

**Qalipu First Nation  
Council Meeting  
March 23rd, 2024**

**Microsoft Teams**

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## Attendance

The following members of Council and Staff attended the meeting:

<b>Name:</b>	<b>Position:</b>
Ms. Jennifer (Jenny) Brake	Interim Chief
Mr. Andrew (Andy) Barker	Central Vice-Chief
Ms. Sharren (Sherry) Dean	Councillor Corner Brook
Mr. Calvin Francis	Councillor Gander Bay
Ms. Terri Greene	Councillor Benoit's Cove
Mr. Francis (Frank) Skeard	Councillor Glenwood
Ms. Charlene Combdon	Councillor Exploits
Mr. Hayward Young	Councillor Stephenville
Mr. Ivan J. White	Councillor St George's
Mr. Charles Pender (Staff)	Band Manager
Ms. Alison Muise (Staff)	Communications Manager
Mr. Andrew Simmons (Staff)	Director of Finance
Ms. Natasha Lavers (Staff)	Executive Assistant
Ms. Allyson Robbins (Staff)	Executive Assistant

Acceptance of Agenda – Motion 50 -2023-24

Moved by:	Calvin Francis	Seconded by:	Ivan J. White
Motion Carried	All in favour	Seven (7)	One (1) Against

- Frank Skeard voted against the Acceptance of Agenda until amendments are made.

Acceptance of Minutes of Jan. 27, 2024 - Motion 51 -2023-2024

Moved by:	Calvin Francis	Seconded by:	Sherry Dean
Motion Carried	All in favour	Eight (8)	Zero (0) Against

- Councillor Ivan J. White noticed he was not included on the Jan 27, 2024, attendance list. Councillor White asked to have this corrected.
- Councillor Charlene Combdon pointed out that \$77,000 breakdown for land expenses were not stated.
- Vote made to accept the minutes by majority with amendments recommended by councillors. Motion Carried.

Acceptance of The Annual Operating Plans- Motion 52 - 2023-2024

Moved by:	Calvin Francis	Seconded by:	Terri Greene
Motion Carried	All in favour	Eight (8)	Zero (0) Against

- Councillor Charlene Combdon stated she will vote for this motion given that the amendments are done by Friday.
- Councillor Ivan J. White suggested changing the wording in the Education and Training AOP regarding Cultural & Heritage activities and it being mandatory.
- Councillor Charlene Combdon stated Environment and Natural Resources should collaborate with Community Development regarding the food and social ceremony since both departments work with DFO.
- Councillor Andy Barker, Frank Skeard, Hayward Young and Calvin Francis stated Environment and Natural Resources need core funding.
- Councillor Frank Skeard would like to see the AOP state the locations of the 2 Land Guardians for Central.
- Councillor Terri Greene asked to see the Main River Committee added to the Environment and Natural Resources AOP.
- Band Manger Charles Pender said if funding is successful for an additional Land Guardian, it will be brought forward to Council.

- Councillor Combdon would like to see Wigwam Point added to the Community Development AOP. She stated it was not included in last years AOP. She expressed that it needs to be worked on.
- Councillor Frank Skeard suggested to add the financial audit committee to the Finance AOP.
- Director of Finance Andrew Simmons stated that a salary review will take place this fiscal year.
- Councillor Ivan J. White would like to see the wording changed in the Operations AOP regarding the voting process for the upcoming election.
- Councillor Ivan J. White noticed a duplicate item on the Communications Policy.
- Band Manager stated that all amendments needed for the AOP'S will be completed by Friday.

Acceptance of The Annual Budgets - Motion 53 - 2023-2024

Moved by:	Terri Greene	Seconded by:	Sherry Dean
Motion Carried	All in favour	Four (4)	Three (3) Against

- Councillors Frank Skeard, Ivan J. White & Charlene Combdon voted against this motion until amendments are made. Majority carried the motion.
- Director of Finance Andrew Simmons stated a policy for donations is in the works.
- Director of Finance indicated that due to the increase in expenses there had to be adjustments made to certain budgets.
- Qalipu First Nation looking to add a mental health counselor position.
- Councillor Hayward Young was absent during the vote due to technical issues.

Organizational Chart Updates- Motion 54 – 2023-2024

Moved by:	Frank Sheard	Seconded by:	Calvin Francis
Motion Carried	All in favour	Seven (7)	One (1) Against

- Councillor Ivan J. White voted against this motion until all amendments are made.
- Director of Finance added an Administrative Assistant and an additional Accounting Clerk position.
- Executive Office changed the Office Administrator position title to Executive Assistant.
- The language coordinator position for Community Development was removed due to funding being exhausted.
- Councillors requested an updated Organizational Chart reflecting the new positions.

Standing Committees Changes- Motion 55 - 2023-2024

Moved by:	Frank Skeard	Seconded by:	Calvin Francis
Motion Carried	All in favour	Eight (8)	Zero (0) Against

- Councillor Frank Skeard made a motion to suggest that Finance and Audit standing committees be a four-person committee for 24-25 fiscal year.
- All were in a favour and a motion was carried.
- Councillor Frank Skeard to be added to Culture, Tourism and Community Development committee as chair.
- Councillor Hayward Young to be removed from all committees.

### Finance Policy Change-Credit Card Acceptance- Motion 56 - 2023-2024

Moved by:	Sherry Dean	Seconded by:	Terri Greene
Motion Carried	All in favour	Eight (8)	Zero (0) Against

- There was a motion made to recommend the Chief’s position to have her own corporate credit card.
- All were in favour and a motion was carried.

### Auditor Appointment Acceptance- Motion 57 - 2023-2024

Moved by:	Calvin Francis	Seconded by:	Terri Greene
Motion Carried	All in favour	Eight (8)	Zero (0) Against

- Motion to accept Bonnell Cole Janes to continue to be the auditor for financial statements.
- Majority voted and motion was carried.

### Other Items

Band Manager Charles Pender read out the dates for the 2024 Band Council Election.

- Call for nominations September 27, 2024
- Nominations close October 4, 2024
- Vote October 19-October 25 closing at 12pm.

The Chief and Council positions will be a four-year term.

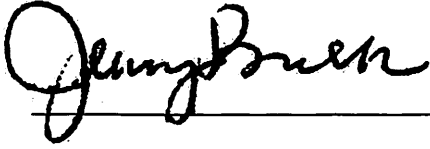
Remaining agenda items that were not discussed to be tabled until the next meeting.

Next meeting date is tentatively scheduled for Saturday, May 25<sup>th</sup>, 2024.

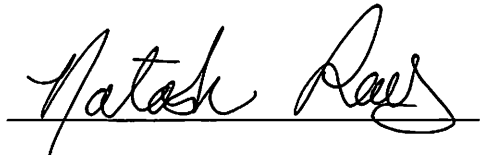
Adjournment- Councillor Calvin Francis made a motion to adjourn the council meeting.

The council meeting ended at approximately 3:40pm

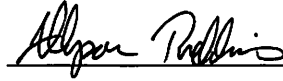
Minutes Submitted By:

  
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Approved By: Interim Chief Jennifer Brake

  
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Certified By: Natasha Lavers

  
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Certified By: Allyson Robbins