

**Qalipu First Nation
Council Meeting
Nov 4, 2023**

Mt. Peyton & Microsoft Teams

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Attendance

The following members of Council and Staff attended the meeting:

| Name: | Position: |
|------------------------------------|--------------------------|
| Mr. Brendan Mitchell | Chief |
| Ms. Jennifer (Jenny) Brake | Western Vice-Chief |
| Mr. Andrew (Andy) Barker | Central Vice-Chief |
| Mr. Jasen Benewah - Virtual | Councillor Port Au Port |
| Ms. Sharren (Sherry) Dean | Councillor Corner Brook |
| Mr. Calvin Francis | Councillor Gander Bay |
| Ms. Terri Greene - Virtual | Councillor Benoit's Cove |
| Mr. Francis (Frank) Skeard | Councillor Glenwood |
| Mr. Hayward Young | Councillor Stephenville |
| Mr. Charles Pender (Staff) | Band Manager |
| Ms. Alison Muise (Staff) Virtual | Communications Manager |
| Mr. Andrew Simmons (Staff) | Director of Finance |
| Ms. Suzanne Park (Staff) - Virtual | Office Administrator |
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| | |

Chief Mitchell opened the meeting with a prayer.
 Councillor Jasen Benwah joined the meeting at 2:10 pm

Acceptance of Agenda - Motion 24-2023-24

| | | | |
|----------------|---------------|--------------|------------------|
| Moved by: | Sherry Dean | Seconded by: | Calvin Francis |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

Edits to the Agenda

- Councillor Frank Skeard recommended following topics for discussion:
- BCR – 01-2023-24 – Pharmacy Business Plan
- MOU – College of the North Atlantic
- Appointment of Representative to the Marine Biomass Project
- Council requested discussion around several topics: Cobb’s Pond, Marathon Site Visit, Indigenous Cumulative Environmental Effects, South Coast Fiords, Aquaculture, Camp Hancock, Donation Policy, and Governance Policy review.

Acceptance of Minutes of Sept. 23, 2023 - Motion 25 -2023-2024

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|----------------|---------------|--------------|------------------|
| Moved by: | | Seconded by: | |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

Council reviewed the briefing note which focused on lowering the processing time for medical travel claims, that currently take around 12 weeks.

Councillor Sherry Dean made a motion for the Health & Wellness Department to hire an additional NIHB Support Specialist & and Support Clerk for a one-year term position.

Briefing Note: NIHB Capacity - Motion 26 - 2023-2024

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|----------------|---------------|--------------|-----------------|
| Moved by: | Sherry Dean | Seconded by: | Jenny Brake |
| Motion Carried | All in favour | Six (6) | One (1) Against |

Councillor Frank Skeard voted against because he is in opposition to contractual positions.

Council reviewed a briefing note for the creation of new full-time positions within the NIHB Housing Dept., based on a three-year contribution agreement from ISC. It was recommended that Council make a motion in support of hiring one Housing Manager and two Housing Officers.

Chief Mitchell advised that it's the Band Manager's responsibility to determine where these positions are located.

Councillor Sherry Dean moved to recommend the council approve the hiring of one full-time Housing Manager and two full-time Housing Officers.

Briefing Note: NIHB Housing Positions - Motion 27 - 2023-2024

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|----------------|---------------|--------------|------------------|
| Moved by: | Sherry Dean | Seconded by: | Frank Skeard |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

\$9000 was approved to be donated to School Breakfast Programs within the nine Wards. It was suggested that allocation be based on the number of students in the school; any school under 250 students would receive \$150, and schools with more than 250 students would receive \$300. Finance Director Andrew Simmons recommended the Council move forward with the motion & allocation with further work to be done.

Western Vice Chief Jenny Brake moved to accept the recommendation.

Briefing Note: School Breakfast Program - Motion 28 - 2023-2024

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|----------------|---------------|--------------|------------------|
| Moved by: | Jenny Brake | Seconded by: | Sherry Dean |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

The briefing note requested an addition to the delegation of duties and authority to the Director of Finance to deposit funds to increase the flexibility and ability to maximize interest revenue generation. Motions were passed with amendments to authorize a deposit of funds that were not in short-term need, to allow the fund to generate interest until it was needed. An additional motion was made to update the delegation of duties and authority of the Director of Finance to identify opportunities for depositing funds, and to do that at his discretion based on operational requirements.

Councillor Frank voted against this motion.

Briefing Note: Investment with (FNFA) - Motion 29 - 2023-2024 with amendments

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|----------------|----------------|--------------|-----------------|
| Moved by: | Calvin Francis | Seconded by: | Sherry Dean |
| Motion Carried | All in favour | Six (6) | One (1) Against |

Additional Agenda Items:

Items discussed in camera prior to council meeting and added to agenda.

BCR - 02-2023-24 - Pharmacy Business Plan Motion 30 - 2023-2024

| | | | |
|----------------|---------------|--------------|------------------|
| Moved by: | Sherry Dean | Seconded by: | Jenny Brake |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

MOU - CNA - Motion 31 - 2023-2024

| | | | |
|----------------|---------------|--------------|-----------------|
| Moved by: | Jenny Brake | Seconded by: | Sherry Dean |
| Motion Carried | All in favour | Six (6) | One (1) Against |

Councillor Frank Skeard vote against this motion.

Discussion took place to appoint Sherry Dean as the Qalipu representative to the Marine Biomass project in the Bay of Islands.

Appointment of Representative to the Marine Biomass Project - Motion 32 - 2023-2024

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|----------------|---------------|--------------|-------------|
| Moved by: | Hayward Young | Seconded by: | Andy Barker |
| Motion Carried | All in favour | Six (6) | Zero (0) |

Terri Greene abstained from voting due to her involvement with the project.

Other Items

Cobbs Pond Request- Discussion took place by councillors around the donation policy. Finance Director Andrew Simmons recommended that staff work on the new policy and bring it to FAC for review and recommendations.

Marathon Site Visit - On Oct 23, 2023, members of staff and Council made a visit to Marathon Gold Site. The group advised they had a lot of questions that were answered satisfactorily and felt assured that due diligence was being done in all areas.

Cumulative Environmental Effects – Councillor Frank Skeard gave an update on a virtual conference he recently attended and council held discussion around the topic. It was recommended to have ENR investigate cumulative effects and prepare an assessment to bring to council by the next council meeting in January.

South Coast Fiords – Discussion around the marine environment / aquaculture. It was suggested that a statement of council, be drafted by the Natural Resources Department regarding aquaculture by next council meeting.

Finance Director Andrew Simmons requested a motion be made to accept the Q2 Financial Report. Vice Chief Jenny Brake made the motion to accept.

Q2 Financial Report - Motion 33-2023-2024

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|----------------|---------------|--------------|------------------|
| Moved by: | Jenny Brake | Seconded by: | Hayward Young |
| Motion Carried | All in favour | Seven (7) | Zero (0) Against |

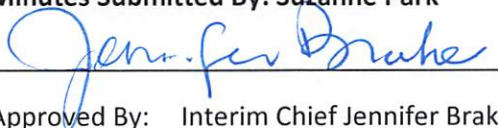
Council Remarks


Council members gave updates on events and activities in their wards.

Adjournment- Calvin Francis made a motion to adjourn the council meeting.

The council meeting ended at approximately 3:00pm.

Minutes Submitted By: Suzanne Park


Approved By: Interim Chief Jennifer Brake


Certified By: Suzanne Park