# WORKPLACE ETIQUETTE WORKSHOP

## In partnership with Spicer Facilitation and Learning

Workplace etiquette may vary from workplace to workplace, however, there are some common elements that form a code of conduct no matter the environment. This code ensures that co-workers are treated courteously and with respect.

Join this virtual, interactive workshop and learn the basic elements of workplace etiquette, including how to dress for success. This workshop is intended for ages 15-29.

## **Workshop Timeslots:**

#### Group 1

- Saturday February 26th, 2022
- 1:30-4:30pm (NDT)

Group 2

- Monday February 28th, 2022
- 6:30-9:30pm (NDT)

Space is limited. Registration will close on Thursday, February 3 at 4:00pm. The registrants chosen will be contacted via email to confirm their seat. Those who attend will be provided a \$50 stipend.

### REGISTRATION LINK: www.tinyurl.com/EtiquetteTrg

For more information about this workshop, please visit: www.spicerfacilitation.ca/financial-budgeting/

