Band Manager may approve an extension of two (2) additional pay periods where circumstances require."

RECOMMENDATION 12

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) c., which currently reads, "Employees are to travel during business hours when traveling to and from training sessions."

is amended to read,

"Employees are to travel during business hours when traveling to and from events/meetings relating to Band business. When traveling during business hours is not possible, the employee must obtain prior written approval in accordance with subsection 12. D. (3) e. Where prior approval is not obtained, the employee shall not be eligible for overtime."

RECOMMENDATION 13

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) d., which currently reads, "The Employer may require an employee or group of employees to work overtime, without notice, to ensure the efficient and effective operation of the organization."

is amended to read,

"The Band Manager may require an employee or group of employees to work overtime, without advance notice, to ensure the efficient and effective operation of the organization."

RECOMMENDATION 14

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) e., which currently reads, "Where an employee feels he/she is required to work overtime because his/her workload is such that a regular workday does not provide sufficient time, the employee may submit a "Request for Overtime Form" to the Senior Manager, Department Director or Program Manager. Under no circumstance will an employee be entitled to time off in lieu of overtime if

that employee has not obtained prior approval.”

is amended to read,

Where an employee feels he/she is required to work overtime because his/her workload is such that a regular workday does not provide sufficient time to complete their work, the employee may submit a request for overtime (RFO) to the Department Director. Before submitting the RFO to the Department Director, the employee shall consult and receive approval from his/her immediate supervisor.

Upon receiving the RFO, and being satisfied that the overtime is required, the Department Director shall submit the RFO to the Band Manager for approval as per subsection 12. D. (3) a.

RECOMMENDATION 15

Be it resolved that Council shall amend the Human Resource Policy as follows:

Subsection 12. D. (3) f., which currently reads, “All earned time off in lieu must be taken within the quarter (three (3) months) of being earned.”

is amended to read,

“All earned time off in lieu must be taken within two (2) consecutive pay periods after such overtime was worked. The Band Manager may approve an extension of two (2) additional pay periods where circumstances require.”

RECOMMENDATION 16

Be it resolved that Council shall amend the Human Resource Policy as follows:

A new subsection, to be numbered 12. D. (3) g., is inserted to read as follows: “Where an employee anticipates that actual overtime will exceed the estimate submitted on the RFO, the employee shall advise his/her Department Director and the Band Manager at the earliest opportunity. The employee shall also explain, in writing to his/her Department Director and the Band Manager, why actual overtime exceeded the estimate submitted on the RFO before the overtime is processed for payroll purposes.”

RECOMMENDATION 17

Be it resolved that Council shall amend the Human Resource Policy as follows:

A new subsection, to be numbered 12. D. (3) h., is inserted to read as follows: “Notwithstanding any other section in this policy, an employee shall not be entitled to overtime when volunteering for or participating in Band related social events/activities unless the employee is directly responsible for the social event/activity or is a member of the organizing committee. Overtime, in this case, must be pre-approved in accordance with this policy.”

RECOMMENDATION 18

Be it resolved that Council shall amend the Human Resource Policy as follows:

A new subsection, to be numbered 12. D. (3) i., is inserted to read as follows: “Notwithstanding any other section in this policy, an employee shall not carry forward unused time in lieu into the next fiscal year.”

RECOMMENDATION 19

Be it resolved that Council shall amend the Human Resource Policy as follows:

A new subsection, to be numbered 12. D. (3) j., is inserted to read as follows: "Every quarter, the Band Manager shall submit a report to the Finance and Audit Standing Committee containing the amount of overtime employees accrued, used, and their net balances for the fiscal year as of that quarter."

Be it further resolved that Council shall instruct the Director of Finance to include this report in the Financial Reports List prepared in accordance with section 3 E. (1) of the Finance Policy.

Moved by:	Randy Drover	Seconded by:	Brian Dicks
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Recommendations Accepted.

Education and Training Standing Committee (ETSC)

St. George's Ward Councillor Ivan J White, a member of the Standing Committee, presented a report of the activities of the ETSC. In 2020-2021 there were several students funded under various funding programs. All staff of the Department are now back in the offices and every morning the department holds a Team meeting.

Housing Committee

Corner Brook Ward Councillor, Brian Dicks, Chair of the Housing Committee, gave a verbal report of recent meetings of the Committee. The most recent meeting had Mitch Blanchard, Manager of Health Services of QFN, and Jeff Brant, Specialist with Indigenous and Northern Housing Solutions – Atlantic Region, of CMHC. The aim is to have a session with Council, Staff, and the community to discuss the Housing Strategy. This will align with the Strategic Plan and be ready for the first quarter of 2021.

Natural Resources Standing Committee (NRSC)

Glenwood Ward Councillor, Frank Skeard, Chair of the Natural Resources Committee, presented to Council a report by email. The report highlights departmental activities as well as action items. Any questions from Council regarding the report, can be emailed directly to Mr. Skeard.

Community Development Standing Committee (CDSC)

Western Vice-Chief Keith Cormier, Chair of the CDSC, presented a written report and indicated the MMIWG project on the Majestic Lawn has begun with an end-date of November. The report highlights several projects which were briefly discussed: Participark; Deer Lake Airport; and Medicine walk. In addition to the CDSC report, Councillor Cormier revealed an Indigenous Community Business Fund which will be used to support Qalipu member owned sole-proprietorships and family-owned micro-businesses with minimal employees. Eligibility criteria is to be determined and the applications process ought to be available in November.

ArtsNL

Alex Antle, Experience Development officer with the Community Development Department of Qalipu, has expressed interest in being a member of the board of Arts NL. Band Manager and Director of the department are fine with the request.

Motion 31-20-21 – Staff Member on Board of ArtsNL

A motion was made to allow Alex Antle to forward her name for the board of ArtsNL.

Moved by:	Keith Cormier	Seconded by:	Jasen Benwah
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Permission approved

Wilderness and Ecological Reserves Advisory Council (WERAC)

Western Vice-Chief Keith Cormier conveyed to Council on the activities of WERAC. He wished to have a letter drafted whereby if there is exploration done in Newfoundland, especially within our traditional territory, Qalipu would be notified. Vice-Chief Cormier agreed to draft a letter for review and signature of Chief Mitchell.

Youth Representative Report

Youth Representative, Salome Barker, provided a written report to Council. She updated Council on activities of the youth and brought forward some ideas to Council. Of concern in the topic of Indigenous Education, she noted there is little content in the curriculum and the information is outdated. One idea of the youth includes having Elders and other community leaders creating a presentation about NL Indigenous history, current history, some ceremonial pieces, traditions, teaching respect and then bringing that presentation into the school system.

Band Manager, Keith Goulding, indicated that similar conversations about creating of videos has been had with Qalipu and Rogers TV. After discussion, Council indicated that the youth work with Education and Training staff to create a series of videos.

There has also been a request to have the Ward Councillors in the communities for the youth to meet. After a brief discussion, it was suggested to have a list of Youth identified and have the list forwarded to the Ward Councillor to initiate conversation.

Youth Gathering Budget

Central Vice-Chief, Randy Drover, gave an update on the second Annual Youth Gathering - Mawita'jik Maljewe'jk [ma-we-dah-jek mal-ja-wesk]. The committee had a recent meeting, and the gathering will be at Burry Heights on November 6-8, 2020. The current budget with thirty-five(35) maximum youth may not be sufficient – there may be more funds required. Council decided that once the final numbers are calculated, it should be forwarded to Council for a decision.

Executive Committee Report

Chief Brendan Mitchell indicated in his written report that the last Executive Committee meeting was held on September 9th, 2020 using Microsoft Teams. Chief noted that most staff are back at the office and he is thankful to staff who worked diligently from home to ensure services continued in the communities. He updated Council on additional COVID funding and indicated that a decision will be required on what to do with the funds.

Other items discussed:

- Enrolment - the next meeting is scheduled for September 29th. The aim is to move the file forward.

- Urban Reserve - QFN is awaiting a letter from Miawpukek First Nation (MFN) and meetings with the Premier Furey and Minister Lisa Dempster are being sought.
- The Assembly of First Nations (AFN) – there is a new regional Chief for Newfoundland and Nova Scotia. There are plans to meet with the new AFN Regional Chief, PJ Prosper, in October to speak about QFN issues.
- Fishing Access - A meeting between QFN and DFO was held on September 23rd and there are plans to hold a membership consultation.
- MMIWG Memorial Garden - The construction has begun and a ceremony for MMIWG will be on Majestic Lawn on October 4 adjacent to the new Memorial Garden.
- Sipekne'katik First Nation – A request for a Donation to Moderate Livelihood

Councillors briefly discussed supporting Sipekne'katik First Nation and its request for support, on and off the wharf. Donations can be forwarded through e-transfer.

Motion 32-20-21 – Moderate Living Fishery

A motion was made to support 1752 Moderate livelihood fishery with a donation of \$1,000.

Moved by:	Ivan White, SR	Seconded by:	Bern White
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Donation approved

Annual General Meetings

The Corner Brook AGM will be tomorrow, September 27, 2020, at the Corner Brook Civic Centre. The Central AGM will be held in Gander in October.

Relationship Building with Government Officials

Central Vice-Chief Randy Drover indicated that relationships with government officials should begin with trips to St. John's. He suggested that the Executive Committee should begin to start the relationship building and then the Directors and staff of the band.

Band Manager Report

Band Manager, Keith Goulding, presented a detailed report to council prior to the meeting. At the end of the Action Items, there was a spreadsheet of COVID-19 relief funds to date. Councillors were given an opportunity to review the report and ask questions. With regards of Motion 07-20-21 in the report, the Natural Resources department issued a briefing note.

Briefing Note – Aboriginal Traditional Knowledge (ATK) Contractor

This briefing note contained recommendations which the Band Manager reviewed. Also discussed was the Budget considerations

Motion 33-20-21 – Acceptance of the Briefing Note Recommendations - ATK Contractor.

A motion was made to accept the Briefing Note recommendations as outlined.

Moved by:	Randy Drover	Seconded by:	Ivan White, SR
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Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained
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Recommendations accepted.

Council Remarks

Youth Representative and the Councillors were asked to update each other on activities within their communities.

Keith Cormier: Pleased that the members could watch the meeting through live-stream today.

Bern White: Have not been active and has no comments

Calvin Francis: Gander Bay Ward just recently distributed the \$5,400 to seniors in the area

Brian Dicks: Attended Northshore Aboriginal Group with Ms. Loder. There are about 44 members that represent the communities of Cox's Cove up to Hughes Brook. He stated that he is impressed with the group. The group are in the process of completing hampers.

He also is excited about the work of the MMIWG.

Jasen Benwah: Completing PPE hampers with the COVID funding received. They have been doing a series of workshops for use in the schools. There have been several members in his ward successful with getting status and he has been asked to review recent letters from Federal Government. There is work being done on the walking trails, there is an Elders Retreat being built, there is a Women's Resources Centre being built with a learning centre and there are plans to restore the Cemetery and it's gravestones. There is a Community Garden this year which was a success.

Andy Barker: Regarding the work of Frank Gouldsmith Speck, there is a recommendation to download the book "Beothuk and the Micmac" which was published in 1922 and upload the book to the Qalipu webpage.

Ivan White, SR: Burgeo Band did the COVID funding distribution of gift certificates, did an online auction, bought a greenhouse, and donated to the town.

In Robinsons, the Three Rivers Band, did a seafood fest whereby fisherman caught cod, filleted the cod, and distributed it to the community. The band also did distribution of COVID funding, did a food drive, started their own business of collecting clothes and selling it to support the monthly food hampers. There are plans to do frozen food fest distribution.

In Flat Bay, there was a housing program, they did COVID funding distribution, they supported all students and there are plans to do frozen food fest distribution. The Flat Bay Band has about 1,000 members.

Ivan J. White: Have room in your circle for individuals who need our prayers.

Randy Drover: Commend the action of groups in the Central area. We should also recognize all the individuals of our past by bringing them together.

Salome Barker: Pleased with the Workshops series and happy to recognize the work of Sabrina Muise.

2019-2020 Annual Report

As part of the FMB process, the Annual Report requires acceptance.

Motion 34-20-21 – Acceptance of the Annual Report

A motion was made to adopt the 2019-2020 Annual Report

Moved by:	Randy Drover	Seconded by:	Calvin Francis
Motion Carried	Nine (9) For	Zero(0) Against	One (1) Abstained

Annual Report approved.

Next meeting

Scheduled for Saturday, November 21st, 2020 beginning at 10:00 am.

Adjournment

Keith Cormier made a motion to adjourn the meeting. The meeting adjourned at 3:15 pm.

Minutes Submitted By: Tina Diamond



Approved By: Chief Brendan Mitchell



Certified By: Tina Diamond