



QALIPU FIRST NATION HOME REPAIR PROGRAM APPLICATION ELIGIBILITY AND GUIDELINE

Introduction:

Qalipu First Nation Home Repair Program serves as a basis to provide financial support opportunities for band members with respect to housing repair and maintenance to increase the sustainability and longevity of their home. Successful applicants are eligible to receive up to a maximum of \$5,000.00 in assistance per application as program funding is limited.

Program Eligibility:

- Applicant must be a registered member of Qalipu First Nation
- Applicant and/or Co-Applicant are required to be a resident of Newfoundland and Labrador
- Applicant is required to provide **proof of combined annual income, proof of home ownership, and sales quotes for materials, supplies, and labour**
- **Requirement of combined household income must be below \$34,866.00, based on Government definition of "Low Income Taxable Reduction – LITR"**
- Additional supporting documents such letters of support, letter from Service NL and/or photographs may be requested

Qalipu First Nation Home Repair Program is available to support homeowners in regard to the following priority areas:

- **Priority One:** Emergency repairs that would cause the homeowner to leave their home immediately
- **Priority Two:** Heating, Electrical, and Plumbing
- **Priority Three:** Structure, foundation, and roofing
- **Priority Four:** Windows, Doors, and siding

Please note: If housing ownership is in the name of a non-member spouse or partner (co-applicant), you may still submit your application with that document; however, it will be necessary to provide further documentation to support that you are a resident of the same household.

Application Process:

- Qalipu Home Repair application collection will be open to members from April 25th to June 17th, 2022. Applications MUST be received by 4:00pm on June 17th, 2022. If application and all supporting documents are mailed, then the application MUST be post marked by June 17th, 2022.
- Applications can be submitted online (www.qalipu.ca) or by submitting a paper copy by mail or email:
Qalipu First Nation
3 Church Street
Corner Brook, NL
A2H 2Z4
housingproject@qalipu.ca
- Limit of one application per household. Duplicate applications will not be reviewed. In the event duplicate applications are received, QFN will consider the first application received as the valid submission.
- All applications require name, accurate mailing address/street address (if different from mailing address), Band registration #, phone number and/or email address, and supporting documentation such as proof of home ownership and proof of combined annual income based on what support services are being requested.
- If you have any questions or require support regarding your application, please email: thulan@qalipu.ca or jpark@qalipu.ca OR call (709) 634-3176 or (709) 634-0411



Qalipu First Nation - Home Repair Program Application

Section 1 – Client Information

Band Registration Number:

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Applicant Name: _____
*First**Last**Initial*

Address: _____
Street Address/Mailing Address

*City/Town**Province**Postal Code*

Phone: _____ Email: _____

If home ownership is not in the same name as the registered band member, co-applicant information is required.

Co-Applicant Name: _____
*First**Last**Initial*

Phone: _____ Email: _____

Section 2 – Household Information

Do you own your home? YES ☐ NO ☐ How many occupants currently reside in the house? _____

**Please note, proof of home ownership MUST be attached before the application will be processed and to ensure applicant eligibility.*

Have you previously been in receipt of housing repair funding from any other organization? YES ☐ NO ☐ If yes, in what year? _____

What year was your house built? _____ How long have you lived in the house? _____

What is the combined annual household income? _____

Have you attached proof of your combined annual household income? YES ☐ NO ☐

Section 2 – Household Information Continued

Please select which priority reflects the nature of home repair/maintenance that you would like to have supported:

- ☐ **Priority One: Emergency repairs that would cause the homeowner to leave their home immediately**
- ☐ **Priority Two: Heating, Electrical, and Plumbing**
- ☐ **Priority Three: Structure, foundation, and roofing**
- ☐ **Priority Four: Windows, Doors, and siding**



Please describe what type of repair(s) are required:

****Please note, proof of combined annual household income MUST be attached before the application will be processed and to ensure applicant eligibility. For an applicant to be eligible, combined annual household income must not exceed \$34,866.00.***

Section 3 - Declaration

1. I certify that I am a member of Qalipu First Nation
2. I/We declare the above information provided in this application to be complete and true.
3. I/We understand that the information provided in this application is being collected for the purpose of administering Qalipu First Nation Housing Development Programs and is in accordance with Qalipu First Nation client information confidentiality.
4. I/We understand that this application does not constitute an agreement by Qalipu First Nation to provide housing assistance.
5. I/We hereby grant Qalipu First Nation and/or its agents, permission to carry out an inspection of my/our property.
6. I/We authorize Qalipu First Nation to investigate any or all the statements made herein, being fully aware that discovery of any false statements will cancel this application. I/We further agree that such action by Qalipu First Nation will be without penalty or liability for damages.

Before signing, please verify that ALL required supporting documents have been attached:

- ☐ *Proof of combined household annual income*
- ☐ *Proof of home ownership*
- ☐ *Photos of repair and maintenance that is required*
- ☐ *Sales quote of total cost of materials, supplies, and labor*

If ALL required supporting documentation is not attached with application, then the application may not be reviewed or processed.

Name of Applicant/Co-Applicant

Date

Signature of Applicant/Co-Applicant

Mail this completed application along with supporting documents to:

**Qalipu First Nation
Housing Division
3 Church Street
Corner Brook, NL A2H 2Z4**

Faxed or Emailed applications will not be processed, and a mailed copy will be requested