Qalipu
FIRST NATION

"QALIPU FIRST NATION Emergency Home Repair Program"

APPLICATION ELIGIBILITY AND GUIDELINE

Introduction:

The Qalipu First Nation (QFN) "**Emergency Home Repair Assistance Program**" will provide financial support opportunities to existing band members for emergency home repairs. For this program, emergency repairs are defined as "repairs that, if not completed, will create an unsafe living environment and may force the homeowner to leave the home." Successful applicants are eligible to receive up to a maximum of $5,000.00 per application and/or household, as program funding is limited.

Program Eligibility/Criteria:

- Applicant must be a registered member of Qalipu First Nation
- Applicant and/or Co-Applicant are required to be a current resident of Newfoundland and Labrador and residing in the home requesting assistance.
- Applicant is required to provide the following:
    - **Proof of home ownership** (must not be a 'rent to own' agreement).
    - **Proof of combined annual household net income** (Copy of most recent Notice of Assessment from the Canada Revenue Agency **MUST** be included with application).
    - **Quotes for all materials, supplies and labour**
        - Must include a detailed description of requested repairs
    - **Photographs of requested work**
- Combined household income **must not exceed: $88,674**

- QFN housing staff may request additional information to support the application review process.

Please note: *If home ownership is in the name of a non-member spouse or partner (co-applicant), you may still submit your application with the necessary supporting documentation; however, you may be required to provide further documentation to support that you are a resident of the same household.

Application Process:

- The "Qalipu First Nation Emergency Home Repair Assistance Program" application collection will remain open until funding is exhausted.
- Applications can be printed from the QFN website (www.qalipu.ca) and submitted by mail or email to:

Qalipu First Nation
Housing Division
Church Street
Corner Brook, NL
A2H 2Z4
housingproject@qalipu.ca

- Limit of one application per household. Duplicate applications will not be processed. If a duplicate application is received, QFN will consider the first application received as the valid submission
- If you have any questions or require support with your application, don't hesitate to get in touch with the housing division at 709-634-0996 or email housingproject@qalipu.ca

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Qalipu First Nation Emergency Home Repair Assistance Program

Section 1 – Client Information

Band Registration Number:	0	3	4							

Applicant Name: _____
First *Last* *Initial*

Address: _____
Street Address/Mailing Address

_____ _____
City/Town *Province* *Postal Code* *Date of Birth*

Phone: _____ **Email:** _____

Co-applicant information is required if home ownership is not under the same name as the registered band member.

Co-Applicant Name: _____
First *Last* *Initial*

Phone: _____ **Email:** _____

What is your Electoral Ward: Stephenville____ Port au Port____ St. Georges____ Flat Bay____

Corner Brook____ Benoit's Cove____ Glenwood____ Exploits____ Gander Bay____

Section 2 – Household Information

Do you own your home? YES ☐ NO ☐ How many occupants currently reside in the house? _____

Do you have dependents under the age of 18 living in the home? YES ☐ NO ☐ If yes, how many? _____

Have you previously received home repair funding from any other organization? YES ☐ NO ☐ If yes, in what year? _____

Have you previously received housing support from Qalipu First Nation? YES ☐ NO ☐ If yes, in what year? _____

What year was your house built? _____ How long have you lived in the house? _____

What is the combined annual household net income? _____

Have you attached proof of your combined annual household income? YES ☐ NO ☐

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Proof of combined annual household income (copy of the most recent Notice of Assessment from Canada Revenue Agency for each income-earning occupant) must be attached to your application.

Section 2 Continued – Household Information

Please describe in detail the nature of your requested repairs and why it is urgent:

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Section 3 - Declaration

1. **I certify that I am a member of Qalipu First Nation**
2. **I/We declare the above information in this application to be complete and accurate.**
3. **I/We understand that the information provided in this application is being collected to administer Qalipu First Nation Housing Programs and is in accordance with Qalipu First Nation client information confidentiality.**
4. **I/We understand that this application does not constitute an agreement by Qalipu First Nation to provide financial assistance.**
5. **I/We hereby grant Qalipu First Nation and/or its agent's permission to inspect my/our property as needed.**
6. **I/We authorize Qalipu First Nation to investigate any or all statements made herein, being fully aware that discovering false statements/falsified documentation will cancel this application. I/We further agree that such action by Qalipu First Nation will be without penalty or liability for damages.**
7. **Limit of one application per household. Duplicate applications will not be accepted.**

Before signing, please verify that ALL required supporting documents have been attached:

- ☐ ***Proof of combined annual household income***
  - ***Copy of most recent Notice of Assessment(s) from the Canada Revenue Agency; at least 2025 Notice of Assessment(s)***
- ☐ ***Proof of home ownership***
  - ***MUST be a copy of the property tax bill/statement or a signed affidavit***
- ☐ ***Quotes of the total cost of materials, supplies and labour***
  - ***Must include a detailed description of the requested repairs***
- ☐ ***Photographic documentation of the requested repairs***
- ☐ ***Any additional documentation that may support your application***

If ALL required supporting documentation is not attached to the application, it may not be reviewed or processed.

_____

Name of Applicant **Date**

_____

Signature of Applicant

_____

Name of Co-Applicant **Date**

_____

Signature of Co-Applicant

Submit this completed application along with all supporting documents to:

Qalipu First Nation
Housing Division
3 Church Street
Corner Brook, NL A2H 2Z4
housingproject@qalipu.ca

Faxed applications will not be processed