

QALIPU FIRST NATION SENIORS EMERGENCY HOME REPAIR ASSISTANCE PROGRAM APPLICATION ELIGIBILITY AND GUIDELINES

Introduction:

The Qalipu First Nation (QFN) “Seniors Emergency Home Repair Assistance Program” will provide financial support opportunities to existing band members over the age of 55 for emergency home repairs. For the purposes of this program, emergency repairs are defined as “repairs that, if not completed, will force the homeowner to leave their home.” Successful applicants are eligible to receive up to a maximum of \$5,000.00 per application and/or household, as program funding is limited.

Program Eligibility/Criteria:

- Applicant and/or Co-applicant must be a registered member of Qalipu First Nation.
- Applicant and/or Co-Applicant are required to be a current resident of Newfoundland and Labrador and residing in the home requesting repairs.
- Applicant and/or Co-Applicant must be 55 years of age or older at the time of application submission.
- Applicant and/or Co-Applicant are required to provide the following:
 - Proof of homeownership (must not be a ‘rent to own’ agreement)
 - Proof of combined annual household net income (Copy of most recent Notice of Assessment from Canada Revenue Agency MUST be included with application)
 - Quotes for all materials, supplies, and labour (**MUST** include detailed description of requested repairs)
 - Photographic documentation of requested repairs
- **Combined annual household net income must not exceed:**

Number of Persons in the household	Combined Income Eligibility
1 person	\$51,000
2 persons	\$88,674
3 persons	\$120,966
4 persons	\$148,474
5+ persons	\$154,454

Please note: If homeownership is in the name of a non-member co-applicant, you may submit your application with the necessary supporting documentation. However, further documentation may be required to verify that you are a resident of the same household.

Application Process:

- The QFN “Seniors Emergency Home Repair Assistance Program” application collection will remain open until funds are exhausted.
- Applications can be printed from the QFN website (www.qalipu.ca) and submitted by mail or email to:

Qalipu First Nation
Housing Division
3 Church Street
Corner Brook, NL
A2H 2Z4
housingproject@qalipu.ca
- Limit of one application per household. Duplicate applications will not be processed. If a duplicate application is received, QFN will consider the first application received as the valid submission.
- If you have any questions or require support regarding your application, please contact the Housing Division, at **709-634-0996**, or email **housingproject@qalipu.ca**.

Proof of combined annual household income (copy of most recent Notice of Assessment from Canada Revenue Agency for each income-earning occupant) must be attached to your application.

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QALIPU FIRST NATION SENIORS EMERGENCY HOME REPAIR ASSISTANCE PROGRAM**Section 4 – Declaration & Agreement**

1. I certify that I am a registered member of Qalipu First Nation.
2. I declare the above information provided in this application to be complete and true.
3. I understand that the information provided in this application is being collected for the purpose of administering Qalipu First Nation Housing Development Programs and is in accordance with Qalipu First Nation client information confidentiality.
4. I understand that this application does not constitute an agreement by Qalipu First Nation to provide housing assistance.
5. I hereby grant Qalipu First Nation and/or its agents permission to carry out an inspection of my property.
6. I authorize Qalipu First Nation to investigate all statements made herein.
7. I understand that discovery of any false statements will cancel this application.
8. I agree that any action by Qalipu First Nation will be without penalty or liability for damages.

Please verify that all required supporting documents have been attached:

- ☐ **Proof of combined annual income.**
 - *Copy of most recent Notice of Assessment from Canada Revenue Agency for each income-earning occupant.*
- ☐ **Proof of homeownership.**
 - *Copy of property tax bill and/or statement of signed affidavit.*
- ☐ **Quote of the total cost of materials, supplies, and labour.**
 - **MUST** include a detailed description of requested repairs
- ☐ **Photographic documentation of requested repairs.**
- ☐ **Additional documents that may support your application.**

Signature of Applicant

Date

Signature of Co-Applicant

Date

Submit this completed application by mail or email to:

**Qalipu First Nation
Housing Division
3 Church Street
Corner Brook, NL A2H 2Z4
housingproject@qalipu.ca**

Incomplete applications will not be processed.

