

Qalipu First Nation
Council Meeting
March 27, 2021

Microsoft Teams Meeting

Table of Contents

Welcome and Opening Prayer	4
Attendance	4
Absent	4
Review and Acceptance of the Agenda.....	5
Motion 51-20-21 – Adoption of the Agenda.....	5
Additions to Agenda.....	5
Further Notes regarding the agenda.....	5
Review and Acceptance of Minutes.....	5
Meeting Minutes - February 6, 2021.....	5
Motion 52-20-21 – Adoption of the Minutes.....	5
Business Arising from February 6, 2021 minutes.....	5
Resources Development Projects	6
Marathon Gold	6
Motion 53-20-21 – Accept the draft SEA as submitted.....	6
Motion 54-20-21 – Accept the draft SEA with Education and Procurement Committee	6
Other Resources Projects	6
Collaboration Proposal.....	6
Organizational Chart - March 2021.....	7
Motion 55-20-21 – Adoption of Organizational Chart – 2021	7
Annual Operating Plans(AOPs) 2021 - 2022.....	7
Motion 56-20-21 – Acceptance of the AOP 2021-2022	7
Committee Updates	7
Finance & Audit Standing Committee (FASC)	8
FASC Meeting Minutes – February 25, 2021 & March 12, 2021.....	8
Motion 57-20-21 – Appointment of BCJ as auditor	8
BCR 04-20-21 – Appointment of Auditor – Fiscal year ending 2021.....	8
Motion 58-20-21 – Appointment of BCJ as auditor	8
BCR 05-20-21 – Appointment of Auditor – Fiscal year ending 2022.....	8
Budget Adjustment – COVID Support	8
Motion 59-20-21 – COVID Support Budget Adjustment.....	8
Budgets 2021 – 2026.....	8
Motion 60-20-21 – Adoption of the Budgets 2021 – 2026	9

Director of Finance – Hiring9
 Motion 61-20-21 – Hiring of Director of Finance9
Council Remarks9
Next meeting10
Adjournment10

TD

Welcome and Opening Prayer

The Council of Qalipu First Nation held its regular meeting of Chief and Council on Microsoft Teams. The meeting was recorded and uploaded to GINU for viewing by members of Qalipu. Chief Mitchell welcomed staff, Councillors, Youth Representative, and the members who will be listening. A prayer was said prior to the start of the QFN meeting. The official meeting began at 11:24 am and recording was started by Band Manager, Keith Goulding.

Attendance

The following members of Council and Staff attended the meeting:

Name:	Position:
Mr. Brendan Mitchell	Chief
Mr. Keith Cormier	Western Vice-Chief
Mr. Randy Drover	Central Vice-Chief
Mr. Jasen Benwah	Councillor Port Au Port
Mr. Brian Dicks	Councillor Corner Brook
Mr. Frank Skeard	Councillor Glenwood
Mr. Andy Barker	Councillor Exploits
Mr. Ivan White, SR	Councillor Flat Bay
Mr. Ivan J. White	Councillor St. George's
Mr. Bernard White	Councillor Benoit's Cove
Ms. Sabrina Muise	Youth Representative
Mr. Keith Goulding (Staff)	Band Manager
Ms. Tina Diamond (Staff)	Office Administrator
Ms. Alison White (Staff)	Communications Officer
Mr. Evan Bennett (Staff)	ICT Support Specialist
Ms. Karen Tiller (Staff)	Manager of Finance **Joined for AOPs 2021-2022**
Mr. Mitch Blanchard (Staff)	Manager of Health Services **Joined for AOPs 2021-2022**
Ms. Monique Carroll (Staff)	Director of Education & Training **Joined for AOPs 2021-2022**
Mr. Jonathan Strickland (Staff)	Director of Natural Resources **Joined for AOPs 2021-2022**
Ms. Tara Saunders (Staff)	Acting Director of Community Development **Joined for AOPs 2021-2022**

Absent

The following members of Council were absent:

Ms. Odelle Pike	Councillor Stephenville
Mr. Calvin Francis	Councillor Gander Bay

Review and Acceptance of the Agenda

The agenda was reviewed. Chief Mitchell read the items.

Motion 51-20-21 – Adoption of the Agenda

A motion was made to accept the **agenda** with one addition.

Moved by:	Brian Dicks	Seconded by:	Bern White
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Agenda accepted with changes noted below.

Additions to Agenda

- Finance Director – hiring

Further Notes regarding the agenda

- The Youth Representative Report and other Committee reports were submitted to Council prior to the meeting and will not be discussed during the meeting. Any questions regarding the reports can be addressed directly to the Youth Representative or Committee Chairs. The Youth Representative, Sabrina Muise will be given an opportunity to briefly update Council on the activities of the youth during Council Remarks.

Review and Acceptance of Minutes

Meeting Minutes - February 6, 2021

A draft of the meeting minutes was distributed to Council prior to this meeting. No edits were required.

Motion 52-20-21 – Adoption of the Minutes

A motion was made to accept the **minutes of February 6, 2021** as written.

Moved by:	Jasen Benwah	Seconded by:	Keith Cormier
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Minutes of February 6, 2021 were adopted.

Business Arising from February 6, 2021 minutes

Further to the Advisory Councils, it has been determined that the Advisory Councils (Elders and Women's) mentioned in the minutes will not go ahead at this time. The Youth Advisory will go ahead. A discussion and decision regarding the Youth Council will be had in the near future.

With regards to updates to the website, it has been noted that the funding has not been determined and amendments may be completed by a third-party. No fixed date for completion of the Website amendments has yet been determined.

Resources Development Projects

Keith Goulding, Band Manager gave an update on resources development projects.

Marathon Gold

Prior to this Council meeting, a briefing note regarding Community Consultations on the Socio-Economic Agreement with Marathon Gold with attached Schedules A and B was provided to Council for review. The briefing note presented each consultation with the dates and the questions which were asked – this was attached as Schedule A. The final draft of the Socio-Economic Agreement(SEA) between Marathon and Qalipu was attached as Schedule B.

It was noted that the project is between Marathon Gold and Government. Qalipu's involvement is to be at the table when discussions take place. Question asked is 'Do we want to move ahead with the SEA'?

Motion 53-20-21 – Accept the draft SEA as submitted

Moved by:	Frank Skeard	Seconded by:	Andy Barker
Motion not carried	One (1) Abstained		

Motion was not voted, motion amended below

- Western Vice-Chief, Keith Cormier, indicated that he is to abstain from the vote and conversations – *he left the room.*
- The SEA was discussed briefly. It was noted that the SEA has joint committees on Engagement and Environment Stewardship. It was suggested that the committee meetings be paid for by Marathon Gold.
- One Councillor questioned efforts to include a Joint Committee on Education and Procurement in the SEA and sought to amend the motion above.

Motion 54-20-21 – Accept the draft SEA with Education and Procurement Committee

A motion was made to amend the above motion. Motion is:

Adoption of the SEA be modified that the Band Manager be given instructions to attempt to negotiate the inclusion of an Education and Procurement Committee as part of the respected pillars.

Moved by:	Randy Drover	Seconded by:	Ivan White, SR
Motion Carried	All in favour	Eight (8) For	Zero(0) Against

Draft SEA accepted with instructions indicated. Councillor Skeard and Councillor Barker agreed to amend Motion 53-20-21. All Councillors present for this part of the meeting agreed to the motion.

Other Resources Projects

There was one meeting held with Matador. This company is in the early stages with the Cape Ray Project.

Collaboration Proposal

Vice-Chief Randy Drover forwarded to Council a letter from a member of the Qalipu Band who is a student. The student indicated a willingness to work with the band on his/her Archaeological work.

Band Manager to contact the student and work to assign an employee of the band to be the contact individual for the student.

Managers Karen Tiller and Mitch Blanchard joined the meeting for the AOP 2020-2021 section of the agenda.

Organizational Chart - March 2021

The new organizational chart, which was part of the Organizational Review, was presented to Council prior to the meeting. As part of FMB Certification, the Organizational Chart is to be motioned annually.

Motion 55-20-21 – Adoption of Organizational Chart – 2021

A motion was made to adopt the Organizational Chart as circulated subject to various jobs being able to be funded in the operating budget.

Moved by:	Randy Drover	Seconded by:	Keith Cormier
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Organizational chart adopted.

Directors Monique Carroll, Jonathan Strickland and Tara Saunders joined the meeting for the AOP section of the Agenda.

Annual Operating Plans(AOPs) 2021 - 2022

The AOPs for Community Development, Education and Training, Finance, Natural Resources, and Health were circulated prior to the meeting of Council. The department names will be changed as indicated in the Organizational Chart for 2021 noted above.

The Directors and Managers joined to be available to assist the Band Manager with discussion of the AOPs as well as answer any questions. One noted change was that Natural Resources has submitted two separate AOPs – one for Natural Resources and one for MAMKA. The AOP to be approved here today is QFN Natural Resources; MAMKA is approved the MAMKA Board of Directors.

Motion 56-20-21 – Acceptance of the AOP 2021-2022

A motion was made to adopt the AOPs for 2021-2022 as presented.

Moved by:	Keith Cormier	Seconded by:	Jasen Benwah
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

AOPs adopted.

Committee Updates

The chairs of the Committees submitted a written report prior to the Council meeting. Questions regarding the reports can be addressed directly to the Committee Chairs or the Directors/Managers of the departments.

Finance & Audit Standing Committee (FASC)

Mr. Randy Drover, Chair of the Finance and Audit Standing Committee, presented two sets of minutes, two BCRs and a budget adjustment.

FASC Meeting Minutes – February 25, 2021 & March 12, 2021

Mr. Drover summarized both set of minutes and noted that February 25th, 2021 that they worked on the budgets. Also discussed was the appointment of BCJ as auditor for current fiscal ending March 31, 2021 as well as the upcoming fiscal ending March 31, 2022.

Motion 57-20-21 – Appointment of BCJ as auditor

A motion was made to appoint Bonnell Cole Janes [BCJ] as auditor for the 2020-2021 fiscal year.

Moved by:	Randy Drover	Seconded by:	Jasen Benwah
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

BCJ appointed as auditor.

BCR 04-20-21 – Appointment of Auditor – Fiscal year ending 2021

BCR to be signed by Councillors (Signed BCR 04-20-21 attached).

Motion 58-20-21 – Appointment of BCJ as auditor

A motion was made to appoint Bonnell Cole Janes[BCJ] as auditor for the 2021-2022 fiscal year.

Moved by:	Randy Drover	Seconded by:	Bern White
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

BCJ appointed as auditor.

BCR 05-20-21 – Appointment of Auditor – Fiscal year ending 2022

BCR to be signed by Councillors (Signed BCR 05-20-21 attached).

Budget Adjustment – COVID Support

The Finance and Audit Standing Committee discussed several budgets and presented one adjustment to Council for approval.

Motion 59-20-21 – COVID Support Budget Adjustment

A motion was made to approve the COVID Support budget adjustment as presented.

Moved by:	Jasen Benwah	Seconded by:	Bern White
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Budget adjustment approved.

Budgets 2021 – 2026

Qalipu First Nation Five(5) Year Budget 2021 - 2026 was presented to Council prior to the meeting.

Motion 60-20-21 – Adoption of the Budgets 2021 – 2026

A motion was made adopt the budgets 2021-2026 as presented.

Moved by:	Randy Drover	Seconded by:	Jasen Benwah
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Budgets approved.

The Chair of the FASC, Randy Drover, explained the presentation of the report and explained that the committee focussed on the current year. It was noted that based on the Organization Review, the positions presented in the review are now budgeted. Band Manager, Keith Goulding, confirmed that all positions – except one – will be fully funded over five(5) years.

Chief Brendan Mitchell expressed gratitude to the Chair of the Committee, Randy Drover, to Brian Dicks, Committee member, and to Michelle Noseworthy and Lynn Kendall as members-at-large.

Chair Randy Drover also expressed thanks to the other members of the FASC for the time dedicated to these statements, as well as the Directors and Management for the entries.

Director of Finance – Hiring

Prior to the Council meeting, the Director of Finance Hiring Committee of Randy Drover, Lynn Kendall, and Keith Goulding met to identify an individual as the new Director of Finance. A recommendation was presented to Council prior to the Council meeting.

Motion 61-20-21 – Hiring of Director of Finance

A motion was made to Council to accept the recommendation of the Director of Finance Hiring Committee and proceed accordingly.

Moved by:	Randy Drover	Seconded by:	Ivan White, SR
Motion Carried	All in Favour	Nine (9) For	Zero(0) Against

Recommendation Accepted.

Council Remarks

Councillors were asked to update each other on activities within their communities and the Youth Representative was asked if she had anything to add to her report.

Frank Skeard: I would like to mention the Prospecting Course and the strong membership in the ward. Thank you to the staff who continue to represent membership more and more.

Randy Drover: No comments

Andy Barker: Compliments to staff. A member in the ward recently had a question for the Health Department and the question was answered quickly.

The Band Manager ought to inquire into the cost of School Messenger program.

AD

When we have dealings with Marathon Gold, can we request that Marathon Gold cover costs of the two committees in the SEA.

Keith Cormier: Thanks to those who prepared the budgets. To those listening, please update GINU and register for the vaccination. To everyone "Stay Safe".

Brian Dicks: Offered help to seniors with regards to COVID senior benefits. Had calls relating to Childcare and helped individuals. Received a call from a member regarding Fishing license formally held by a family member. Also had a request from Northshore Aboriginal Group to donate an auction item – this was taken care of.

Ivan J. White: No comment

Ivan White, SR: Three(3) bands are researching for funds to assist those in the area.

Jasen Benwah: Has been helping individuals with forms and has been answering individual's questions. Trying to find money for food security.

Sabrina Muise: Highlighted youth council issues and noted that some upcoming dates will be posted soon. Inquired as to whether the youth could participate in Lateral Kindness Training. Please forward any questions regarding the submitted report through email.

Chief Mitchell: In December 2018, the decision to bring individuals back into the band will not be decision of the council. The decision will be the responsibility of members of Qalipu through a ratification vote. To clarify, all decisions to bring back FNI and Veterans will be the responsibility of members of Qalipu.

Thank you to all present and to all members "Best Wishes and Happy Easter. Stay safe and get vaccinated".

Next meeting

The next meeting of council is tentatively scheduled for May 15, 2021.

Adjournment

Keith Cormier made a motion to adjourn the meeting. The meeting adjourned at 2:20 pm.

Minutes Submitted By: Tina Diamond



Approved By: Chief Brendan Mitchell



Certified By: Tina Diamond



BAND COUNCIL RESOLUTION

Chronological No. BCR 04-20-21
File Reference No.

NOTE:




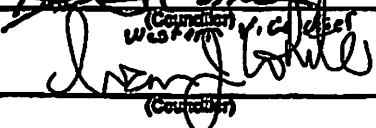

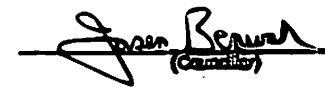

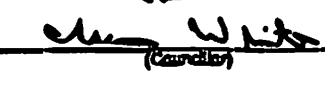
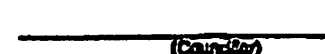



The words "from our Band Funds", "Capital" or "Revenue", whichever is the case, must appear in all resolutions requesting expenditure from Band Funds.

The council of the Qallpa MiYmaeq First Nation Band		Cash free balance
Date of day convened meeting (YYYYMMDD) 2021-03-27		Capital Account (\$):
Province or Territory NF - Newfoundland And Labrador	Revenue Account(\$):	

DO HEREBY RESOLVE:

That the auditing firm of Bannell Cole Jones is appointed auditor of the Qallpa MiYmaeq First Nation Band and MAMKA for the purpose of conducting an examination of the Band's accounting records and financial procedures for the fiscal year ending March 31, 2021 and shall further provide a report on that examination to the Finance and Audit Standing Committee of this Council.

Quorum Seven(7)

 (Councillor)	 (Chief)	 (Councillor)
 (Councillor)	 (Councillor)	 (Councillor)
 (Councillor)	 (Councillor)	 (Councillor)
 (Councillor)	 (Councillor)	 (Councillor)

FOR DEPARTMENTAL USE ONLY					
Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue	Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue
Recommending Officer			Recommending Officer		
Signature		Date (YYYYMMDD)	Signature		Date (YYYYMMDD)
Approved by			Approved by		
Signature		Date (YYYYMMDD)	Signature		Date (YYYYMMDD)

110



BAND COUNCIL RESOLUTION

Chronological No. BCR 05-20-21
File Reference No.

NOTE:

The words "from our Band Funds" "Capital" or "Revenue", whichever is the case, must appear in all resolutions requesting expenditure from Band Funds.

The council of the Qalipu Mi'kmaq First Nation Band		Cash free balance
Date of duly convened meeting (YYYYMMDD) 2021-03-27		Capital Account (\$):
Province or Territory NF - Newfoundland And Labrador		Revenue Account(\$):

DO HEREBY RESOLVE:

That the auditing firm of Bennell Cole Jones is appointed auditor of the Qalipu Mi'kmaq First Nation Band and MAMKA for the purpose of conducting an examination of the Band's accounting records and financial procedures for the fiscal year ending March 31, 2022 and shall further provide a report on that examination to the Finance and Audit Standing Committee of this Council.

Quorum Seven (7)

 (Councilor)	 (Councilor)	 (Councilor)
 (Councilor)	 (Councilor)	 (Councilor)
 (Councilor)	 (Councilor)	 (Councilor)

FOR DEPARTMENTAL USE ONLY					
Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue	Expenditure	Authority (Indian Act Section)	Source of funds <input type="radio"/> Capital <input type="radio"/> Revenue
Recommending Officer			Recommending Officer		
Signature		Date (YYYYMMDD)	Signature		Date (YYYYMMDD)
Approved by			Approved by		
Signature		Date (YYYYMMDD)	Signature		Date (YYYYMMDD)

TO