



Qalipu First Nation is currently seeking a Member-at-Large to join the Finance and Audit Committee (FAC). This unique opportunity will give hands-on access and input into the financial operations of the Band and the activity of the Finance Department.

The ideal candidate is a Band member with a background in Finance, Accounting, or related fields of experience. If you are committed and want to contribute your knowledge as a volunteer on this committee, please see below for an Expression of Interest.

Application deadline for interest is Friday, June 3, 2022 at 12:00pm.

Finance and Audit Committee Member-at-Large

Expression of Interest

Overview

The Committee consists of a minimum of two (2) Ward Councilors and two (2) Members-at-Large.

The Committee meets a minimum of four (4) times per year, either in person or by video conference (Microsoft Teams). The average number of meetings is six (6) times per year.

Our Mandate

“To support and guide the Band’s financial and administrative functions and policies.”

Roles and Responsibilities of a Member-at Large Committee Member

- Participate in Committee Meetings in person or by video conference
- Maintain engagement and involvement by responding to Committee emails between meetings to weigh in on discussions and decisions
- Perform their role in an objective, fair, and impartial manner
- Work collaboratively with Committee members to ensure team-based and positive outcomes to advance strategic objective of the Band

Qalipu First Nation reserves the right to refuse any and all applications.



- Provide oversight of the accounting, reporting, auditing, and risk management of the Band.
- Review annual budgets, multi-year financial plans, financial reports, and make recommendations to Council
- Contribute skills, knowledge, and experience toward accomplishing the goals and objectives of the Committee.
- Work on a volunteer basis with travel and per diems provided for travel within the Qalipu Wards. Qalipu First Nation will not reimburse travel costs for travel from outside the Qalipu Wards. If the selected Committee Member is from outside of the Qalipu Wards, they will participate virtually for meetings.

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The Ideal Candidate:

- Has bachelor's degree or higher and/or a professional designation in finance, accounting, or related field
- Has five (5) years' work experience in finance, accounting, or related field
- Has previous experience as a board or committee member of a non-profit, for-profit, or government organization.
- Is a member of the Qalipu First Nation Band
- Must be able to attend meetings in-person or virtually, using their own computer equipment.
- Must be willing to sign a Confidentiality Agreement and Code of Conduct
- Must be independent, meaning the individual does not have a direct or indirect financial relationship with Qalipu First Nation that could reasonably interfere with the exercise of independent judgement
- Must have an understanding of Indigenous culture and ceremony
- Must undergo criminal records check and provide references

If you are interested in this unique opportunity to work with the Qalipu First Nation Band, please send your resume and cover letter to asimmons@qalipu.ca by Friday, June 3, 2022 at 12:00pm.

If you have questions about this opportunity, please contact the Director of Finance, Andrew Simmons at asimmons@qalipu.ca.

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