



## **Qalipu First Nation**

Council Meeting  
January 31, 2026

Qalipu Community Room  
& Microsoft Teams

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# Agenda

**Qalipu Mi'kmaq First Nation Band Council Meeting  
Agenda  
Qalipu Community Room  
Saturday January 31, 2026**

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**Welcome**

**Acceptance of Agenda**

- ✓ Motion to Accept

**Acceptance of Minutes**

- ✓ Motion to Accept December 7, 2025
- ✓ Motion to Accept December 13, 2025

**Review of Action Items**

**Q2 Financial Statements**

**Briefing Note-Add CAO to RBC Signing Authorities**

- ✓ Motion to Approve

**Briefing Note-Council Honorarium**

- ✓ Motion to Approve

**Committee Updates**

**Band Manager Update**

**Council Remarks**

**Next Meeting**

- ✓ Regular Meeting, Saturday Date

**Adjournment**

- ✓ Motion to Accept

**In Camera**

## Attendance

The following members of Council and Staff attended the meeting:

<b>Name:</b>	<b>Position:</b>
Jennifer (Jenny) Brake	Chief
Colleen Paul (Virtual)	Central Vice-Chief
Charlie White (Virtual)	Western Vice-Chief
Terri Greene	Councillor Benoit's Cove
Francis Skeard	Councillor Glenwood
Ernest Green	Councillor Corner Brook
Shianne Squires (Virtual)	Councillor Exploits
Lory Benoit-Jesso	Councillor Port Au Port
Ivan J. White (Virtual)	Councillor Flat Bay
Holly Muise	Councillor St. George's
Miranda Osmond	Councillor Stephenville
Brad Evoy	CAO
Mr. Jonathan Walsh	CFO
Mrs. Natasha White	Executive Assistant

## Guests

The following guests and members of the public attended the meeting:

- Paul Pike
- Keith Cormier

## Regrets and Departures:

**Councillor Calvin Francis sent regrets and was unable to attend the meeting.**

**Councillor Ivan White left the meeting at 10:49am**

**Councillor Ernest Green left the meeting at 12:51pm**

Acceptance of Agenda– Motion 48- 2025-2026

THAT the agenda be accepted as presented.			
Moved by:	Lory Benoit-Jesso	Seconded by:	Terri Greene
Motion Carried	All in favour	Ten (10)	Zero (0) Against

- Motion Carried

Acceptance of Minutes December 7, 2025 – Motion 49- 2025-2026

THAT the minutes for the meeting of 7 December 2025 be accepted, as amended.			
Moved by:	Ernest Green	Seconded by:	Miranda Osmond
Motion Carried	All in favour	Ten (10)	Zero (0) Against

- Amendment to December 7 minutes to add Ernest Green as present
- Councillors raised that the current minutes format was harder to follow without the meeting’s agenda attached, preceding the minutes.
- **Action Item:** Minute-taker to attach agenda to all future minutes
- Motion Carried.

Acceptance of Minutes December 13, 2025 – Motion 50- 2025-2026

THAT the minutes for the meeting of 13 December 2025 be accepted, as amended.			
Moved by:	Holly Muise	Seconded by:	Terri Greene
Motion Carried	All in favour	Ten (10)	Zero (0) Against

- Amendment to December 13 minutes to add Miranda Osmond as present
- Motion carried.

Review of Ongoing Action Items

Two items were up for review during this month’s Council Meeting:

1. **Finance Director Jonathan Walsh to check with the Director of Education on why 2 positions are reported to the Director and not a manager.**

CFO Jonathan Walsh noted that 5 Positions are currently under the Director of Education and Training—2 Positions are Managers and 3 additional (Client Intake

Officer, Client Liaison Officer, Administrative Assistant). The Client Intake Officer and Director work closely together with this position to ensure deadlines are met and to ensure the best program fit for the student. The Financial Liaison Officer position was set up to work directly under the Director to ensure that budgets are available and that allocation of student funding is correct.

CFO also described why the Admin Assistant reporting relationship sits in the way it does within the Education Department: Administrative Assistants in most departments report to Directors within the QFN org. chart, though he is unsure why that has been the case historically.

**2. Compile a list of employees currently receiving compensation for their personal devices**

CFO: Currently, several employees receive some level of compensation for their devices. This currently differs based on the role:

- Chief: Full Coverage.
- CAO: Full Coverage.
- Communications: Full Coverage
- 7 Directors \$40.00
- Executive Assistant (x2) \$40.00
- 11 Managers \$30.00
- Guardians \$25.00 per month for 4 months

Councilors asked if the current way reimbursement is done is the most efficient way to move forward with these costs.

**Action Item:** CFO to reach out to auditors to inquire about recommendations to change the way cell bills are submitted.

Q2 Financial Statements-Motion 51-2025-2026

Councillor Terri Greene put forward a motion to defer the approval of the Q2 financials by no later than the end of the fiscal year until we have direction from the auditor and FMB training.

THAT approval for the Q2 Financials be deferred until Council has received direction from the auditor and training from the FMB, presumably no later than the end of the fiscal year.			
Moved by:	Terri Greene	Seconded by:	Colleen Paul
Motion Carried	All in favour	Nine (9)	Zero (0) Against

Councilors and staff discussed the need for additional training to support Councilors in their fiduciary duties. Chief, CFO, and CAO described training that had taken place with staff.

**Action Item:** Contact FMB to schedule financial training as soon as possible.

- Motion Carried.

Briefing Note-Add CAO to RBC Signing Authorities -Motion 52-2025-2026

THAT that the CAO, Brad Evoy, be added as an authorized signatory on the QFN bank accounts at RBC			
Moved by:	Holly Muise	Seconded by:	Miranda Osmond
Motion Carried	All in favour	Nine (9)	Zero (0) Against

Currently, the new CAO is not yet added to our bank accounts. Council reviewed the overall signing authority process and protections we have in place. Members noted that we will need to pass another briefing note on this when our new CFO is hired.

- Motion Carried.

Briefing Note-Council Honorarium -Motion 53-2025-2026

THAT, as recommended by Finance and Audit Committee, funds are released to Council members for the unpaid portion of monthly honorarium payments that were increased and approved in the 2025-2026 budget, but which have not been paid;			
FURTHER THAT, as Finance and Audit Committee also recommended, honoraria is provided to Council members at the full, already previously approved, \$939.39 monthly honorarium rate, beginning in February 2026			
Moved by:	Terri Greene	Seconded by:	Lory Benoit-Jesso
Motion Carried	All in favour	Nine (9)	Zero (0) Against

Council honorariums were previously approved to increase from \$800 to \$939.39, but this was not actioned in the intervening months. This created an underpayment to Councilors that needed to be rectified and paid out, as well as confirmation that further payments be made at the correct rate.

- Motion carried.

### Committee Updates

- Councillor Ernest Greene provided update from the Finance and Audit Committee
- Councillor Holly Muise provided update from the Education Committee
- Councillor Miranda Osmond provided update from the Health & Housing Committees
- Councillors raised concerns regarding the operation of the Heat Pump Program in the Housing Branch of the Health and Wellness Department

**Action Item:** CAO tasked to review the Heat Pump Program.

### Band Manager Update

- CAO Spoke about the work to finalize some outstanding pieces of the Compensation and Salary Review have been ongoing.
- Organizational review with MNP is ongoing but remains outstanding in its completion.
- Coordinating with Corner Brook Pulp and Paper regarding ongoing discussions with Council.
- Secured several meetings with federal bodies through which we do not have ongoing relationships, including Women and Gender Equality (WAGE) Canada, Build Canada Homes, and the Office of the Federal Housing Advocate—as well as private foundations.

Next regular Council meeting date is tentatively scheduled for **March 28, 2026**

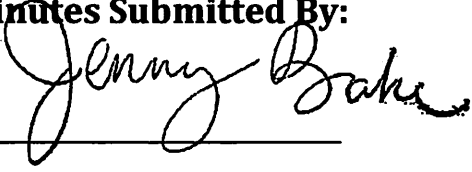
### Motion to Adjourn

THAT the meeting is adjourned			
Moved by:	Lory Benoit-Jesso	Seconded by:	Terri Greene
Motion Carried	All in favour	Nine (9)	Zero (0) Against

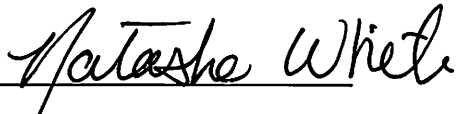
The council meeting ended at approximately 1:50pm

Following the meeting, Councillors held a brief *in camera* session to discuss a confidential item to be brought forward at the next Special Meeting of Council. No motions, resolutions, or binding decisions were made during the *in-camera* session.

**Minutes Submitted By:**

  
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**Approved By:** Chief Jennifer Brake

  
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**Certified By:** Natasha Lavers-White